Abraham Lincoln Unitarian Universalist Church
Board of Directors Regular Meeting
July 12, 2016
Springfield, Illinois

Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Frank Kopecky, vice president; Tina Bennett, treasurer; Kim Villanueva, secretary; Melissa Bernhardt, Kent Childs, Debby Hagan, Dianne Roberts, Posy Robertson, and Ricky Stead

• Guests: Carol Kneedler

CALL TO ORDER
Abraham Lincoln Unitarian Universalist Church board president Phil Anderson called the meeting to order at 7:04 PM.

IMPORTANT DATES
August 9: August Board Meeting
August 21: Ice Cream Social (following the Sunday service)
August 27: Board Retreat (at Frank Kopecky’s home)
August 28: Committee Council Meeting

APPROVAL OF JUNE 2016 MINUTES
On a motion by Kent Childs, seconded by Dianne Roberts, the minutes of the June 14, 2016 minutes of the ALUUC Board of Directors were approved as amended.

REVIEW OF OTHER REPORTS
Treasurer Tina Bennett reported that a new accountant has been hired, so no June 2016 Financial Report is available.

OLD BUSINESS
None

NEW BUSINESS
• Authorization to conduct rites of passage
On a motion by Kent Childs, seconded by Melissa Bernhardt, incoming ALUUC ministerial intern Paula Brayden was authorized to conduct rites of passage, as recommended by Rev. Martin Wolfe.

• Approval of ministerial intern contract
After brief discussion, the ALUUC board agreed to approve the ministerial intern contract between ALUUC and Paula Brayden via email before the next board meeting. Paula’s internship is scheduled to begin on August 15.

• Appointment of ad hoc Coordinator of Religious Education hiring committee
Dianne Roberts reported that she has prepared a draft job description for the vacant Coordinator of Religious Education position. She requested that the board appoint an ad hoc committee to oversee hiring of this post. On a motion by Dianne Roberts, seconded by Kent Childs, the ALUUC Board approved the creation of an ad hoc
Coordinator of Religious Education hiring committee. Board members also suggested the names of several ALUUC members to approach about serving on the committee.

- Discussion of committee chairs and liaisons
  Vice president Frank Kopecky said that the board needs to focus on supporting the church’s committees. Board members volunteered to serve as committee liaisons as follows:
  
  Social action: Debby Hagan
  Membership: Kim Villanueva
  Program: Posy Robertson
  Fellowship: Ricky Stead
  Facilities: Kent Childs
  Welcoming: Kim Villanueva
  Finance: Tina Bennett
  Personnel: Frank Kopecky
  Electronics: Dianne Roberts
  Religious Education: Melissa Bernhardt

- Presentation by ALUUC Long Range Planning Committee
  Long Range Planning Committee facilitators Carol Kneedler and Debby Hagan provided an update on ALUUC’s strategic planning process, which began in November 2015. Input from three months of “cottage group” meetings has been incorporated into five proposed vision statements, which will be presented for review to the ALUUC board tonight and to ALUUC committees on August 28. The LRP Committee will then compile that feedback into 5-10 proposed goals, which will be presented to the full congregation as part of the October 23 service. The LRP Committee also plans to sponsor a congregational meeting on November 13 to vote on and prioritize these goals. Implementation of the long-range planning goals (once approved by the congregation) is anticipated to begin June 2017.

  Carol explained that part of the committee’s outreach was to discover our shared values. The five proposed strategic visions -- which the committee deemed the most important themes from the cottage group discussions -- are meaningful to the ALUUC community, grounded in the past, and describe an achievable future.

  The ALUUC board then devoted nearly 90 minutes to a comprehensive review of the five strategic visions.

- Review of church events calendar
  Review and adoption of the 2016-2017 ALUUC calendar was deferred to the next ALUUC board meeting.

**ADJOURNMENT**
On a motion by Tina Bennett, seconded by Melissa Bernhardt, the ALUUC Board of Directors adjourned at 9:38 PM until August 9, 2016.

Respectively submitted,

Kim Villanueva
Board secretary
Abraham Lincoln Unitarian Universalist Church  
Board of Directors Regular Meeting  
August 9, 2016  
Springfield, Illinois

Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Frank Kopecky, vice president; Tina Bennett, treasurer; Kim Villanueva, secretary; Melissa Bernhardt, Kent Childs, Debby Hagan, Dianne Roberts, Posy Robertson, and Ricky Stead
• Guests: Diana DeWeese, Committee on Ministry

CALL TO ORDER
Abraham Lincoln Unitarian Universalist Church board president Phil Anderson called the meeting to order at 7:07 PM.

UPCOMING DATES
August 21: Ice Cream Social (following the Sunday service)
August 27: Board Retreat (at Frank Kopecky’s home)
August 28: Committee Council Meeting
September 13: ALUUC Board meeting

APPROVAL OF JULY 2016 MINUTES
On a motion by Dianne Roberts, seconded by Tina Bennett, the minutes of the July 12, 2016 minutes of the ALUUC Board of Directors were approved as amended.

REVIEW OF OTHER REPORTS
• July 2016 financial report
Treasurer Tina Bennett reported that former accountant Nancy Kraus has completed her final report for the fiscal year, and we are in good financial shape. Frank Darnelle has been retained as our new contractual accountant. His financial reports will be presented in a different format.
• Coordinator of Religious Education report
Dianne Roberts asked to receive copies of this report before future board meetings.
• Minister’s report
In Rev. Martin Woulfe’s absence, President Anderson asked for volunteers to attend two upcoming Pathways to Membership sessions. Tina Bennett volunteered for the August 22 session. Debby Hagan volunteered for the August 29 session. The board discussed the need to work with the Membership Committee to fine-tune the Pathways process.

OLD BUSINESS
• Update from ad hoc Coordinator of Religious Education hiring committee
Dianne Roberts reported that we have one application. Application deadline is August 14, and the position will remain open until filled.
• Presentation by ALUUC Long Range Planning Committee
Long Range Planning Committee facilitator Debby Hagan provided an update on ALUUC’s strategic planning process. The committee has scheduled the following dates to gather feedback on the proposed plan:
  - August 24 – Staff review of goals
  - August 28 – Committee review of goals
  - October 23 – Sunday service with LRP consultant Steve Mu to describe the 5 proposed strategic goals
  - November 13 – Congregational meeting to vote on proposed goals

By consensus, the board approved payment of $500 to Long Range Planning consultant Steve Mu.

On a motion by Debby Hagan, seconded by Kent Childs, the ALUUC Board approved the scheduling of a congregational meeting following the Sunday, November 13 service to vote on the proposed strategic vision goals.

Dianne Roberts volunteered to appropriately provide notification of the November 13 meeting to the congregation.

• Review of 2016-2017 church calendar
Secretary Kim Villanueva will send out the proposed 2016-2017 calendar for review. After-service potlucks have been rescheduled for every other month.

NEW BUSINESS
• Approval of Arts and Crafts Fair
On a motion by Kent Childs, seconded by Melissa Bernhardt, the ALUUC Board approved the scheduling of the annual Arts and Crafts Fair for December 3. Dianne Roberts asked that any Santa-related events should be coordinated with the Religious Education Committee.

• Adjustment of August 27 board retreat time
President Anderson asked to change the time of the August 27 board retreat to accommodate an evening fundraiser. The revised time was set for 10 AM - 3 PM. Vice president Frank Kopecky is hosting the retreat and will provide sandwiches. Board members will bring side dishes and drinks.

• Discussion of Committee on Ministry report
President Anderson reported that an individual who is a registered child sex offender is interested in attending ALUUC services. Rev. Woulfe has talked with this person and told him that our congregation is not prepared to approve his participation at this time. Rev. Woulfe has also suggested several alternatives, such as joining the Church of the Larger Congregation or watch our sermons online.

ALUUC Committee on Ministry member Diana DeWeese said that the Committee on Ministry has met several times to consider this issue. Their recommendations include updating the Safe Congregations Policy and possibly developing other new procedures. Kent Childs suggested appointing an ad hoc committee to develop policies. Debby Hagan said that any revised policy will need to be submitted to the congregation for a formal vote.
On a motion by Dianne Roberts, seconded by Melissa Bernhardt, the ALUUC board approved the creation of an ad hoc Safe Congregation Committee. Dianne Roberts, Debby Hagan and Kim Villanueva volunteered to serve on the committee. Juliet Slack of the Committee on Ministry has volunteered as well.

By consensus, board members agreed that until the ad hoc committee concludes its work, the individual in question should continue to participate in the Church of the Larger Congregation and Rev. Woulfe’s pastoral care.

- Confirmation of Delinda Chapman as officiant
  On a motion by Kent Childs, seconded by Dianne Roberts, the ALUUC Board confirmed Delinda Chapman as an officiant.

- Intern contract
  President Anderson promised to email a copy of the proposed ministerial internship contract to the full board within the next few days.

- Trash and Treasures garage sale
  Kent Childs said that there will not be a Trash and Treasures garage sale this year. Plans are in the works to replace the income generated by the T&T sale with smaller fundraisers. Board members asked President Anderson to send official notice to the congregation.

**ADJOURNMENT**
The ALUUC Board of Directors adjourned at 8:24 PM until September 13, 2016.

Respectively submitted,

Kim Villanueva
Board secretary
Abraham Lincoln Unitarian Universalist Church
Board of Directors Regular Meeting
September 13, 2016
Springfield, Illinois

Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Tina Bennett, treasurer; Kim Villanueva, secretary; Melissa Bernhardt, Kent Childs, Dianne Roberts, Posy Robertson, Ricky Stead, and Rev. Martin Woulfe (ex officio)
• Guests: Paula Brayden

CALL TO ORDER
Abraham Lincoln Unitarian Universalist Church board president Phil Anderson called the meeting to order at 7:00 PM.

UPCOMING DATES
Wednesday, September 14: Pathways to Membership Session #1
Sunday, September 18: Potluck Sunday
Wednesday, September 21: Pathways to Membership Sessions #2 & #3
Sunday, September 25: Committee Council Workshop 2 (LRPC brief overview and goals)?
Sunday, October 2: RE Open House (after church in Commons)
Monday, October 10: Columbus Day
Tuesday, October 11: ALUUC Board Meeting
Sunday, October 23: Sunday Service on Long Range Planning / Potluck Sunday

REVIEW MINUTES FROM AUGUST 2016 MEETING
On a motion by Ricky Stead, seconded by Tina Bennett, the minutes of the August 9, 2016 minutes of the ALUUC Board of Directors were approved as amended.

OPPORTUNITY FOR COMMENTS ON REPORTS FOR CURSORY REVIEW
• Financials / Treasurer’s report
Treasurer Tina Bennett reviewed the August 2016 financial statements, which have been reformatted by new accountant Frank Darneille. Several board members asked questions regarding ALUUC savings, mortgage, maintenance, and ministerial internship funds.

• DRE report
No report.

• Minister’s report
Rev. Martin Woulfe reported that church activities are now in full swing with the advent of fall. He asked for board volunteers to assist with upcoming Pathway to Membership sessions and Sunday service affirmations.
Abraham Lincoln Unitarian Universalist Church  
Board of Directors Regular Meeting  
September 13, 2016  
Springfield, Illinois

• Intern’s report  
Ministerial intern Paula Brayden distributed a written activities report. She has been busy updating the ALUUC policy and procedures manual, attending committee meetings, and organizing small group ministries.

• President’s proposal for next year’s Member Affirmation Drive  
President Anderson suggested that the 2017 membership fundraising drive rely on a written questionnaire and affirmation instead of a pledge card.

OLD BUSINESS
• Parking lot items – Where do they go from here?  
The ALUUC board reviewed the ‘parking lot’ list of follow-up items from the August 27 retreat. Board secretary Kim Villanueva will send out an updated list prior to each board meeting.

• Discussion of 2016-2017 board goals  
The board also discussed and revised the list of proposed goals for 2016-2017. Several deadlines were changed to accommodate board or congregational meetings. Villanueva will send out an updated list prior to each board meeting so progress can be monitored and celebrated.

NEW BUSINESS
• Change in insurance carrier  
President Anderson recommended that ALUUC switch insurance carriers from Erie Insurance to Church Mutual when the current policy expires November 13. He noted that Church Mutual offers better coverage for the same premium. President Anderson was asked to check on the amount of directors’ and officers’ liability coverage provided by the new policy. The board will review and vote on the proposed insurance change at its October 11 meeting.

• Approval of new Director of Religious Education  
President Anderson said that after interviewing several qualified candidates, the ad hoc Director of Religious Education hiring committee had recommended Patricia Marshall for the part-time position. Marshall is an English teacher in the PORTA school district who has attended ALUUC for the past 16 years. On a motion by Posy Robertson, seconded by Kent Childs, the ALUUC board accepted the ad hoc hiring committee’s recommendation to hire Patricia Marshall as ALUUC Director of Religious Education on a one-year contract.

• Approval of assistant treasurers  
On a motion by Kent Childs, seconded by Melissa Bernhardt, the ALUUC board approved the appointment of Dianne Roberts and Victoria Vincent as assistant treasurers for 2016-2017.

• Suspension of 2016 Trash and Treasure sale  
Board members discussed the need to notify the congregation of the suspension of the 2016 Trash and Treasure sale. Dianne Roberts and Debby Hagan will draft an official announcement to be included in the October newsletter and an all-member email blast. President Anderson asked that suggestions for alternative fundraising events/activities be sent to ad hoc Fundraising Committee members Gwen Childs and Diana DeWeese.
• Committee updates
President Anderson reported that the Facilities Committee will meet September 18 to begin drafting recommendations and cost estimates for a new multi-purpose “Garage Mahal” as well as basic building repairs and renovations. The ALUUC board will review the Facilities Committee’s report at the October 11 board meeting. If approved, those recommendations will be presented at the November 13 congregational meeting.

Dianne Roberts invited board members to attend the Membership Committee meeting on September 20.

ADJOURNMENT
On a motion by Posy Robertson, seconded by Tina Bennett, the ALUUC Board of Directors adjourned at 8:41 PM until October 11, 2016.

Respectively submitted,

Kim Villanueva
Board secretary
Abraham Lincoln Unitarian Universalist Congregation
Board of Directors Regular Meeting
October 11, 2016
Springfield, Illinois

Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Frank Kopecky, vice president; Tina Bennett, treasurer; Kim Villanueva, secretary; Melissa Bernhardt, Kent Childs, Debby Hagan, Posy Robertson, and Rev. Martin Woulfe (ex officio)

• Guests: Paula Brayden, Gwen Childs

CALL TO ORDER
Abraham Lincoln Unitarian Universalist Congregation board president Phil Anderson called the meeting to order at 7:00 PM.

UPCOMING DATES
Saturday, Nov. 12 Circle Dinners
Friday, Nov. 11 Veterans Day
Sunday, Nov. 13 Special Congregational Meeting – Long Range Planning
Thursday, Nov. 24 Thanksgiving Day
Friday, Nov. 25 Leftover Day?
Friday, Dec. 2 Arts and Crafts Fair preview night
Saturday, Dec. 3 Arts and Crafts Fair
Tuesday, Dec. 13 Board Meeting
Sunday, Dec. 18 Holiday Pageant
Saturday, Dec. 24 Christmas Eve Service

REVIEW MINUTES FROM SEPTEMBER 2016 MEETING
On a motion by Posy Robertson, seconded by Melissa Bernhardt, the minutes of the September 13, 2016 minutes of the ALUUC Board of Directors were approved.

S.M.A.R.T. BOARD GOAL REVIEW
Board members reviewed the list of 2016-2017 goals adopted at the August 2016 retreat. Facilities Committee chair Gwen Childs provided an update on two of the board’s goals: Build a Garage Mahal & Improve Facility Appearance. The committee has reviewed the church’s deferred maintenance needs and developed a proposal to address the two most urgent issues: additional storage space and new flooring. The board then discussed the options and cost estimates detailed in the Facilities Committee’s proposal. On a motion by Debby Hagan, seconded by Kent Childs, the ALUUC Board approved the following motion:

In order to ease our current storage problems and to free up space which will better serve our programming needs,
And in order to properly maintain the beauty, cleanliness and functionality of our current building,
The ALUUC Board of Directors moves to recommend at the November 13, 2016 Congregational Meeting that the ALUUC congregation approve an expenditure of up to $60,000 from the available cash reserves to build a secure storage garage and to replace our badly worn carpet with new flooring.
OPPORTUNITY FOR COMMENTS ON REPORTS FOR CURSORY REVIEW

• Financials / Treasurer’s report
  Treasurer Tina Bennett reviewed the September 2016 financial statements. Vice president Frank Kopecky reported that ALUUC’s mortgage release has been recorded in the Sangamon County Clerk’s office.

• Intern’s report
  Ministerial intern Paula Brayden said that she and Rev. Woulfe recently attended the UUA Fall Retreat in Wisconsin. Her first sermon with ALUUC will take place on Sunday, October 9.

• Minister’s report
  Rev. Martin Woulfe reported that: 1) the ALUUC Membership Directory is nearing completion; 2) 36 people have signed up for the November 12 Circle Dinners; 3) a New Members Welcoming Ceremony will take place during the October 16 service; and 4) a Pathways to Membership session will be held following the October 16 service.

• DRE report
  Board members discussed whether the new Director of Religious Education and the new Membership Coordinator need to attend board meetings. The consensus was that they are welcome but not required to attend meetings as long as they submit timely written reports.

OLD BUSINESS

• Change in insurance carrier
  President Anderson presented an insurance proposal from Church Mutual which provides better coverage at less cost than ALUUC’s current policy with Erie Insurance. The Erie policy expires November 13. On a motion by Tina Bennett, seconded by Kent Childs, the ALUUC board approved the change in insurance carrier from Erie Insurance to Church Mutual.

NEW BUSINESS

• Approval of new Membership Coordinator
  Rev. Woulfe said that after interviewing five highly qualified candidates, the ad hoc hiring committee had recommended Tracy Zieber Minks for the part-time position of Membership Coordinator. Zieber Minks is an ALUUC member who most recently served as interim DRE. On a motion by Frank Kopecky, seconded by Posy Robertson, the ALUUC board accepted the hiring committee’s recommendation to hire Tracy Zieber Minks as ALUUC Membership Coordinator on a one-year contract.

• Covenant of Right Relations email
  Debby Hagan asked for the rationale behind a recent all-congregation email reminding members of the ALUUC Covenant of Rights Relations. After discussion, the consensus was that in the future, the ALUUC minister and board president should be consulted prior to the distribution of any congregation-wide communications.

• Power Church training
  Secretary Kim Villanueva said that a local accounting firm is sponsoring training in PowerChurch software that could be beneficial to ALUUC staff. Online access is also available for an additional fee. The board asked Villanueva to bring the issue to the October 20 Membership Committee meeting for further action.
November 13 Congregational Meeting
Dianne Roberts noted that the deadline to provide notice of the November 13 congregational meeting is October 28. President Anderson said that he will work with Marissa DeWeese on the wording and links for the email notification.

ANNOUNCEMENTS
The Facilities Committee is sponsoring a Work Day on Saturday, November 5.

Kopecky invited board members to join him at an October 22 meeting in St. Louis regarding our sister congregation in Transylvania.

Hagan reminded the board that the Long Range Planning Committee will review its proposed Strategic Vision during the October 23 service.

NEXT BOARD MEETING
By consensus, it was agreed to move the date of the next ALUUC board meeting from Election Day (November 8) to 7 PM on Wednesday, November 9.

ADJOURNMENT
By consensus, the ALUUC Board of Directors adjourned at 8:16 PM until November 9, 2016.

Respectively submitted,

Kim Villanueva
Board secretary
Abraham Lincoln Unitarian Universalist Congregation
Board of Directors Regular Meeting
November 9, 2016
Springfield, Illinois

Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Frank Kopecky, vice president; Tina Bennett, treasurer; Kim Villanueva, secretary; Kent Childs, Debby Hagan, Dianne Roberts, Ricky Stead, and Rev. Martin Woulfe (ex officio)

• Guests: Paula Brayden, Gwen Childs, Adam Van Hecke

CALL TO ORDER
Abraham Lincoln Unitarian Universalist Congregation board president Phil Anderson called the meeting to order at 7:01 PM.

UPCOMING DATES
Saturday, Nov. 12 Circle Dinners
Monday, Nov. 14 Veterans Day
Sunday, Nov. 13 Special Congregational Meeting – Long Range Planning
Thursday, Nov. 24 Thanksgiving Day
Sunday, Nov. 27 Pathways to Membership
Friday, Dec. 2 Arts and Crafts Fair preview night
Saturday, Dec. 3 Arts and Crafts Fair
Tuesday, Dec. 13 Board Meeting
Sunday, Dec. 18 Holiday Pageant
Saturday, Dec. 24 Christmas Eve Service

SPACE REQUEST FOR YOUNG ADULT CON
Adam Van Hecke asked about the availability of meeting space for a Young Adults conference on April 21-23, 2017 or May 5-7, 2017. On a motion by Dianne Roberts, seconded by Tina Bennett, the ALUUC Board approved the rental of ALUUC meeting space for a Young Adults conference on April 21-23, 2017 or May 5-7, 2017, unless there is a conflict with the congregation’s schedule.

S.M.A.R.T. BOARD GOAL REVIEW
Board members reviewed the list of 2016-2017 goals adopted at the August 2016 retreat. A special congregational meeting has been called for November 13 to consider two items related to the S.M.A.R.T. goals: 1) the five Strategic Visions developed by the Long-Range Planning Committee; and 2) a Facilities Committee proposal to spend up to $60,000 to build a storage garage and install new flooring. Vice president Frank Kopecky will chair the special meeting in the absence of President Anderson. Board secretary Kim Villanueva will serve as parliamentarian.

REVIEW MINUTES FROM SEPTEMBER 2016 MEETING
On a motion by Kent Childs, seconded by Tina Bennett, the minutes of the October 13, 2016 minutes of the ALUUC Board of Directors were approved as amended.
OPPORTUNITY FOR COMMENTS ON REPORTS FOR CURSORY REVIEW

- Financials / Treasurer’s report
  Treasurer Tina Bennett reviewed the October 2016 financial statements. She reported that the Finance Committee had voted against a recommendation to pay off ALUUC’s mortgage before undertaking other major expenditures.

- Intern’s report
  Ministerial intern Paula Brayden said that she recently officiated at her first wedding in Illinois. She plans to visit neighboring congregations and bring back ‘best practices’ to share with ALUUC.

- Minister’s report
  Rev. Martin Woulfe reported that: 1) the revised “Milestones” ritual will be introduced at the November 13 service; 2) the 2017 Membership Directory will be ready for distribution on November 20. Publication costs have been fully covered by advertising; and 3) ALUUC membership currently stands at 249 members.

- DRE report
  Board members discussed the need to focus on boosting children’s attendance in RE programming.

On a motion by Dianne Roberts, seconded by Kent Childs, the Treasurer’s report, the Ministerial Intern’s report, and the Minister’s report were approved as presented.

OLD BUSINESS

- Change in insurance carrier
  President Anderson reported that ALUUC has completed the transfer in insurance coverage from Erie Insurance to Church Mutual.

NEW BUSINESS

- ALUUC Fellowship Committee
  Board members discussed ways to revitalize the Fellowship Committee, such as revising the committee’s responsibilities to focus on event planning rather than kitchen cleaning. Paula Brayden volunteered to work with board liaison Ricky Stead on a new committee description. It was also suggested that ALUUC hire the Senior Youth group or a member to assist with kitchen clean-up. Kent Childs volunteered to donate up to $20 a week to pay for clean-up assistance.

ANNOUNCEMENTS

The Membership Committee will meet at 6 PM on Thursday, November 17.

ADJOURNMENT

On a motion by Kent Childs, seconded by Dianne Roberts, the ALUUC Board of Directors adjourned at 8:55 PM until Tuesday, December 13.

Respectively submitted,

Kim Villanueva
Board secretary
Abraham Lincoln Unitarian Universalist Congregation
Board of Directors Regular Meeting
December 13, 2016
Springfield, Illinois

Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Frank Kopecky, vice president; Tina Bennett, treasurer; Kim Villanueva, secretary; Kent Childs, Debby Hagan, Dianne Roberts, Ricky Stead, Posy Robertson, and Rev. Martin Woulfe (ex officio)

• Guests: Paula Brayden, Carol Kneedler, Virginia Forrer

CALL TO ORDER
Abraham Lincoln Unitarian Universalist Congregation board president Phil Anderson called the meeting to order at 7:02 PM.

UPCOMING DATES
Sunday, Jan. 15 Pulpit exchange with Pastor Silas Johnson
Sunday, Jan. 22 Potluck / Pathways to Membership #1
Monday, Jan. 23 Pathways to Membership #2 & #3
Saturday, Jan. 28 ALUUC Facilities Committee Work Day
Sunday, Jan. 29 ALUUC Committee Council
Wednesday, Feb. 1 Deadline to file UUA Annual Report
Tuesday, Feb. 14 Board Meeting

S.M.A.R.T. BOARD GOAL REVIEW
Board members reviewed the list of 2016-2017 goals adopted at the August 2016 retreat, including:

• Goal #2 -- Strengthen Committee Health
The board agreed to schedule a Committee Council for January 29 so committees could review ALUUC’s long-range planning goals and begin developing budget recommendations for 2017-2018.

• Goal #3 -- Evaluate Long-Range Staffing
Diana DeWeese is researching ministerial compensation at other like-sized UU congregations.

• Goal #4 -- Improve Building Maintenance
ALUUC staff has expressed concerns about members and guests who are not cleaning up after using ALUUC office space and equipment. Reminders will be placed in the Sunday announcements.

• Goal #5 -- Improve Facility Appearance
The ALUUC Facilities Committee is sponsoring a work and painting day on Saturday, January 28.

REVIEW MINUTES FROM NOVEMBER 2016 MEETING
On a motion by Dianne Roberts, seconded by Kent Childs, the minutes of the November 9, 2016 minutes of the ALUUC Board of Directors were approved as amended.
OPPORTUNITY FOR COMMENTS ON REPORTS FOR CURSORY REVIEW

• Financials / Treasurer’s report
Treasurer Tina Bennett reviewed the November 2016 financial statements. On a motion by Kent Childs, seconded by Frank Kopecky, the ALUUC Board approved the expenditure of $500 from the existing ALUUC budget to pay for on-site PowerChurch training for ALUUC staff and committee chairs with funds available in the DRE professional expense and Membership Coordinator salary budget lines.

• Minister’s report
Rev. Martin Woulfe reported that: 1) the 2017 Membership Directory is now available; 2) the November 27 Pathways to Membership session resulted in five individuals joining ALUUC; and 3) an accelerated Pathways series will be held in January for approximately 10 persons who are interested in ALUUC membership.

• Intern’s report
Ministerial intern Paula Brayden asked committee chairs for their assistance in updating the lists of committee responsibilities.

• Director of Religious Education report
Board members expressed interest in receiving more detailed information on children’s attendance and class consolidation. At the board’s request, Rev. Woulfe will ask director of religious education Pat Marshall to participate in the January 2017 board meeting via Skype.

• Membership Coordinator report
The board reviewed the Membership Coordinator report without comment.

• Facilities Committee report
Kent Childs reported that 16 people attended the Facilities Committee’s December 10 meeting to discuss the two capital projects approved at the November 13 special congregational meeting:

  Multi-purpose garage
Starting in April 2017, the multi-purpose garage will be built using volunteer labor, led by contractor David Cation and design team leader Phil Anderson. Bids for union labor will be sought for solar-panel installation and other subcontracted projects.

  New carpeting/flooring
The committee also received bids from Calhoun Carpet and Carpet Weavers for new flooring. Childs noted that Carpet Weavers’ bid was slightly higher but that the company uses union labor. After discussion, the ALUUC board agreed to accept Carpet Weavers’ bid upon confirmation that the company employs union labor; if no confirmation is available, then ALUUC will use Calhoun Carpet to install the new flooring.

The Facilities Committee is also seeking estimates for a new security system.

OLD BUSINESS
None.
NEW BUSINESS

• ALUUC Pastoral Care Committee Report
Vice president Frank Kopecky reported that the ALUUC Pastoral Care Committee is researching how to better meet the transportation needs of place-bound members. This issue was ranked as one of the top long-range planning priorities at the November 13 congregational meeting. On a motion by Frank Kopecky, seconded by Kent Childs, the ALUUC Board authorized the expenditure of $500 for a pilot program to assist with ALUUC transportation needs. The transportation pilot program expenses will be tracked as 'miscellaneous expense' in the FY17 financial statements.

• ALUUC Long-Range Planning Goal Prioritization
Long-Range Planning Committee co-chair Debby Hagan called attention to the interim LRP report, which lists 18 goals as prioritized by the ALUUC congregation on November 13. The board then reviewed the status of the top five goals:

  Goal #1: Facility Maintenance
  Implementation underway by the Facilities Committee

  Goal #2: Expand Facility
  On a motion by Debby Hagan, seconded by Kent Childs, the ALUUC board agreed to create an ad hoc committee to study the feasibility of facility expansion. Hagan and Posy Robertson volunteered to represent the ALUUC board on the committee.

  Goal #3: Increase Welcoming
  Rev. Woulfe volunteered to recruit a Fellowship team to organize more social events.

  Goal #4: Transportation to Church
  Study underway by the Pastoral Care Committee

  Goal #5: Lifespan Enrichment
  Paula Brayden will work with the Religious Education Committee to develop a plan to move towards more expansive Lifespan Enrichment programming.

ADJOURNMENT
On a motion by Kent Childs, seconded by Dianne Roberts, the ALUUC Board of Directors adjourned at 9:14 PM.

Respectively submitted,

Kim Villanueva
Board Secretary
Abraham Lincoln Unitarian Universalist Congregation
Board of Directors Regular Meeting
January 11, 2017
Springfield, Illinois

Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Frank Kopecky, vice president; Tina Bennett, treasurer; Kim Villanueva, secretary; Dianne Roberts, Ricky Stead, Posy Robertson, and Rev. Martin Woulfe (ex officio)

• Guests: Diana DeWeese, Kurt DeWeese, Marissa DeWeese, and John Malan

UPCOMING DATES
Tuesday, Feb. 14 ALUUC Board of Directors meeting
Thursday, Feb. 16 ALUUC Membership Committee meeting
Sunday, Feb. 19 ALUUC Social Action Committee meeting
Sunday, Feb. 26 Pathways to Membership (Session 1)
Monday, Feb. 27 Pathways to Membership (Sessions 2 & 3)
Sunday, March 12 Potluck Sunday
Tuesday, March 14 ALUUC Board of Directors meeting

CALL TO ORDER
Abraham Lincoln Unitarian Universalist Congregation board president Phil Anderson called the meeting to order at 7:05 PM.

REVIEW MINUTES FROM DECEMBER 2016 MEETING
On a motion by Dianne Roberts, seconded by vice president Frank Kopecky, the minutes of the December 14, 2016 minutes of the ALUUC Board of Directors were approved as amended.

RELIGIOUS EDUCATION DISCUSSION WITH PAT MARSHALL
Director of religious education Pat Marshall presented her board report via Skype. She said that she is interested in pursuing DRE certification, which is a three-year process. The board confirmed that $150 still remains in the RE budget for Marshall to participate in webinars and other certification activities this fiscal year.

Marshall also gave an update on her outreach to ALUUC parents. She has found that many families have moved out of the area. There is also a lack of awareness about the RE benefits provided by ALUUC.

Several board members expressed interest in receiving RE updates via Skype at future board meetings.

OLD BUSINESS
None.

NEW BUSINESS
• Committee on Ministry/Finance Committee Recommendations
John Malan, chair of the ALUUC Committee on Ministry, reported that the COM had reviewed the total compensation packages of settled ministers at 20 peer congregations. A resolution was prepared by the COM and shared with the Finance Committee on the previous Sunday. The Finance Committee agreed that the
materials should be presented to the ALUUC board for consideration. The purpose of the resolution is to adjust the minister’s compensation package annually, beginning with the Fiscal Year 2018 budget, to better align with the Unitarian Universalist Association’s Fair Compensation Guidelines. Malan asked the ALUUC board to adopt the resolution in order to set policy for future boards and as an incentive for congregational fundraising.

Discussion then ensued. President Anderson noted that the board appeared to need more time to dissect the data and analyses provided by the Committee on Ministry. On a motion by Treasurer Tina Bennett, seconded by Posy Robertson, the resolution was tabled until the next ALUUC board meeting on February 14.

• Weather and Emergency Closure Protocols
  Marissa DeWeese presented a draft Weather and Emergency Closure proposal for board approval. On a motion by Frank Kopecky, seconded by Ricky Stead, the proposed Weather and Emergency Closure Protocol was approved as a pilot plan.

REPORTS FOR CURSORY REVIEW
• Minister’s report
  Rev. Martin Woulfe distributed copies of a Fellowship schedule to assist in planning social activities at ALUUC.

• Financials / Treasurer’s report
  Treasurer Tina Bennett noted that ALUUC recently received two major contributions: a $40,000 donation designated for a new sanctuary, and a $20,000 donation designated for a capital campaign fund. On a motion by Tina Bennett, seconded by Ricky Stead, the ALUUC board accepted the two donations and will deposit them into the appropriate restricted funds.

  Bennett also reported that 1) ALUUC will spend $900 to buy new hymnals; and 2) Carpet Weavers has provided a copy of its certification of union labor.

• Intern’s report
  Rev. Woulfe said that ministerial intern Paula Brayden has reduced her work load at HSHS, allowing her more time to devote to ALUUC responsibilities.

• Membership Coordinator report
  The board reviewed the Membership Coordinator report without comment.

AGENDA FOR NEXT MEETING
The board agreed to place two items on the February 14 board agenda: the Committee on Ministry/Finance Committee resolution, and a Long-Range Planning update.

ADJOURNMENT
President Anderson adjourned the meeting at 8:35 PM until Tuesday, February 14.

Respectively submitted,

Kim Villanueva
Board secretary
Abraham Lincoln Unitarian Universalist Congregation
Board of Directors Regular Meeting
February 14, 2017
Springfield, Illinois

Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Tina Bennett, treasurer; Kim Villanueva, secretary; Kent Childs, Debby Hagan, Dianne Roberts, Posy Robertson, and Rev. Martin Woulfe (ex officio)
• Guests: Kurt DeWeese and John Malan

UPCOMING DATES
Tuesday, March 14    Board of Directors meeting
Thursday, March 16   Membership Committee meeting
Sunday, March 19     Potluck Sunday / New Member Tour / Social Action Committee meeting / Pathways to Membership (Session 1)
Monday, Feb. 27      Pathways to Membership (Sessions 2 & 3)
Fri-Sat, April 7-8   Circle Dinners
Tuesday, April 11    Board of Directors meeting

CALL TO ORDER
Abraham Lincoln Unitarian Universalist Congregation board president Phil Anderson called the meeting to order at 7:06 PM.

LIAISON / COMMITTEE UPDATES
Dianne Roberts reported that one of the office computers crashed and was replaced when the new carpet was installed, resulting in an unanticipated $1,120 expense. Discussion ensued on how off-budget expenditures are approved. Finance Committee chair Kurt DeWeese noted that there is no board policy allowing for the transfer of funds between budget line items.

President Anderson announced that he will host an Open House Kid’s Club every third Saturday from 5-10 PM at ALUUC, under the auspices of the Religious Education program.

Roberts reported that ALUUC is close to finalizing the Amazon Smiles fundraising program.

Debby Hagan reported that the Social Action Committee has seen renewed interest in hiring a Social Justice Coordinator. The committee is also compiling the results of its survey on ALUUC member affiliations with other social action/service groups.

Kent Childs reported that more than 20 people participated in the Facilities Committee’s January 28 Work Day. He also said that: 1) installation of the new carpet was completed under budget by union labor; and 2) initial designs for the new multi-purpose garage are underway. Board members acknowledged Facilities Committee chair Gwen Childs, who has volunteered more than 200 hours on these projects.

Committee budgets are due mid-February so that the Finance Committee can begin to develop the Fiscal Year 2018 budget.
RELIGIOUS EDUCATION DISCUSSION WITH PAT MARSHALL
Director of religious education Pat Marshall presented her board report via Skype. She has been calling ALUUC parents to learn why fewer children are participating in RE programs. Reasons for low attendance include: 1) competition from other school/family/sports activities; and 2) little continuity in ALUUC’s RE classes, so there is no sense of urgency to attend every session.

Marshall said that she is working on developing a roster of potential RE attendees but has been hindered by sporadic attendance records and lack of contact information. Childs suggested that she meet with Rev. Martin Woulfe and several longtime ALUUC members to compile a more accurate count of the children in the congregation.

Marshall reported she continues to pursue DRE certification. She and her husband George have also volunteered to co-lead the Senior Youth Group.

S.M.A.R.T. BOARD GOALS ASSESSMENT
The board reviewed the progress made toward its six goals for 2016-2017. President Anderson said that he wants to enhance the 2017 pledge drive by building enthusiasm and commitment, especially among newer members who may not know the expectations of giving their time and talent to the congregation.

REVIEW MINUTES FROM JANUARY 2017 MEETING
On a motion by Kent Childs, seconded by Dianne Roberts, the minutes of the January 10, 2017 minutes of the ALUUC Board of Directors were approved as amended.

CONSENT AGENDA REPORTS
The following reports were accepted by consensus:
- Ministerial Intern’s report
- Minister’s report
- Director of Religious Education’s report
- Membership Coordinator’s report

The board also discussed items from the January 2017 financial statements / Treasurer’s report.

OLD BUSINESS
Discussion and action on the Committee on Ministry’s resolution was deferred to closed session.

NEW BUSINESS
President Anderson said that the date for the 2017 Fantasy Auction has been set for Saturday, March 11.

CLOSED SESSION
On a motion by Tina Bennett, seconded by Debby Hagan, the ALUUC Board of Directors went into closed session to discuss a resolution proposed by the Committee on Ministry.
RETURN TO OPEN SESSION
On a motion by Kent Childs, seconded by Debby Hagan, the ALUUC Board of Directors returned to open session.

On a motion by Debby Hagan, seconded by Kent Childs, the ALUUC Board of Directors adopted the following motion:

The ALUUC Board of Directors has considered the Committee on Ministry’s resolution regarding the settled minister’s compensation package.

We will strive to meet the UUA’s Fair Compensation Guidelines for health care benefits by increasing the minister’s health insurance benefit by $10,000 in Fiscal Year 2017-2018.

We will consider increasing the minister’s salary up to an additional $10,000 in FY 2017-2018 if the ALUUC exceeds its 2017 pledge goal, which includes $10,000 for the increase in health insurance benefits.

We will also annually review the minister’s compensation package with consideration of the UUA’s recommended guidelines.

AGENDA FOR NEXT MEETING
The board agreed to consider a request at its March 14 board meeting to change the name of the Welcoming and Public Relations Committee to the Membership Committee.

ADJOURNMENT
President Anderson adjourned the meeting at 10:15 PM until Tuesday, March 14.

Respectively submitted,

Kim Villanueva
Board secretary
Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Frank Kopecky, vice president; Tina Bennett, treasurer; Kim Villanueva, secretary; Kent Childs, Debby Hagan, Dianne Roberts, Kent Childs, Ricky Stead, and Rev. Martin Woulfe (ex officio)

• Guests: Paula Braden

UPCOMING DATES
Tuesday, April 11 Board of Directors meeting
Thursday, April 27 Listening Campaign training
Sunday, April 30 New Member Ceremony
Saturday, May 6 Hog Roast fundraiser
Sunday, May 21 Potluck / Pathways to Membership (Session 1)
Monday, May 22 Pathways to Membership (Sessions 2 & 3)
Tuesday, May 9 Board of Directors meeting

CALL TO ORDER
Board president Phil Anderson called the meeting to order at 7:06 PM.

LIAISON / COMMITTEE UPDATES
Board liaisons provided brief updates on the activities of the Membership, Fellowship, Facilities, Pastoral Care, Personnel, Finance, and Green Sanctuary committees.

Debby Hagan reported that the Social Action Committee had discussed Paula Brayden’s research into the feasibility of ALUUC becoming a sanctuary congregation. It was agreed that due to legal obstacles and the lack of appropriate physical facilities, ALUUC is better suited to serve as an active partner in a coalition of churches and community groups on this issue.

S.M.A.R.T. BOARD GOALS ASSESSMENT
Board members reviewed the progress made toward its six goals for 2016-2017. It was suggested that the board report on the status of these goals at the June annual meeting.

REVIEW MINUTES FROM FEBRUARY 2017 MEETING
On a motion by Dianne Roberts, seconded by Kent Childs, the minutes of the March 14, 2017 minutes of the ALUUC Board of Directors were approved as amended.

CONSENT AGENDA REPORTS
The board reviewed the following reports:
• Minister’s report
• Ministerial Intern’s report
• Membership Coordinator’s report
• Electronic Communications Committee’s report
Abraham Lincoln Unitarian Universalist Congregation  
Board of Directors Regular Meeting  
March 14, 2017  
Springfield, Illinois

The board also discussed items regarding the January/February 2017 financial statements. Treasurer Tina Bennett reported that the Finance Committee has begun work on the Fiscal Year 2018 budget and will be seeking input on several issues, including:

- Committee requests (if no request is received, then the Finance Committee will use last year’s line item)
- Reallocation of money formerly budgeted for the mortgage (The congregation voted in November 2016 to set aside this money in a special fund for facilities maintenance.)
- 2017-2018 ministerial intern (Rev. Martin Woulfe will forward information on other congregations’ internship opportunities.)
- Social justice coordinator (The board will ask the Social Action Committee to research possible donors and grants to fund this position.)

OLD BUSINESS

Fantasy Auction
President Anderson reported that the March 11 Fantasy Auction raised $11,102. Thanks to the success of this event, it was agreed that there should be no need to hold a Trash and Treasures garage sale this fall.

Committee Name Changes
The board reviewed several requests for committee name changes, which will require amending the ALUUC Bylaws at the June annual meeting.

On a motion by Kent Childs, seconded by Tina Bennett, the ALUUC Board agreed to submit to the ALUUC Congregation a bylaws amendment to change the name of the “Welcoming and Publicity Committee” to “Membership Committee.”

On a motion by Debby Hagan, seconded by Ricky Stead, the ALUUC Board agreed to submit to the ALUUC Congregation a bylaws amendment to change the name of the “Social Action Committee” to “Social Justice Committee.”

These and any other bylaws changes will be posted in the April and May newsletters, and a notice will be sent to all ALUUC members by May 29.

NEW BUSINESS

Nominating Committee
President Anderson said that the Nominating Committee is seeking suggestions of interested candidates for the ALUUC board and officer positions. Gwen Childs has agreed to chair the Nominating Committee.

2018 Pledge Drive
President Anderson said that John Malan and Penny Wollan-Kriel will co-chair the 2018 pledge drive. The campaign’s goal is $218,000, and will focus on member affirmation and volunteer opportunities.
ADJOURNMENT
President Anderson adjourned the meeting at 8:55 PM until Tuesday, April 11.

Respectively submitted,

Kim Villanueva
Board secretary
Abraham Lincoln Unitarian Universalist Congregation
Board of Directors Regular Meeting
April 11, 2017
Springfield, Illinois

Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Frank Kopecky, vice president; Tina Bennett, treasurer; Kim Villanueva, secretary; Kent Childs, Debby Hagan, Dianne Roberts, Posy Robertson, Ricky Stead, and Rev. Martin Woulfe (ex officio)
• Guests: Paula Brayden, Penny Wollan-Kriel, John Malan, Meg Evans, and Tom Henehen

UPCOMING DATES
Tuesday, May 9 Board of Directors meeting
Sunday, May 21 Potluck / Pathways to Membership (Session 1)
Monday, May 22 Pathways to Membership (Sessions 2 & 3)
Special Board of Directors meeting to review budget (if needed)
Saturday, May 27 Deadline to provide notice of ALUUC Annual Meeting
Sunday, June 11 ALUUC Annual Meeting
Tuesday, June 13 Board of Directors meeting

CALL TO ORDER
Board president Phil Anderson called the meeting to order at 7:07 PM.

liaison / committee updates
Board liaisons provided brief updates on the activities of the Facilities, Finance, Fellowship, Green Sanctuary, Membership, Pastoral Care, Religious Education, and Social Action committees.

Deb Hagan reported that the ad hoc Fundraising Committee is planning a hog roast for Saturday afternoon, May 6, with the goal of securing the remaining $1,500 to meet this year’s fundraising line item.

S.M.A.R.T. BOARD GOALS ASSESSMENT
Board members reviewed the progress made toward its six goals for 2016-2017. President Anderson reported that ALUUC has received the building permit for its multi-purpose Garage Mahal.

GUEST COMMENTS
Covenant Groups
Tom Henehen presented a proposal developed by members of the Religious Education and Social Action committees to create a Covenant Group program at ALUUC. On a motion by Deb Hagan, seconded by Kent Childs, the ALUUC board approved the creation of an ad hoc Covenant Group planning committee under the direction of the Fellowship Committee. Tom offered to assist in leading the ad hoc group.

Member Affirmation Campaign
Campaign co-chairs John Malan and Penny Wollan-Kriel gave a brief update on the 2018 fund drive. Thanks to a successful Pledge Party kickoff hosted by Gwen and Kent Childs on April 1, ALUUC is halfway towards its goal of $218,000. Letters will be sent out April 13 to those ALUUC members who have not yet responded, with a deadline of April 23. Board members volunteered to help with follow-up phone calls.
March for Science
Meg Evans asked for ALUUC’s endorsement of the March for Science, which will take place concurrently in Springfield and Washington, D.C., on Saturday, April 22. On a motion by vice president Frank Kopecky, seconded by Kent Childs, the ALUUC board endorsed the April 22 March for Science.

Listening campaign
Ministerial intern Paula Brayden explained her proposal to organize a six-week Listening Campaign at ALUUC. The intent of this initiative is not to duplicate the efforts of the Long-Range Planning Committee but to deepen personal connections within the ALUUC congregation through one-on-one meetings. Eleven ALUUC members have volunteered to serve as ‘listeners’; the Faith Coalition for the Common Good will provide training at no charge on April 27. On a motion by Deb Hagan, seconded by Dianne Roberts, the ALUUC approved the development of a Listening Campaign, chaired by Paula Braden and Meg Evans, that will work in concert with the ad hoc Covenant Group planning committee.

REVIEW MINUTES FROM MARCH 2017 MEETING
On a motion by Frank Kopecky, seconded by Kent Childs, the minutes of the March 14, 2017 minutes of the ALUUC Board of Directors meeting were approved as amended.

CONSENT AGENDA REPORTS
The board accepted the following reports:
- Minister’s report
- Ministerial Intern’s report
- Membership Coordinator report
- Electronic Communications Committee report

On a motion by Kent Childs, seconded by Deb Hagan, the ALUUC board approved a special Sunday collection for Kumler Ministries’ food pantry, which had been vandalized earlier in the week.

Rev. Martin Woulfe said that approximately 50 people participated in the April 8 Circle Dinners event.

The board also discussed items regarding the January/February/March 2017 financial statements.

NEW BUSINESS
- Long-Range Planning Committee
  Committee co-chair Deb Hagan reminded the board of its goal to create a standing Long-Range Planning Committee. On a motion by Deb Hagan, seconded by Kent Childs, the ALUUC board agreed to recommend a bylaws change to the ALUUC congregation that would establish a permanent Long-Range Planning Committee.

  Dianne Roberts volunteered to work with Rob Ewart on this and other proposed bylaws changes so that notice can be provided to the congregation by May 27 (or 15 days prior to the June 11 annual meeting).
Regional Assembly Delegates
No member has indicated interest in serving as an ALUUC delegate at the April 28-30 Regional Assembly in Oak Park. Interested persons should contact Rev. Woulfe for information.

Rev. Woulfe noted that the new president of the Unitarian Universalist Association will be elected at the June 21-25 General Assembly in New Orleans. ALUUC’s June 18 service will focus on the UUA election.

ALUUC Logo
Treasurer Tina Bennett expressed concern over ALUUC’s use of the UUA’s new logo instead of the traditional ALUUC chalice logo. Rev. Woulfe said that many congregations use two symbols – one for UUA information, and a specially designed logo for congregational purposes. After some discussion, it was agreed that: 1) ALUUC would refrain from using the new UUA logo on member/guest name badges, and 2) Tina would draft a policy regarding logo usage for consideration at the May board meeting.

Email Alert Policy
Deb Hagan said that members of the Social Action and Welcoming committees are learning how to create email alerts to promote ALUUC-related social justice activities. The committees are developing an informal policy to provide content oversight and to allow ALUUC members to opt-in/opt-out of these emails. On a motion by Frank Kopecky, seconded by Kent Childs, the ALUUC board approved the Social Action Email Policy as proposed.

Special Board Meeting
Dianne Roberts asked that the ALUUC board tentatively schedule a special board meeting in May to review the proposed 2017-2018 budget. It was agreed to hold a special meeting on Monday evening, May 22, if needed, to review the Finance Committee’s budget recommendations.

ADJOURNMENT
President Anderson adjourned the meeting at 9:12 PM until Tuesday, May 9.

Respectively submitted,

Kim Villanueva
Board secretary
Abraham Lincoln Unitarian Universalist Congregation
Board of Directors Regular Meeting
May 9, 2017
Springfield, Illinois

Approved Minutes

ATTENDANCE
• Board members: Phil Anderson, president; Frank Kopecky, vice president; Tina Bennett, treasurer; Kim Villanueva, secretary; Kent Childs, Debby Hagan, Posy Robertson, Ricky Stead, and Rev. Martin Woulfe (ex officio)
• Guests: Kurt DeWeese, Nate Quivey

UPCOMING DATES
Tuesday, June 13  Board of Directors meeting
Sunday, June 18  UUA Presidential Candidate Forum
June 18 – August 1  Rev. Woulfe study leave / vacation
Tuesday, July 4  4th of July 4 picnic
Tuesday, July 11  Board of Directors meeting
Saturday, July 15  Eco Camp FUNdraiser
July 24 - 28  Eco Camp

CALL TO ORDER
Board president Phil Anderson called the meeting to order at 7:07 PM.

LIAISON / COMMITTEE UPDATES
Board liaisons provided brief updates on the activities of the Facilities, Finance, Fellowship, Membership, Pastoral Care, Personnel, and Social Action committees.

PROPOSAL FOR NEW FIRE PIT
Nate Quivey presented a proposal to build a new fire pit, which would fulfill part of the requirements for his Eagle Scout badge. He estimated the cost at approximately $200, to be funded by donations to ALUUC, with a completion date of late summer/August 2017. On a motion by Debby Hagan, seconded by Tina Bennett, the ALUUC board approved Nate Quivey’s proposal to build a new fire pit, pending review and approval by the ALUUC Facilities and Aesthetics committees.

S.M.A.R.T. BOARD GOALS ASSESSMENT
Board members reviewed the progress made toward its six goals for 2016-2017. The board discussed but decided against opening a Menards credit card account to facilitate maintenance and facilities purchases.

REVIEW MINUTES FROM APRIL 2017 MEETING
On a motion by Ricky Stead, seconded by Kent Childs, the minutes of the April 11, 2017 minutes of the ALUUC Board of Directors were approved as amended.

CONSENT AGENDA REPORTS
On a motion by Debby Hagan, seconded by Kent Childs, the board accepted the Minister’s Report, the Intern Minister’s Report, the Membership Coordinator’s report, and the Director of Religious Education report.
The board also discussed items regarding the March/April 2017 financial statements. Treasurer Tina Bennett reported that $30,000 had been transferred from the BF Edwards investment account to the Illinois National Bank checking account in anticipation of construction expenses for the new multi-purpose garage.

**OLD BUSINESS**
President Anderson reported that the May 6 hog roast fundraiser had brought in approximately $2,000 before expenses.

**NEW BUSINESS**

**June 11 Annual Congregational Meeting**
Board members reviewed the items for discussion and adoption at the June 11 annual meeting. The board also received a report on the proposed slate of ALUUC officers and board members for 2018-2019, and on the nomination of two new proposed Committee on Ministry members. On a motion by Kent Childs, seconded by Ricky Stead, the ALUUC board approved the nominations of Jim Curran and Ed Schultz as new Committee on Ministry members for 2017-2020.

**Fiscal Year 2018 ALUUC Budget**
Finance Committee chair Kurt DeWeese gave an update on the 2018 member affirmation drive. To date, a total of $217,000 has been pledged, which is $6,000 above last year’s amount.

DeWeese then reviewed and answered questions regarding the Finance Committee’s proposed Fiscal Year 2018 budget. He noted that money from the upcoming mortgage payoff has been re-allocated elsewhere in the budget, particularly to facility maintenance and upgrades. Board members also discussed a proposed increase in the ministerial compensation package.

President Anderson reminded the board that it had scheduled a special meeting on May 22 to review the final draft of the proposed 2018 budget.

**UUA General Assembly**
Rev. Woulfe reported that the June 18 service will feature video presentations by the three candidates for Unitarian Universalist Association president. Voting for UUA president will take place during the June 21-25 General Assembly in New Orleans.

**Other Items**
President Anderson said that the Bikes and Roses advocacy group would be arriving to spend the night at ALUUC on Monday evening, May 22. The group expects 10 youth and four adult chaperones to participate in its Chicago-to-Springfield bicycle ride and lobbying trip.

Debby Hagan reported that the Social Action Committee had received a request to provide dinner for activists involved with the May 29 People’s Action trip to Springfield. Committee members had declined due to conflicts with the Memorial Day weekend.

**ADJOURNMENT**
President Anderson adjourned the meeting at 8:52 PM until Tuesday, June 13.

Respectively submitted,

Kim Villanueva
Board secretary
Abraham Lincoln Unitarian Universalist Congregation  
Board of Directors Special Meeting  
May 22, 2017  
Springfield, Illinois

Approved Minutes

ATTENDANCE

• Board members: Phil Anderson, president; Frank Kopecky, vice president; Tina Bennett, treasurer (via telephone); Kim Villanueva, secretary; Kent Childs, Debby Hagan, Dianne Roberts, Posy Robertson, and Ricky Stead

• Guests: Kurt DeWeese

CALL TO ORDER
Board president Phil Anderson called the special meeting to order at 7:08 PM.

UUA GENERAL ASSEMBLY DELEGATES
President Anderson said that voting for the Unitarian Universalist Association’s new president will take place during the June 21-25 General Assembly in New Orleans. Our congregation is allowed five delegates; Rev. Martin Woulfe and our Director of Religious Education Pat Marshall also have voting privileges.

Four people have volunteered to serve as ALUUC delegates: Diana DeWeese, Kurt DeWeese, Marissa DeWeese, and Debby Hagan. Dianne Roberts volunteered to serve as the fifth delegate unless one of ALUUC’s newer members expresses interest in this role.

On a motion by Debby Hagan, seconded by Kent Childs, the ALUUC board agreed that for the 2017 General Assembly presidential vote, subsequent to the preview of candidates at ALUUC’s June 18 service, the congregation will take a straw vote of those present, and ALUUC’s five delegates will cast their votes in proportion to the ALUUC election tally on June 18.

On a motion by Frank Kopecky, seconded by Ricky Stead, the ALUUC board nominated Diana DeWeese, Kurt DeWeese, Marissa DeWeese, Debby Hagan, and Dianne Roberts as ALUUC’s delegates to the 2017 UUA General Assembly.

FISCAL YEAR 2018 BUDGET
Finance Committee chair Kurt DeWeese presented the revised Fiscal Year 2018 ALUUC budget proposal. Extensive discussion and some further revisions ensued.

On a motion by Kent Childs, seconded by Tina Bennett, the ALUUC board approved the revised Fiscal Year 2018 ALUUC budget proposal. The proposed budget will now be presented for final review and adoption at the June 11 annual meeting.

ADJOURNMENT
President Anderson adjourned the meeting at 8:47 PM.

Respectfully submitted,

Kim Villanueva  
Board secretary
ATTENDANCE
• Board members: Phil Anderson, president; Tina Bennett, treasurer; Kim Villanueva, secretary; Kent Childs, Posy Robertson, Dianne Roberts, and Rev. Martin Woulfe (ex officio)

• Guests: Paula Brayden, Larry Muir, Alison Stachera, Lara Quivley, Bonnie Ettinger, Tom Henrehen

UPCOMING DATES
June 18 – August 1 Rev. Woulfe study leave / vacation
Tuesday, July 18 Board of Directors meeting
July 24 -28 Eco Camp

CALL TO ORDER
Board president Phil Anderson called the meeting to order at 7:03 PM.

LIAISON / COMMITTEE UPDATES
Current and incoming board members provided brief updates on their involvement and interests in ALUUC committees.

S.M.A.R.T. BOARD GOALS ASSESSMENT
President Anderson briefly reviewed the progress made toward the board’s six goals for 2016-2017. He noted that the ALUUC congregation had voted at the June 11 annual meeting to make the Long-Range Planning Committee a standing committee of the board.

REVIEW MINUTES FROM MAY 2017 MEETINGS
On a motion by Dianne Roberts, seconded by Kent Childs, the minutes of the May 9, 2017 meeting of the ALUUC Board of Directors were approved as amended.

On a motion by Dianne Roberts, seconded by Posy Robertson, the minutes of the May 22, 2017 special meeting of the ALUUC Board of Directors were approved.

CONSENT AGENDA REPORTS
President Anderson noted that a number of annual reports (including the Minister’s Report, the Membership Coordinator report, and the Director of Religious Education report) had been distributed at the June 11 annual meeting. A PDF packet of the reports is available from Dianne Roberts.

Bonnie Ettinger suggested that the board consider holding conference calls to accommodate board members unable to attend meetings in person.

NEW BUSINESS
Transportation pilot program
Roberts reported that a member had asked for reimbursement for driving other congregants to Sunday services. Secretary Kim Villanueva said that the board had previously approved the Pastoral Care Committee’s request for $500 to fund a pilot program to provide limited transportation services. It was agreed that Roberts
would contact the Pastoral Care Committee to see if they would be the authorizing party for mileage reimbursement at the IRS rate of 54 cents per mile.

**Building security update**
President Anderson reported that he is in the process of installing a motion detector for the building’s front door. Board members also discussed the need for the Facilities Committee to conduct an audit of the building keys in circulation.

**Renewal of wedding officiants**
Rev. Woulfe reported that the terms of several ALUUC wedding officiants are up for renewal. On a motion by Dianne Roberts, seconded by Tina Bennett, the ALUUC board approved the renewal of ALUUC wedding officiants Buffy Lael-Wolf, Jan Droegkamp, John Malan, and Vi Lanum for two-year terms.

**ADJOURNMENT**
President Anderson adjourned the meeting at 7:52 PM until Tuesday, July 18.

Respectively submitted,

Kim Villanueva
Board secretary