Board Meeting Minutes
Abraham Lincoln Unitarian Universalist Congregation
July 10, 2012

APPROVED

Present: Phillip Anderson, Chelsea Stead, Kathy Schultz, Eugena Austin, Peggy Patty, Michael Plog, Linda Quigley, Kathy Whitworth, Martin Woulfe. Absent: David Brunson, Carol Floyd, Susan Solon, Lynnda White

CALL TO ORDER: Meeting began at 7:05 pm. Each person made an introduction. President Anderson opened with readings of inspiration.

MINUTES: Kathy Schultz moved to accept the June Minutes as corrected, and the Board voted to approve.

MEMBERSHIP COORDINATOR REPORT: Susan was absent but submitted her report. Two membership signings in June: Larry Muir and Maureen McKinney. Neha Patel-Dunkirk has volunteered to be the Membership/Welcome Committee chair.

MINISTER’S REPORT: Martin reports that pastoral care meetings lessened last month and activities are not as hectic; therefore, he is able to catch up on paperwork and work on the ALUUC Directory.

INTERN’S REPORT: Lynnda was unable to attend, but submitted her report. Activities include performing first wedding rehearsal and ceremony; attending GA in Phoenix, AZ; being a delegate for the Peoria UU Church; and preaching in Peoria.

TREASURER’S REPORT: Chelsea went over the financial reports. Finances are steady and in good shape. The budget was adjusted on insurance, but costs seem too high. A letter will be sent to the insurance company requesting an explanation of charges.

PRESIDENT’S REPORT: President Anderson will be sending out an email to Board members so they may check dates for a retreat to set Board Goals 2012-2013.

Trash & Treasures fundraiser has been scheduled for October 5-6; therefore, September 30 will begin set-up. Martin will do the write-up on Trash & Treasures for the newsletter.

Committee allocations are as follows: Program—Kathy Schultz; Facilities—Linda Quigley; Fellowship—Kathy Whitworth; Finance—Chelsea Stead; Religious Education—Eugena Austin; Personnel—Peggy Patty; Electronics/Communications—David Brunson; Green Sanctuary—Linda Quigley; Social Action—Michael Plog; Welcoming & Publicity—Phillip Anderson; Endowment—Chelsea Stead.

President Anderson received notice from Carol Floyd that she has resigned from the Board due to health reasons. Kathy Schultz made the motion to accept Carol’s resignation and the Board
voted to approve. The Nominating Committee will recommend a replacement. Phil will be writing a letter to Carol thanking her for her devoted service on the Board.

Keys to the building and office will be given upon request and at the president’s discretion.

NEW BUSINESS: John Malan and Buffy Lael, have requested to continue their service as wedding officiates. Chelsea Stead made the motion to extend their 2-year terms and the Board voted to approve.

The next Board meetings are scheduled for August 7, September 4, October 9.

ADJOURN: Seeing no further business requested, President Anderson adjourned the meeting at 8:22 pm.

Additional written reports and notices, including those from the Minister, Intern, and Treasurer will be kept on file in the ALUUC office.

Respectfully submitted by Kathy Schultz, Secretary.
Board Meeting Minutes
Abraham Lincoln Unitarian Universalist Congregation
August 7, 2012

Present: President Phillip Anderson, Vice-President David Brunson, Secretary Kathy Schultz, Eugena Austin, Peggy Patty, Michael Plog, Susan Solon, Kathy Whitworth, Reverend Martin Woulfe. Absent: Treasurer Chelsea Stead, Linda Quigley, Lynnda White

CALL TO ORDER: Meeting began at 7:10 pm. with Kathy Whitworth reading inspirational writings. Phil then phoned John Glosser. John was appointed to the Board by the Nominating Committee, filling the vacancy left by Carol Floyd. He accepted the appointment. Kathy Whitworth moved to accept him as a new Board member. Motion seconded, and the Board approved.

MINUTES: Michael Plog moved to accept the July Minutes with corrections. Motion seconded, and the Board approved. Later the topic of the ALUUC web page came up, and in conclusion, Phil will be recommending to Carol Kneedler that we would like to have the web’s home page include each month’s sermon topics, just as they are in the newsletters.

TREASURER’S REPORT: Due to Chelsea’s absence, this month’s report will be tabled until next month.

MINISTER’S REPORT: Martin will be convening the Pastoral Care Committee. His report will be submitted for the office file.

INTERN’S REPORT: Lynnda is in Las Vegas caring for an ill grandchild. No report this month.

PRESIDENT’S REPORT: The Board Retreat will probably be held on September 8 at Phil’s house. Phil will send an email to confirm the date and place. The Membership Round Table will be on August 25. Phil requested ideas for discussion of fundraising. At this time, no one has
volunteered to chair the annual fundraiser, Trash & Treasurers, and he received negative opinions about having the event. The Board wanted to continue to have the T&T fundraiser this year, so we brainstormed about several ways to make it a more positive experience for everyone, to encourage volunteerism, and to find leaders. If members were not wanting to participate because T&T was too big and unmanageable, we were open to having the fundraiser modified to lighten the burden. After discussing T&T, we discussed other types of fundraising events. Martin brought a list of past fundraisers. Kathy Schultz made the motion that the President appoint someone to be in charge of fundraising throughout the year. Motion was seconded, and the Board approved. President Anderson appointed Eugena Austin as chair of the “Fundraising Committee”, and she accepted.

MEMBERSHIP COORDINATOR REPORT: Susan submitted and discussed her report. One project that she is working on is to have tee shirts printed for members to buy. The back will be designed with the circle of various religious symbols.

NEW BUSINESS: Still a question as to whether or not we need to pay for mine subsidence insurance. According to an older map of the area, the closest mine was located 1.5 miles from the property. Martin reminded us that was what he was told when he bought his house, and as we know, his house suffered mine subsidence. It was suggested that the Finance Committee be asked if we need to pay this extra coverage—need to make contact about this.

The next Board meetings are scheduled for September 4 and October 9.

Respectfully submitted,

Kathy Schultz, Secretary
Board Meeting Minutes

Abraham Lincoln Unitarian Universalist Congregation

September 4, 2012

Approved

Present: President Phillip Anderson, Vice-President David Brunson, Secretary Kathy Schultz, Eugena Austin, John Glosser, Michael Plog, Linda Quigley, Lynnda White, Kathy Whitworth, Rev. Martin Woulfe. Absent: Treasurer Chelsea Stead, Peggy Patty, Susan Solon.

CALL TO ORDER: Meeting began at 7:07 pm. Each member shared a milestone.

GUEST SPEAKER: Bob Croteau was invited to present special “green” projects the church could do, and save in electrical costs. One was buying a wind turbine, and the second idea was to buy solar electric panels. It was an informational, question and answer discussion only.

MINUTES: Correction on Carol’s last name, as Kneedler. Gena Austin made motion to accept August Minutes with correction. Motion seconded and approved.

MINISTER’S REPORT: Rev Woulfe submitted written report which is kept on file in office.

INTERN: Lynnda White submitted written report which is kept on file in office. Also at this time, Rev. Martin let Lynnda know that Posy Flatt is donating $500 for Lynnda to have an expense account.

COMMITTEE REPORTS: Deanna Barnard-Trader is the new chairperson for Social Committee. John Glosser is the new liaison for the Pastoral Care Committee. The Fellowship Chair remains open. Phil will be checking with Chelsea regarding mine insurance.

TRASH & TREASURES FUNDRAISER: Peggy Patty and Dianna DeWeese have volunteered to co-chair this fundraiser. It will be held on October 6 and 7, 2012.

BOARD RETREAT: Discussed upcoming Board retreat to be held on September 8, 2012 at Phil Anderson’s home. John Malan to be mediator.

NEXT MEETING: October 9, 2012 is the next Board meeting. Kathy Whitworth will provide snacks and Kathy Schultz will provide inspiration. Meeting adjourned.

Respectfully submitted, Kathy Schultz, Secretary
Board Meeting Minutes

Abraham Lincoln Unitarian Universalist Congregation

October 9th, 2012

Present: President Phillip Anderson, Vice-President David Brunson, Treasurer Chelsea Stead, Secretary Kathy Schultz, Eugena Austin, John Glosser, Peggy Patty, Michael Plog, Linda Quigley, Susan Solon, Lynnda White, Rev Martin Woulfe. Absent: Kathy Whitworth.

CALL TO ORDER: Meeting began at 7:07pm. It opened with a reading by Kathy Schultz and Milestones from board members.

MINUTES: Chelsea made the motion to accept the September Minutes with spelling corrections. Motion was seconded and approved.

GUEST SPEAKER: Our guest speaker was Jerry Schwartz and spoke about an upcoming 2013 inter-denominational project, to build a home in Springfield through Habitat for Humanity. This type of project was done in 2004 and ALUUC participated. The property is behind the Teachers' Retirement office and will be a 3-bedroom home with a shed. The person chosen for this house is a Jewish woman with cerebral palsy. If ALUUC wants to participate again for the 2013 project, 2 people need to be representatives to come to the meetings with representatives from other churches and synagogues. The “blitz” of the work is then expected to be at the end of May.

Kathy Schultz made the motion to participate with this Habitat for Humanity project, and Phil to administrate the details. Motion was seconded and approved.

CHRISTMAS PARTY FOR FOSTER KIDS: Jennifer Manthei sent a letter explaining that a sponsor is needed for the Christmas party for foster children and families with the secular Center for Youth and Family Solutions (CYFS). This organization opened a branch in Springfield to absorb the children, families, and workers that used to form the now defunct Catholic Charities foster care agency. Upon discussion, 17 families would be anticipated, 10 staff members, and a couple of ALUUC members in attendance. Saturday, December 8 is the planned date for the party. Chelsea Stead made the motion to allow the Christmas party to take place at ALUUC, with the $150 deposit. Motion was seconded and approved.

MEMBERSHIP COORDINATOR REPORT: Susan Solon submitted her report which will be on file.

MINISTER’S REPORT: Reverend Martin Woulfe submitted his report which will be on file. His activities are since 9/4/12. Four new members since the last board meeting: current count is 227. Correction-no membership round table on 10/13/12. Upon discussion about the Member & Friend Directory being in progress, discussion and following motion came about: Kathy Schultz made the motion to allow Phil and Gena to pursue ads for the Member & Friend Directory. Motion was seconded and approved.
MINISTERIAL INTERN REPORT: Lynnda White submitted her report which will be on file.

TREASURER’S REPORT: John Glosser made the motion that the report was received. Motion was seconded and approved.

COMMITTEE REPORTS: Still in need of a Fellowship Chair. President Anderson requested that board members actively look for someone to accept this position.

PRESIDENT’S REPORT: The 2012 Trash & Treasure Sale Financials report was submitted.

Discussion took place regarding the amount of work and time Marla Johnson does for RE. To be more specific about her job, it was requested that she keep track of her time and work completed so that the board can look at the results later.

Peggy Patty made the motion to upgrade Marla’s title from Coordinator of Religious Education to Director of Religious Education. Motion was seconded and approved.

NEW BUSINESS: Keith Boaz met with the Board because he wants to organize a small group for disaster preparedness and name it “Share Our Skills (SOS)”. President Anderson approved Keith to head-up such group, and requested that Keith draw up an outline of what the group will be doing.

Kathy and Ed Schultz have donated a white oak seedling to ALUUC, which is from the tree Abraham and Mary Todd Lincoln used to sit under (located in Oak Ridge Cemetery).

Martin is to check with our accountant Nancy, to be sure Lynnda’s stipend was correctly prorated.

Peggy Patty made the motion for Gena to sell Bergner’s coupon books as a fundraiser for ALUUC. Motion seconded and approved.

November 6 will be the next board meeting date. Kathy Whitworth is to bring snacks and Linda Quigley will share the inspiration.

Respectfully submitted,

Kathy Schultz, Secretary
Board Meeting Minutes
Abraham Lincoln Unitarian Universalist Congregation

November 6, 2012

APPROVED

Present: Vice-President David Brunson, Chelsea Stead, Secretary Kathy Schultz, Eugenia Austin, John Glosser, Peggy Patty, Michael Plog, Kathy Whitworth, Rev Martin Woulfe, Lynnda White, Susan Solon, Posy Flatt. Absent: President Phillip Anderson, Linda Quigley.

CALL TO ORDER: The meeting began at 7pm.

MINUTES: John Glosser made the motion to accept the October Minutes with the addition of “Saturday, December 8, 2012” as the date of the Christmas party for foster kids. Motion was seconded and approved.

MEMBERSHIP COORDINATOR REPORT: Susan Solon submitted her report which will be on file. Two new members signed this past month.

MINISTER’S REPORT: Rev Martin Woulfe submitted his report which will be on file. ALUUC membership is currently at 230 people.

COMMITTEE REPORTS: Eugena Austin reported that the Religious Education committee recommends five hours of work per week for Marla Johns on, and wants to see how those hours are spent in her report. Then next month they will review her report with regards to recommendation in next month. Kathy Schultz reported that the Program Committee will be preparing a budget to submit this year. In the past, no budget was requested/submitted and their allotment was reduced, because it appeared that the committee was not using their money. The committee in the past, for example, had speakers who would visit and give services for ALUUC, then would tell the committee that their service was a contribution. Instead of subtracting the cost for the speaker from their budget and then submit the expenditure as a donation, nothing was written; therefore, it appeared that the committee was not using the money given to them in their budget. Also, Kathy Schultz requested that she have the title of Choir Director for ALUUC, even though she is a volunteer. She joined the Unitarian Universalist Musicians Network, which requested her (music) title at ALUUC. UUMN has her name as choir director. So, Michael Plog made the motion that Kathy have the title of Choir Director for ALUUC. The motion was seconded and approved. Since she is a volunteer, she reports to the Program Committee and not the Personnel Committee. Martin also requested that she write up a short job description to submit.
Martin Woulfe reported that the Pastoral Committee has been having to meet more often due to intense activity. Members have been in hospice, we’re dealing with funerals and complex situations. They are meeting once per month.

**TREASURER’S REPORT:** Chelsea Stead had submitted a letter of resignation from the treasurer’s office. Kathy Whitlow made the motion to accept her resignation. The motion was seconded and approved. Posy Flatt has been appointed to fill the office as treasurer. Kathy Whitlow made the motion to accept Posy’s appointment. The motion was seconded and approved.

Kathy Schultz made the motion that we received the Treasurer’s Report. Motion was seconded and approved.

**NEW BUSINESS:** Peggy Patty requested to create an ad hoc committee for welcoming congregants. She volunteered to chair the committee. Kathy Schultz made the motion to approve the ad hoc committee with Peggy Patty as chairperson. Motion was seconded and approved.

On February 23, 2013 Bonnie Ettinger would like to spearhead a church fundraiser called “Bonnie’s Bistro”. Both Bonnie and Gwen Childs will be coordinators. Bonnie and friends will provide music, the sanctuary would be decorated in a very classy set-up. By invitation to bring in friends to donate. Kathy Schultz made the motion to approve the fundraiser. Motion was seconded and approved.

The Diamond Jubilee will be on February 10, 2013 for the church’s celebration of its 65th anniversary.

Upon reviewing ALUUC’s insurance coverage which was mostly researched by Kent Childs, Michael Plog made the motion to change insurance coverage to a policy with Erie Insurance, and allow David Brunson to sign the policy papers in place of President Phillip Anderson, who will be out of town. As Phil notes, “Coverage is comparable to current coverage, but $700 less per year, deductible is $1000. Old company demands replacing our 16 year old roof. David and Kent will meet with new rep Wednesday to sign.” Motion was seconded and approved.

**NEXT MEETING:** December 4, 2012

**MEETING ADJOURNED**
Board Meeting Minutes
Abraham Lincoln Unitarian Universalist Congregation
December 4, 2012
APPROVED

Present: President Phillip Anderson, Vice-President David Brunson, Treasurer Posy Flatt, Secretary Kathy Schultz, John Glosser, Peggy Patty, Michael Plog, Linda Quigley, Membership Chairperson Susan Solon, Reverend Martin Woulfe.

Absent: Eugena Austin, Kathy Whitworth, Ministerial Intern Lynnda White.

CALL TO ORDER: Meeting began at 7:10 pm. Martin gave opening words. Board members shared milestones.

MINUTES: Posy made the motion to accept the November Minutes with corrections. Motion was seconded and approved.

MINISTER’S REPORT: Martin submitted his report. He commented that November has been a difficult month. Three people had passed. It has been very stressful for the Pastoral Committee, but they have been stepping up to the challenges.

The number of ALUUC members is at 230 adults.

Still working on the ALUUC Membership & Friends Directory. It will be done in January, in time for the Jubilee.

MEMBERSHIP COORDINATOR REPORT: Susan submitted her report. Four new members signed in November. Though there is no Chairperson, we have an active Fellowship Committee working. Susan requested the church complete an application for a 20% discount on Barnes & Noble books, if we needed to purchase books for church/RE purposes. David Brunson made the motion to have an application submitted. Motion seconded and approved.

TREASURER’S REPORT: Kathy Schultz made the motion that the report was received. Motion was seconded and approved.

Specific questions were raised regarding the financial process and committee purposes. Also, the format of the treasurer’s report appears difficult to read. The Board requested that
President Anderson invite Victoria Vincent to the January 2013 Board meeting for question/answer time regarding the financial process and treasurer’s report format.

Posy had some questions regarding her desire to give monetary donations to ALUUC. Upon discussion, John Glosser made the motion that the Board gives Posy approval of monetary gift donations in accordance with the by-laws. Motion was seconded and approved.

Posy suggested having a “wish list” so that people know what is needed and can donate towards specific items. One suggestion known was to purchase a commercial dishwasher. Therefore, Posy moved that the Facilities Committee explore such purchase. Motion was seconded and approved.

**NEW BUSINESS:** As Secretary, Kathy Schultz brought up the subject of posting Board Meeting Minutes to resolve the following controversy. When submitting the approved September Board Meeting Minutes, Office Manager Cheryl Wycoff emailed to Kathy, that draft (unapproved) Board Minutes are supposed to be posted for the members to see. Martin was aware of Cheryl’s email, and wrote that his “recollection is that we posted final minutes on the board rather than drafts”. Cheryl asked past presidents their opinions. According to by-law “Article III, Section 8, Posting of Minutes reads: The secretary shall post the unapproved minutes of Congregational meetings in a prominent place in the congregational building within fourteen (14) days of the meeting.” The operative word is in defining “Congregational”. Upon discussion among Board members, it was decided that this by-law means that unapproved minutes of the congregational “Annual Meeting” or other special congregational meetings are to be posted as drafts, not the Board Minutes. Only when the Board Minutes are approved should they be posted on the ALUUC web site, and if desired, the bulletin board. The congregation continues to have full and open access to Board activity.

The Phoenix Center Trivia Night will be held here at ALUUC either on the 2nd of the 16th of February. Posy made the motion to waive fee. Motion was seconded and approved.

**NEXT MEETING:** January 8, 2013 will be the date for the next Board meeting. David will give the inspirational.

**ADJOURN:** Meeting adjourned at 9:10pm.

Kathy Schultz, Board Secretary
Board Meeting Minutes
Abraham Lincoln Unitarian Universalist Congregation
January 8, 2013
APPROVED

Present:  President Phil Anderson, Vice-President David Brunson, Treasurer Posy Flatt, Secretary Kathy Schultz, Eugena Austin, John Glosser, Michael Plog, Linda Quigley, Membership Coordinator Susan Solon.  Guests—Kurt DeWeese, Victoria Vincent, Nancy Kraus.
Absent: Peggy Patty, Kathy Whitworth, Reverend Martin Woulfe, Ministerial Intern Lynnda White.

CALL TO ORDER: Meeting began at 7:02 pm. David Brunson gave opening words of inspiration.

MINUTES:  David moved to approve the December Minutes. Motion was seconded and approved.

MEMBERSHIP COORDINATOR REPORT:  Susan Solon submitted her report and discussed activities. Ten guests signed the guest book. Kathy asked the question if she did something specifically to reach out to those who used to regularly attend but haven’t been in a long time. Susan requested specific names so they can be contacted.

MINISTER’S REPORT:  Martin was out of town, but submitted his report of activities from 12/4/12 through 1/8/13.

TREASURER’S REPORT:  Posy submitted the report. Discussion of the report with Victoria, Nancy, Kurt and the Board took place so they clearly understood.

NEW BUSINESS:  Michael Plog reported that the Social Action Committee requested that the rental fee be waived for the Cesar Chavez speaking event featuring Marcos Munoz. John made the motion to waive the fee. Motion was seconded and approved.


Respectfully submitted,
Kathy Schultz
Board Meeting Minutes

Abraham Lincoln Unitarian Universalist Congregation
February 5, 2013

Approved

Present: President Phil Anderson, Vice-President David Brunson, Treasurer Posy Flatt, Secretary Kathy Schultz, Eugena Austin, John Glosser, Peggy Patty, Michael Plog, Linda Quigley, Kathy Whitworth, Reverend Martin Woulfe, Membership Coordinator Susan Solon. Absent: Ministerial Intern Lynnda White. Guests: Kurt DeWeese, Dianne DeWeese, Meg Evans, Bob Croteau, Jerrid Foiles.

CALL TO ORDER: Meeting began at 7:03 pm. John Glosser gave opening words of inspiration and milestones were shared.

MINUTES: Posy Flatt moved to approve the January Minutes with correction. Motion was seconded and approved.

MEMBERSHIP COORDINATOR REPORT: Susan Solon submitted her report and discussed activities. Report is available in the office file.

MINISTER’S REPORT: Reverend Woulfe submitted his report. Over $1000 for advertising was included for our new directory. Our membership is currently at 230 adults with 75 youth. The Pastoral Care Committee is extremely active. He has also been very active at the State Capitol in support of the Marriage Equality bill. Report is also available in the office file.

NEW BUSINESS: Kurt DeWeese was present to announce that the Annual Meeting of the Central Midwest District is coming up on April 26-27. We may send 5 delegates. A major topic to be decided at this meeting is the consolidation of 3 central districts into one large district.

Peggy Patty presented the attached “Resolution – Support of the Right to Marry for Same Sex Couples”. After its reading, Peggy made the motion to adopt this resolution; motion seconded by Kathy Schultz. Peggy further gave explanation of support. No opposing discussion, and motion was approved.

Flannery Wheeler resigned as newsletter editor. Martin had contacted other UU congregations in the area to see how their newsletter editing was done—one of the churches has their office administrator edit the newsletter. Jerrid Foiles also joined the discussion as Chairman of the Communications Committee. Martin stated that he asked Cheryl if she would be willing to temporarily do the newsletter editing for the immediate need, and she agreed to do so.
Therefore, the Board agreed to having Cheryl do this duty for now. Kathy Schultz then made the motion to have the Personnel Committee review all staffing issues. Motion was seconded and approved.

Bob Croteau made the following presentation for the Green Sanctuary Committee: With regards to the solar panel project, the plan has been modified so that it is more practical. Bob has designed a solar shelter to be built for a 2 kilowatt array, which would generate 3000 kw hours per year. Bob submitted the design and plans, and will prepare the package. Because the application process is long and involved, that alone needs to begin and be submitted by March 4. Whether or not the plan is approved, he requested the Board to allow him to apply for the panels so that the CWLP rebates would be available. Michael Plog made the motion that Bob make application for the entire project. The motion was seconded and approved.

**TREASURER’S REPORT:** Posy Flatt presented the report for December 2012. By the beginning of March, Posy will have committees submit to her the budget requests for the 3/17/13 Finance Committee meeting. Other upcoming dates to remember include the 3/31/13 Pledge Drive, 4/20/13 Fantasy Auction, and 6/2/13 Annual Meeting. Phil also approved Posy investigating the refinancing of the INB mortgage.

**NEXT MEETING:** March 5, 2013.

**ADJOURNMENT:** 9:05pm.

Respectfully submitted, Kathy Schultz
ALUUC SPECIAL BOARD MEETING MINUTES

February 17, 2013

Approved

Present: President Phil Anderson, Vice-President David Brunson, Treasurer Posy Flatt, Secretary Kathy Schultz, Eugena Austin, Peggy Patty, Linda Quigley, Kathy Whitworth. Absent: John Glosser, Michael Plog.

Subject: Whether to accept the proposed change in rate structure to ALUUC’s mortgage with Illinois National Bank.

The attached proposal was sent to Board members prior to the meeting. If accepted, the President, Phillip Anderson, and Treasurer, Rozanne (Posy) Flatt are required to sign the documents at INB.

Kathy Whitworth made the motion to accept the proposal. Linda Quigley seconded and the motion was approved.

President Phillip Anderson and Treasurer Rozanne Flatt are required to sign the documents at INB. Since Flatt will be out of town until late Friday, February 22, every effort will be made to sign the documents on Monday, February 25 2013.
Board Meeting Minutes
Abraham Lincoln Unitarian Universalist Congregation

March 5, 2013

APPROVED

Present: President Phil Anderson, Vice-President David Brunson, Treasurer Posy Flatt, Secretary Kathy Schultz, John Glosser, Peggy Patty, Michael Plog, Linda Quigley, Kathy Whitworth, Reverend Martin Woulfe. Absent: Eugena Austin, Ministerial Intern Lynnda White, Membership Coordinator Susan Solon. Guest: Gwen Childs.

CALL TO ORDER: Meeting began at 7:06 pm. Reverend Woulfe gave opening words of inspiration and milestones were share.

AESTHETICS COMMITTEE REPORT: Gwen Childs gave a presentation with discussion to begin plans for a memorial plaque, to display the names of past ALUUC members who have died, and allow space for current and future members who wish to later have their names added. She showed us the committee’s recommendation. Michael made the motion to allow Gwen to investigate the costs of creating a memorial plaque. Motion was seconded and approved.

Gwen also brought up the topic of a memorial garden area to be considered. No further action was taken on this subject except to research if there are state regulations about this idea.

MINUTES: Michael Plog moved to accept the February 5, 2013 Minutes of the regular Board Meeting. Motion was seconded and approved.

John Glosser moved to accept the February 17, 2013 Minutes of the Special Board Meeting. Motion was seconded and approved.

MEMBERSHIP COORDINATOR REPORT: Susan Solon submitted her report but was unable to attend.

MINISTER’S REPORT: Reverend Woulfe submitted his report adding that he would like to give more training and reorganize the Pastoral Committee. This committee has been overwhelmed with difficult situations.


Also, Posy made the motion that this ALUUC Board of Directors meeting on March 5, 2013, hereby authorizes the payment of ALUUC’s mortgages due on the following basis beginning for the month of March 2013 and continuing until all existing mortgage obligations are discharged:

A. UUA mortgage: Full payment due each month until the obligation is fully discharged
B. INB mortgage (modified in March 2013): Payment of no less than the same amount monthly as under the previous obligation, though the bank’s required monthly payment is less.

Upon the discharge of the UUA mortgage, continue to reduce the amount of the INB loan by a monthly amount equal to the sum of the two mortgage payments in A and B above. Provision for these payments is to be scheduled for the succeeding years’ budget calculations and paid accordingly.

Motion was seconded by Michael Plog and approved.

OTHER COMMITTEE REPORTS:

Personnel Committee – Peggy Patty, liaison, reported on their recent meeting. Overall, as the congregation is growing, ALUUC is moving from a small church relying primarily on volunteers to having more paid staff; therefore, more activity for their committee. The meeting discussions included topics about Cheryl Wycoff working as the newsletter editor; the Program Committee’s recommended music staff titles and salaries; the expansion of the RE director’s duties; and other ongoing personnel responsibilities.

NEW BUSINESS: Kurt DeWeese will be starting the pledge drive, and a co-chairperson is requested. The Fantasy Auction is coming up, with Linda Quigley as co-chairperson, and a theme is needed.

NEXT MEETING: April 2, 2013.

ADJOURNMENT: 9:20 pm.

Respectfully submitted,

Kathy Schultz
Board Meeting Minutes

APPROVED

Abraham Lincoln Unitarian Universalist Congregation

April 2, 2013

Present: President Phil Anderson, Treasurer Posy Flatt, Secretary Kathy Schultz, Eugena Austin, John Glosser, Peggy Patty, Michael Plog, Linda Quigley, Reverend Martin Woulfe, Ministerial Intern Lynnda White, Membership Coordinator Susan Solon. Absent: Vice-President David Brunson, Kathy Whitworth.

Guest: Kurt DeWeese.

CALL TO ORDER: Meeting began at 7:20 pm. Milestones were shared and Linda Quigley gave words of inspiration.

MINUTES: Eugena Austin moved to accept the March 5, 2013 Board Meeting Minutes. Motion was seconded and approved.

MINISTER’S REPORT: Reverend Woulfe submitted his report. Three new people have become members. Correction on his report: the current total of members is 234 plus the 3 new members equaling 237.

PLEDGE DRIVE REPORT: Kurt DeWeese reported that we now have $112,000 in pledges. This is more than 50% of the pledges than what we had last year at this time. We are expecting to have $74,000 more. Kurt sent a mailing out to those who haven’t donated in the past, encouraging them to consider a small pledge.

MEMBERSHIP COORDINATOR REPORT: Susan Solon submitted her report. The three new members are Margie Shelton, Christina Raison, and Phyllis Lau. Discussion took place with board members on welcoming new people attending ALUUC. One new suggestion was to have child care available at functions outside Sunday services so parents can attend more activities.

INTERN MINISTER’S REPORT: Lynnda White submitted her reported highlighting activities such as her involvement with the Habitat for Humanity steering committee, leading book discussion of The New Jim Crow, and progress in completing classes toward graduation on 5/19/13. She will be giving the Sunday service on May 5, and her last day of internship will be June 30, 2013.


NEW BUSINESS:

1) The General Assembly will be held June 19-23, 2013. We are allowed 4 delegates and 1 alternate delegate. Martin will also be attending as minister. Kathy Schultz made the motion to have Kurt DeWeese and Dianna DeWeese represent ALUUC as delegates to the General Assembly. Motion was seconded and approved. Kathy Schultz also made the motion for Kurt
DeWeese and Diana DeWeese to represent ALUUC as delegates to the CMDA. Motion was seconded and approved.

2) The LGBT Welcoming Congregation Committee Chair, Peggy Patty, along with members Susan Solon and Meg Evans, submitted a Welcoming Brochure for Board approval. ALUUC will use the brochure for various Welcoming activities. After Board discussion, Peggy Patty suggested removing part of a sentence on the back page, so that the brochure will read:

“As we continue our efforts on behalf of all those who are still denied the full rights of their humanity—for reasons of sexual and affectional orientation and gender identity--this record of commitment to full equality is an inspiration.” (See approved brochure attached.)

Linda Quigley made the motion to accept the wording for the brochure with the discussed change. Eugena Austin seconded the motion. Motion approved.

The committee also submitted for approval a Welcoming statement for the ALUUC website and newsletter.

For the website: “We are a congregation which celebrates the lives, the relationships, and the contributions of its lesbian, gay, bisexual, and transgender members and friends. We affirm and promote their full participation in the leadership, ministry, responsibilities, and blessings of our congregation’s life and in the community.”

Posy Flatt moved to accept the new statement for the web site. Motion was seconded and approved.

3) Kathy Schultz reported more on the legal process for having a memorial garden. We need to get clarification from the Department of Financial and Professional Regulations to determine if we need to apply for full-exemption to the Illinois Cemetery Oversight Act for scattering cremated remains. It is a gray area in the regulations because we will have a designated area and cremated remains are not retrievable. It was requested that Kathy contact the Department, get clarification, and obtain whatever papers to follow through.

NEXT MEETING: May 7, 2013

ADJOURNMENT

Respectfully submitted,

Kathy Schultz
Unitarian Universalism has a healing, life-saving message! And we believe in putting our faith into action as we learn how to be strong allies to lesbian, gay, bisexual, transgender, and queer individuals in our community.

As we continue our efforts on behalf of all those who are still denied the full rights of their humanity for reasons of sexual and affectional orientation and gender identity, this record of commitment to full equality is an inspiration.

As part of our religious practice, we are called to bear public witness to what we believe—
that the human family is one,
and that the love that binds us together is greater than the fear that divides us.

For more information about our faith community, please contact:

ALUUC
745 Woodside Road
Springfield, IL 62711
217-585-9550

www.aluuc.org

"Standing on the Side of Love"

Abraham Lincoln
Unitarian Universalist Congregation

Rev. Martin Woulfe
Minister
The Unitarian Universalist (UU) faith is widely known for its commitment to full equality for lesbian, gay, bisexual, transgender, and queer (LGBTQ) individuals and families. In 1996, the UU Association made history by being the first U.S. mainline denomination supporting legal marriage between members of the same sex. The UU faith is also one of the few religions that ordains openly LGBTQ ministers.

In 1998, the Abraham Lincoln Unitarian Universalist Congregation (ALUUC) became a Welcoming Congregation by committing to be intentionally welcoming to LGBTQ people. Our congregation believes in the First Principle of our faith, which is to affirm and promote the inherent worth and dignity of every person, and that it applies equally to people of all sexual orientations and gender identities.

We also believe that moving these commitments from words to deeds depends on the continued vigilance of all who work to embody our principles to their fullest extent.

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## Our Commitments

- ALUUC is inclusive of the concerns and the experience of people who are lesbian, gay, bisexual, transgender, or queer at every level of congregational life—worship, programs, religious education, and social occasions—welcoming not only their presence, but the unique gifts of their lives, as well. LGBTQ issues and history are affirmed and celebrated during the congregational year.

- ALUUC does not assume that everyone is heterosexual. Vocabulary of worship and programs celebrate diversity by inclusivity of language and content.

- ALUUC Bylaws and other official documents include a non-discrimination clause affecting all dimensions of congregational life, including membership, hiring practices, and the calling of religious professionals.

- ALUUC provides worship space and ministerial services for LGBTQ individuals who seek rites of passage, such as services of union, dedications of children, and other ceremonies celebrating the evolving definitions of family.

- ALUUC seeks to nurture ongoing dialogue between LGBTQ persons and heterosexual persons and to create deeper trust and sharing. This includes congregation-wide workshop programs. This congregation will actively contact and support LGBTQ-affirmative groups in the larger community to promote dialogue.

- As an advocate for LGBTQ individuals, ALUUC will promote legislative developments and support efforts to promote justice, freedom, and equality in the larger society. We speak out when the rights and dignity of lesbian, gay, bisexual, transgender, and queer people are at stake.
Board Meeting Minutes

APPROVED

Abraham Lincoln Unitarian Universalist Congregation

May 7, 2013


CALL TO ORDER: Meeting began at 7:06 pm

MINUTES: Posy Flatt requested that the word “cremains” be changed to “cremated remains”. Peggy Patty also made changes regarding the Welcoming Congregation pamphlet wording. Motion made by Eugena Austin to accept Minutes with changes, Michael Plog seconded the motion. Motion approved.

MINISTER’S REPORT: Reverend Woulfe submitted his after briefly pointing out highlights.

INTERN MINISTER’S REPORT: Lynnda White was unable to attend but submitted her report.

TREASURER’S REPORT: Posy Flatt presented the report for March 31, 2013

COMMITTEE ON MINISTRY: Dianne Roberts presented the results of the minister survey. This is not an evaluation but a tool for being aware of congregation’s thoughts, or of what the congregation needs to be informed. June 9 will be a celebration of Martin’s 10 years of ministry at ALUUC.

COMMITTEE ON FINANCE BUDGET RECOMMENDATION: Chairman Rodger Powers gave an overview of the recommended ALUUC FY 2014 Budget and took questions. We’ve received a record pledge of $178,572 which is 95% assuming $3000 of late pledges will come in. This budget uses $6298 in funds taken from savings. There’s an increase in some salaries such as DRE, accountant, and office manager. There is a $2500 increase for the minister to buy health insurance for him. There is an increase in speaker’s fees for the Program Committee. An appeal was made by to Kathy Schultz to put back the Program Committee’s recommended increase for piano music/pianist, beginning pay for choir director, and money for sheet music. Michael Plog made the motion to add $1000 for choir director, an increase of $400 for pianist, and take the money from the savings. Eugena Austin seconded the motion. Motion approved. Because piano tuning money can be taken from the Piano Restricted Fund, Kathy made the motion to change the $240 allotment for piano tuning, have that come out the Piano Restricted Fund, and instead allow $240 for sheet music. There would not be any change in budget money, just line item. Peggy Patty seconded the motion. Motion passed.
Linda Quigley recommended that the budget be accepted with changes. Eugena Austin seconded the motion. Motion approved.

Requests for By-Law Amendments: Kathy Schultz requested a change Article V, Section 1, to include a new Music standing committee. Michael Plog made the motion to accept this request so that it may go before the congregation at the June 2 annual meeting. Eugena Austin seconded the motion. Motion approved.

Berkeley Moore requested changes to amend Article IV, Section 4, and also Article VI, Sections 1 and 2. (attached) Kathy Schultz made the motion to accept this request so that it too may go before the congregation at the June 2 annual meeting. David Brunson seconded that motion. Motion passed.

MEMBERSHIP COORDINATOR’S REPORT: Susan Solon gave a quick review of her report. Two new members signed in May. Fiscal year total of 31 new signatures and loss of 4—a net of 27 members

OLD BUSINESS: Reverend Woulfe completed the State application for an “exempt cemetery” for the memorial garden in progress. A statement for an “authorized agent” to sign at time of scattering ashes, was presented by Kathy Schultz. The only additional change was to add a line for the date below the authorized agent’s signature. Posy Flatt made the motion to accept the statement with the change. Linda Quigley seconded the motion. Motion passed. With regards to the memorial plaque and design which the Aesthetics Committee recommended, Michael Plog made the motion to approve, Eugena Austin seconded. Motion approved.

MOTIONS FOR ANNUAL MEETING: Kurt DeWeese presented copies of three motions, requesting they be presented at the upcoming annual meeting. Each motion (Roof repair, storage facility, solar power project) was to allow the ALUUC Board, together with the Facilities and Finance Committees to determine final cost, method and schedule for funding and implementing the projects without calling another special congregational meeting for expenditures in excess of $5000. Posy Flatt made the motion that all three motions be put on the agenda of the June 2 annual meeting. David Brunson seconded the motion. Motion approved.

NEXT MEETING: June 3, 2013.

ADJOURNMENT Respectfully submitted, Kathy Schultz
ARTICLE IV  BOARD OF DIRECTORS

Section 4: Responsibilities and Powers of the Board. The Board of Directors shall be responsible for the financial affairs of the Congregation and shall budget activities in such a manner as to be consistent with the identifiable resources of the Congregation. The Board shall be responsible for matters relating to personnel except as set out in Article VIII (Selection and Removal of a Minister). The Board shall perform such other duties as usually pertain to the office. The Board shall have and may exercise all the powers of the Congregation except final actions to: call or remove a Minister; acquire or dispose of real property; expend funds for an item not in the annual budget in excess of five thousand dollars ($5,000.00); increase or decrease expenditures of five thousand dollars ($5,000) or more for any item in the budget; increase or decrease total expenditures in the budget by more than fifteen percent (15%); or dissolve the Congregation. Such matters exempted from final action by the Board may only be taken by the membership at an annual or special meeting of the Congregation called according to the provisions of Article III. The Board shall have charge of all property of the Congregation except as otherwise provided in these Bylaws. The Board shall be the governing body of the Congregation and as such shall handle all of its business affairs and the management of its administration. The Board shall, after receiving advice from the Nominating Committee, fill extraordinary vacancies on the Board, the Nominating Committee, and the Ministerial Search Committee. The Board, by majority vote, shall fill any extraordinary vacancies on the Committee on Ministry from a nomination list submitted to it by the Nominating Committee, with the advice and consent of the Minister. Persons so selected to fill the above extraordinary committee vacancies may decline appointment. Persons so selected to fill the above extraordinary vacancies shall serve until the next annual meeting of the Congregation at which time an election shall be held to fill the unexpired term.
ARTICLE V – COMMITTEES OF THE BOARD

Section 1: Regular Standing Committees. The President shall appoint a chair for the following regular standing committees: Finance; Religious Education; Program; **Music**; Facilities; Fellowship; Social Action; Electronics and Communications; Audit; Personnel; Green Sanctuary; and Welcoming and Publicity. The committee chair shall select the members of the committee in consultation with the President and shall act under the general supervision of the Board. The chair and members shall serve terms concurrent with the Congregation fiscal year or until their successors have been appointed.
ARTICLE VI – COMMITTEES OF THE CONGREGATION

Section 1: Nominating Committee.

Subsection A: Composition. The Nominating Committee shall consist of four (4) members not serving on or nominated to the Board. Two members of the Committee shall be elected at each Annual Meeting of the Congregation and shall serve for two years. The terms shall be staggered so that the terms of two (2) members shall expire each year. Members of the Nominating Committee may be reelected consecutively only once.

Subsection B: Responsibilities. The Nominating Committee shall be responsible for nominating candidates for the Board, for the applicable Committees of the Congregation referred to in this article, and for trustees of the Endowment Trust. Nominations to the Ministerial Search Committee shall be as necessary. Nominations for the trustees of the Endowment Trust shall follow the provisions of the Endowment Trust. The Nominating Committee shall notify the Congregation of its nominations for various positions by posting them in a prominent place in the congregational building at least thirty (30) days before an election. The Nominating Committee shall be responsible for nominating candidates for any extraordinary vacancies, which may occur from time to time. Any member nominated to any position may decline nomination and, by doing so, cause their name to be withdrawn. The Nominating Committee shall appoint members to the Committee on Ministry pursuant to Section 2 of this Article.

Subsection C: Failure to Perform. If the Nominating Committee fails to properly perform its responsibilities as set out in this section, the Congregation may, nevertheless, elect members to the various positions set out in these bylaws. Such elections shall follow the overall intent and spirit of these bylaws.

Section 2: Committee on Ministry. A Committee on Ministry of six (6) members of the Congregation shall be appointed by the Nominating Committee with the advice and consent of the Minister and the board and announced at each Annual Meeting of the Congregation. If any nominee for the Committee on Ministry is not elected at a Congregational meeting, such failure to elect shall be deemed an extraordinary vacancy pursuant to Section 2 of Article IV of these Bylaws. Members shall serve on the committee for a period of three (3) years. The terms shall be staggered so that the terms of two (2) members shall expire each year. The Board shall fill any extraordinary vacancies from a nominee recommended by the Nominating Committee, with the advice and consent of the Minister. Committee members may not be appointed for consecutive terms. The Committee shall meet with the Minister no less than twice a year for a performance evaluation and to discuss any issues of importance to the ministry.
Special Board Meeting Minutes

APPROVED

Abraham Lincoln Unitarian Universalist Congregation

May 15, 2013

Present: President Phil Anderson, Vice-President David Brunson, Secretary Kathy Schultz, Eugena Austin, Peggy Patty, Michael Plog, Linda Quigley, Kathy Whitworth, Reverend Martin Woulfe. Absent: Treasurer Posy Flatt, John Glosser.

CALL TO ORDER: 7:05 pm.

REVISED ALUUC FY 2014 BUDGET (JULY 1, 2013 – JUNE 30, 2014): After Kurt DeWeese received $10,000 in additional pledges since the last regular board meeting on May 7, 2013, a revised budget was written. This budget does not use funds from savings. After review, Michael Plog made the motion to accept the revised budget for recommendation to the congregation at the June 2, 2013 annual meeting. Eugena Austin seconded the motion. Motion approved.

ADJOURNMENT: 7:15 pm.

Respectfully submitted, Kathy Schultz
The minutes for June 2013 are unavailable.