

ALUUC Board Minutes
July 6, 2010
Approved

Present: Chelsea Fry, Roger Powers, Doug Liberati, Martin Woulfe, Carol Floyd, Stacey Shinkle Van Bogaert, Kelly Anderson and Kurt DeWeese
Not Present: Bill McCall, Brian Reynolds and Cathy Talano

Meeting Began 7:18 with Opening Words by Martin from Robert Fulghum.

Introductions were made as an Ice Breaker to introduce old and new board members to one another.

Secretaries minutes: Were read from June's meeting. Kelly moved to accept the minutes. Stacey 2nd. June Minutes were accepted.

Ministers Report:

- Martin has begun Summer Recess. He will preach at the 1st UU Church of Chicago. Rev. Jennifer Owen O'Quill will speak at ALUUC again this year from Micah's Porch. Martin acknowledged there are 2 Officiants for ALUUC: Buffy Lael and John Malan. Martin discussed the Senior Youth conversations he's had since the June meeting as positive. He has also heard very positive feedback regarding the Volunteer Ceremony. Martin suggested an idea for consideration for a Robert Burns night. He identified that many UU churches hold some sort of homage to Robert Burns and it may be something we want to adopt. Martin discussed the issue of how many Keys to the building there currently are; as well as, overall safety/evacuation discussion. He suggested this as an agenda item for a future meeting. Martin placed more turtles in the pond. PROJECT RETURN is a collaborative effort to assist woman who are returning from Prison into the general population. The project is currently seeking partners. Are we interesting in participating? Martin still has inventory left from his sales at GA.

Treasurer's Report:

- Stacey met with Megan, Victoria, Tina and Kurt to discuss the budget. Stacey will get a list of people to assist with plate collection if she's unavailable. Finance committee will meet on 7/18 after the church service. Stacey will check with Victoria Vincent regarding the accounts for the Endowment Committee and the Finance Committee. 3rd Computer is on next years budget; 2010-2011. Change for Change – A formal safekeeping procedure will be put in place. A formal procedure will also be put in place for the weekly offering. Stacey wants to be able to remain in the Sanctuary to hear the 'sermon'. Kelly will talk with Kitty or Cheryl Wycoff (Cheryl receives it from the Secretary of State) regarding the timing of tax exempt renewal filing in November.

Vice President's Report:

- Committee structure is not complete. Kurt would like everyone to be in place by the end of July. A consideration of creating a Phone Tree was discussed. The idea is to use the Phone Tree to call members to find people interested in serving on a committee. Doug will work on putting the formal committee list and liasons together.

President's Report:

- Carol Kneedler will serve as a Facilitator for the Board Retreat. It will be a combination of what we want to accomplish and establishing methods & procedures.
CMWD – Kurt attended the meeting in Appleton WI. He wants to maintain a positive relationship with CMWD to use as a sounding board for problems and potential changes/issues.
UUA Mortgage will be maturing soon. Phase I of a Multi-Phase capital program.

New Business

- Trash to Treasure Sale is scheduled for October 1 & 2
1 application has been received for the Membership Coordinator. There have been no external applicants and it is assumed that the position will go to someone from the Congregation. He wants board members to encourage people in the Congregation to apply.
Frank Kopecky will need someone to help with Personnel Committee until he has enough people on the committee to be up and running.
The Grant for the Membership Coordinator is over 3 years.
 - Year 1 – full Salary
 - Year 2 – half Salary
 - Year 3 – No Salary
- Deborah Cavanagh Grant will organize the International Day of Peace Prayer Circle on September 26 & 27.
The next board meeting will be August 10.
6 sets of keys will be requested and distributed to the new board.
8 certificates have been received for members who assisted with the overflow shelter. Martin has them and will make sure they get delivered.
A link has been placed on the ALUUC website to the CMWD website.

Doug moved to have the meeting adjourned at 9:11 pm. Stacey 2nd.

Meeting adjourned.

ALUUC Board Minutes

August 10, 2010

2 pages

Approved

Present: Kurt DeWeese, Doug Liberati, Roger Powers, Chelsea Fry, Cathy Talano, Brian Reynolds, Phillip Anderson, Martin Woulfe, Carol Floyd, Kelly Anderson, Jason Kluge

Not Present: Stacey Shinkle Van Bogaert

Opening Words: Carol Floyd from What We Share daily meditations.

Introductions of Cathy Talano, Brian Reynolds and Phillip Anderson.

Secretary's Minutes were read from July's minutes. Cathy moved for minutes to be accepted, Doug 2nd. July minutes were approved.

Ministers Report:

See attached.

Vice President's report was given by Doug Liberati. The Social Action Committee is participating in the 24 hour day of prayer. There are 18 Faith Communities in Springfield who have joined.

The Social Action Committee would like to have the Change for Change money go to the Computer Bank in September. Carol mentioned that T/T sale is first day of drop off on the same Sunday as the day of Prayer, she wants to be sure the committee is aware of the time commitment.

Doug moved to donate Change for Change to Computer Bank. Roger 2nd. Motion approved.

Doug matched a list of the congregation to the Board Members. Each Board Member will call the corresponding congregants on their list to invite member participation in committees. Doug also created a script, which can be used as a guide for the conversations. Kurt would like the calls to be made as soon as possible. Suggestion from Carol to do a check in with the members before asking them to volunteer. There are currently 4 open Chair positions and many openings on committees.

The Program Committee will be meeting this Sunday, August 15. There is an idea of changing the concept from Committee to Team. Doug will put together a list of all the people who are currently on a Committee.

Board Liaison Reports.

The RE Committee report states that the Owl program will be this year. It will be for the 7, 8 & 9th graders. Orientation for parents is August 28. Carly Mattimore-Malan & John Malan will lead it again. The 3rd grade has large class, so they have been separated from the 4th grade. The 4th, 5th & 6th grades will be together. Many teachers have moved to new class rooms. There are a couple of new teachers, as well. Kelly Anderson has agreed to join the Senior Youth as the 3rd adviser.

The Program Committee report states there will be a survey generated to the congregation to find out what the interests are for services. They are still monitoring Milestones. Time is still a concern. They would like to have children accompanied by their parents to prevent them from going long. Cathy Talano has agreed to be the Board Liaison for Fellowship.

President's Report was given by Kurt DeWeese. The Board Retreat will be this coming Saturday, August 14, from 9am - 3pm. . Bagels and juice will be served for breakfast. Bring your own lunch and Kurt will bring drinks. Cheryl mentioned to Kurt that there are two regular renters of the facility. Prairie Grapevine and Zen Meditation group. Neither have a formal contract. Kurt feels we need to put together a Contract to have a formal record of the relationship with these groups. Flat rate of \$100 monthly for Zen group. Prairie Grapevine's rate went up this past year, but there is still no contract. There is a rental agreement already established that may need to be revised for this purpose. The board discusses and decides on long term rentals and prices accordingly. We should put this on the agenda for next month. Renata Buchloh is thinking about chairing the T&T Sale.

Old Business: The Personnel committee will be meeting with applicants for Membership Coordinator on Monday, August 16. The Chalice Lighters Grant presentation is on October 3.

New Business: The issue of weeds in gravel was discussed. Phillip spoke with Becky Croteau, who agrees to Round Up or burning it. Phillip's Dad suggested we mow it. It will be an ongoing issue.

Next Meeting: September 7, 2010.

Board Meeting in October changed to 12th.

Opening words for September: Phillip Anderson.

Phillip moved to adjourn. Brian 2nd.

Meeting Adjourned 9:02 pm.

Submitted: Kelly Anderson, Secretary

ALUUC Board Minutes

September 7, 2010

3 pages

Approved

Present: Kurt DeWeese, Doug Liberati, Martin Woulfe, Cathy Talano, Brian Reynolds, Carol Floyd, Kelly Anderson, Stacey Shinkle Van Bogaert

Not Present: Phillip Anderson, Roger Powers

Guests: Susan Solon, new Membership Coordinator. Jeff Bennett, Chair, Endowment Committee

Opening Words were present by Martin Woulfe at 7:10 pm.

Kurt asked if there were any changes or additions to the agenda.. Martin noted that a request had been received to contribute a letter to the Springfield Islamic Center in support. He will discuss further during the Minister's report.

Kurt indicated that Craig Schermerhorn is not available to attend this meeting. We discussed whether we want to proceed with moving our investments with Craig in place of Wells Fargo. BF Edwards and Company is Craig Schermerhorn's new Broker/Dealer.

Brian Reynolds made a motion to shift our assets in the Congregational account from Wells Fargo to BF Edwards & Company. 2nd by Cathy Talano. No discussion. Motion approved.

Kurt introduced Susan Solon, the new Membership Coordinator. Susan began her new position on September 1, 2010. Susan discussed her ideas and some of her activities to date. She will be re-vamping the membership packet.

Secretary's Report: The timeliness and structure for minutes was discussed. No minutes were approved for August. Minutes for August and July will be revised and reviewed in October. We will review the Board Retreat Goals as part of the President's report.

Treasurer's Report: Stacey Shinkle VanBogaert issued her resignation from the position of Treasurer. The financial statements have not been reviewed, so they will be discussed and reviewed at the next board meeting. We discussed the collection process and what happens when the Treasurer is not present. Stacey will coordinate the Sunday collection until a new Treasurer is established. A contract has been signed by Prairie Grapevine.

Vice President's Report: Doug Liberati discussed the Committee recruiting activity. Cathy Talano sent an email instead of calling. Cathy will send a copy of the letter she sent out to be used by everyone in place of calling. Negative feedback needs to be forwarded to Kurt and Martin. Randy Pratt has agreed to be the Fellowship Chair.

Committee Reports:

Social Action. Stacey needs the address for Jacksonville Prison Project in order to mail the check to them. The September Change for Change recipient will be Computer Banc. The recipients for the remainder of the year will be decided at the Committee's next meeting, September 19th. Fair Trade sales will be the 3rd Sunday of the month.

Program Committee: Some Sunday in the month of September, the Program Committee will complete a survey to find out what the congregations interests are. There was a meeting to find out who is interested in the acting as service leader for the new church year. The opening words for Sunday services were discussed. Carol and Martin will take this back to the Program Committee for inclusion in the booklets that they are completing for the service leaders to use.

Minister's Report : (See attached).

Martin, Chelsea and Brian will continue to focus on Security and will develop the evacuation plan scheduled for October 17, 2010, when a new congregational photograph will be conducted.

Plan for evacuation drill to be done on October 17th. Brian Reynolds will contact Gwen Childs to get copies of evacuation maps.

Special guest, Jeff Bennett, Chair of Endowment Committee came to hear discussion with Craig Schermerhorn, who could not be present. A general discussion of when the committee will be meeting and what they will need to do in order to move the endowment assets occurred. Jeff will pass this information on the committee when they meet.

President's Report: We had a review and discussion of the Board Goals from the Board Retreat. We discussed the idea of the UU lobbyist, which was part Board Goal # 4. The concept is to create a partnership between ALUUC and other Illinois congregations who would support and eventually fund the position. 1st Unitarian of Chicago is interested and possibly 3rd Unitarian. Martin has a good deal of information regarding how this has worked in other states. Linda Berez will be taking a position with Decatur UU Congregation and she would be an excellent support person for pursuit of the UU lobbyist. Restructure of Goal # 4 to state: Develop and Support a Signature Program involving Social Action initiatives. Standing on the Side of Love will be one of the initiatives to support. Doug Liberati made a motion to adopt the goals of the Board Retreat for the 2010 and 2011 church year. Chelsea Fry 2nd. Motion approved.

The Congregation Goals determined at the Board Retreat include:

- 1) Initiate Long Term Plan for Capital Development and Building Maintenance.
Initiate an Assessment and Support a Healthy Congregation idea.
Assimilation of new Membership Coordinator.
Support of signature program, including, but not limited to, "Standing of the Side of Love" through Social Action initiatives.
Establish sustainable Adult RE program.
Identify and Market UUA & CMD functions.

The Board formally adopted these as goals for 2010-2011.

Kurt asked for the focus of the next board meeting to be Goals 2 & 4. Each member needs to think of ideas to address each of the goals. Delinda Chapman has agreed to do the Trash to Treasure Sale.

Kelly Anderson made a motion, with regret, to accept the resignation of Stacey Shinkle Van Bogaert as Treasurer. Doug Liberati 2nd. No discussion. Motion approved.

Doug Liberati made a motion to declare a vacancy for the role of Treasurer. Brian 2nd. Motion approved.

Next meeting will be Tuesday, October 12, 2010. Phillip Anderson will provide the Inspiration and Brian Reynolds will provide snacks.

Doug Liberati made a motion to adjourn. Brian Reynolds 2nd. Motion approved. Meeting adjourned at 9:19pm.

Submitted by Kelly Anderson, Board Secretary

ALUUC Board Minutes

October 12, 2010 (approved November 2 corrected December 6)

2 pages

Present: Kurt DeWeese, Chelsea Fry, Martin Woulfe, Brian Reynolds, Carol Floyd, Cathy Talano, Victoria Vincent, Phillip Anderson, Kelly Anderson Doug Liberati, Roger Powers, Susan Solon

Phillip Anderson presented the opening words from Deepak Chopra.

Meeting began at 7:06 pm.

Secretary's Report: The minutes for July, August & September; as well as, a special meeting in August for the hiring of the Membership Coordinator and a special meeting in September to vote for a new Treasurer. Doug moved to accept all minutes. Phillip 2nd and all minutes were approved.

Minister's Report: See attached.

Martin discussed an opportunity for ALUUC to become a Teaching Church. Martin would become a mentor to a seminary student. A student would become matched with ALUUC over a 3 year period and would become increasingly more involved over time to enhance her learning objectives.

Chelsea Fry noted that she, Martin and Brian were unable to meet to discuss disaster plans, but she made calls to other churches to find out how they handle their disaster plans. She said everyone suggested using the Red Cross as a resource for getting a defibrillator.

Treasurer's Report: The final numbers for the Trash and Treasures sale are not in yet, but Victoria believes it will be nearly \$7,000.00. Victoria is reviewing the financial statements and hopes to have a better understanding of everything by the next meeting. A transfer of assets form will be signed tonight by the board officers in order to move the Wells Fargo Congregational Account assets to B.F. Edwards. Victoria recommends the budget be streamlined considerably and will work with the assistance of the Board to make it more user friendly. Victoria noted that the mortgage with the UUA has an interest rate of 0.8% with a balance of approximately \$84,000.00, which expires in July 2015. The INB loan is currently at 6.75% with a balance of approximately \$96,000.00 with a renewal date in January 2011.

Membership Coordinator: Susan announced the upcoming Round Table on October 23. Megan Renner will be present to co-facilitate the Round Table. Susan mentioned the printer is not working. Kurt will ask Cheryl to coordinate the purchase of a new printer.

Vice President's Report: The Social Action committee identified the Change for Change recipients for October as Youth Service Bureau, for November as Central Illinois Food Bank and for December as Mini- O'Beirne Crisis Nursery. Phillip moved to accept these recipients for the next 3 Change for Change recipients. Brian 2nd. Motion approved.

The 24 hours of prayer was held with no interference with the Trash and Treasures Sale preparation. There were 14 participants, all of whom are members of ALUUC. The Fellowship Committee is planning a Halloween Party for October 30 and considering a trivia night for some other time. They also are interested in creating something special for the senior members birthdays and other special events. The Social Action committee will be providing meals for the overflow shelter approximately once a month again this winter.

President's Report: There is an urgent need to have repairs done to the entry way. The concrete is rising causing water to pool and door closure issues. This is a fire safety and emergency concern. The courtyard door needs a different foundation due to drainage issues. The shed access door also has drainage issues. The septic problem is ongoing. So far the solutions brought up are not guaranteed to work. Composting toilets is a good idea, but not an immediate fix. For now, we need to keep the pipes unclogged.

New Business: Kelly made a motion to invite Lynnda White to the next Board meeting for introductions and consideration to accept her as an Intern through the Meadeville Lombard Theological Intern Program. Chelsea 2nd motion. Motion approved.

Martin noted that Breadline Sunday will be coming up in November. Martin also noted that Jackie Clements will be installed on November 14 at 4 pm at the Bloomington, Illinois church. We may want to send a delegation or send a letter of support. Martin discussed what he knew of the status of teens in the District. Dori Davenport Dixon was at the Pastoral Conference. Dori cited cash flow issues as the reason for the changes. Concern related to CONS is that legal responsibility for Hosting Church and Transportation of youth would NOT be shouldered by the District. This heavy responsibility will now fall to the individual congregations and individual members.

Martin agreed to provide the inspiration for the next meeting, which will be held on November 2, 2010.

Victoria made a motion to adjourn the meeting. Brian 2nd. Motion was approved.

Meeting adjourned at 8:50 pm.

Submitted by Kelly Anderson, Board Secretary

(Board corrections of November 2, 2010 entered by Carol Floyd, At Large Board member in absence of Kelly Anderson who had a job time conflict on November 2)

ALUUC Board Minutes

January 4, 2011

2 pages

Approved

Present: Kurt DeWeese, Doug Liberati, Phil Anderson, Brian Reynolds, Victoria Vincent, Roger Powers, Kelly Anderson, Carol Floyd,

Absent: Cathy Tolano (due to a scheduling conflict), Chelsea Fry (due to illness)

Also present was the Membership Coordinator Susan Solon

Meeting began at 7:00 pm.

Kurt requested that existing board members consider volunteering to serve as Secretary for the remainder of the term. As no one has stepped forward as yet Kurt asked for a volunteer to serve as Acting Secretary. Roger volunteered and was duly appointed Acting Secretary for the January 4 meeting.

Kelly Anderson was recommended to serve as a temporary replacement board member in place of Cathy Tolano until such time as the vacancy for Secretary is resolved.

Phil so moved and Carol seconded. Motion approved by acclamation.

Secretary's Report: The minutes for December were reviewed and submitted for approval as corrected. Brian moved to accept the minutes. Phil seconded and minutes were approved.

Minister's Report: See Attached. Martin is away until January 8.

Kurt noted the apparent lack of progress on the evacuation plan. The Fall drill was postponed. A Spring drill is anticipated. Brian is working on a policy draft. Phil was added to the drafting team. February board meeting draft agenda will reflect the expectation that a progress report will be presented.

The Benevolence Fund was discussed briefly. Victoria will be added to the checking account signers in order to gain access to account balances. There is board interest in documenting the purposes of the Benevolence Fund.

Treasurer's Report: The move to a new accounting service is not complete. The move will be completed when the new service is ready.

The building mortgage is due to renew this month. The mortgage is currently with INB. They have offered a slightly lower rate of 5.75% with a \$200 renewal fee. Moving the mortgage to another bank would probably not result in a lower rate, but would entail higher initiation fees. The mortgage would be renewed for 5 years at the new rate while keeping the payment the same.

The UUA loan will be paid off in July 2016.

Kurt suggested that the board plan to present a capital fund proposal to the Congregation at the next annual meeting related to the allocation of funds now dedicated to the mortgage once those loans are paid in full. The agenda for February will have an item to consider a policy to pay off existing mortgages as quickly as current levels of funding would allow.

Phil moved to proceed with renewal of the mortgage loan with INB. Kelly seconded and the motion was unanimously approved.

The Piano Restricted Funds has about \$2200 left after the purchase of piano. Victoria asked for confirmation from the Board that the fund could be used for music related materials. The Board concurred with Victoria and she will solicit ideas from Bonnie on additional sheet music and choir materials.

Membership Coordinator Report: 3 new people signed the book in December. Two additional people signed on January 1. The Membership Coordinator's report is attached.

Victoria volunteered to address the New to UU gatherings regarding pledging. Susan explained her approach to broaching the subject with new members and there were no objections.

Kelly will send Susan a list of members that have not been active lately.

Susan will be working on a Plan for Growth.

Vice President's Report: The Social Action Committee has recommended that the January Change for Change be directed to the Young Parents Support Program. The February Change for Change would go to Equality Illinois. On January 28th ALUUC will be hosting the Third Annual Slow Food Film Festival. The date of Justice Sunday is still to be determined.

President's report: The Fantasy Auction leadership is still in flux. A potential chair has been recruited depending upon supporting cast. The pledge drive will be chaired by Victoria and Carol Kneedler. The Central Midwest District annual meeting will be in Bloomington in the Spring.

A motion was made to adjourn by Phil and seconded by Victoria.

Meeting was adjourned at 9:00 pm.

Submitted by Roger Powers, Acting Board Secretary.

ALUUC Board Minutes

February 1, 2011

3 pages

Approved

The February Board Meeting was conducted by conference call due to weather conditions.

Present on the call: Kurt DeWeese, Doug Liberati, Phil Anderson, Brian Reynolds, Victoria Vincent, Roger Powers, Carol Floyd, Chelsea Fry, Cathy Tolano, Rev. Martin Woulfe

Meeting began at 7:00 pm.

There were no changes to the agenda submitted.

Kurt mentioned that he was going to recruit someone to serve as Secretary for the remainder of the term. Kurt asked for a volunteer to take notes during the meeting. Roger volunteered to do so.

Secretary's Report: The minutes for January were reviewed. Carol asked if the minutes should reflect board support for the plan to expend the remaining money in the Piano Fund. Victoria asked that the minutes reflect the Board's concurrence. Carol moved to accept the minutes. Victoria seconded and minutes were approved.

Minister's Report: Martin sent his report electronically.

Martin filed the online certification of membership reporting 201 members of ALUUC.

The Fantasy Auction is in the planning stage. Martin has been advising the committee.

Kurt asked Martin to send out the certification paperwork to the Board so that it could be part of the meeting documents. Kurt noted that the Membership Coordinator should be involved with the certification process.

The problems with the office phone lines were discussed. ATT seems unresponsive.

The Phoenix Center rental is proceeding. Paperwork and deposit were received.

A non-member civil union ceremony is being planned for July.

Lynnda White has been communicating with Martin. He is hoping to invite her to clergy meetings in Bloomington and to a congregation potluck in the Spring.

Brian has sent out a draft emergency plan for comment. Plan to review for next board meeting.

Membership Coordinator Report: The Membership Coordinator's report was submitted electronically.

Susan Solon did not participate on the call.

Martin also participated in the New to UU event. There were 5 new people and 2 recent members.

Treasurer's Report: Financial statements were sent out electronically.

Kurt mentioned that additional money has been expended on snow removal this year. The heavy snows have limited the amount of parking available on Sunday mornings.

The Benevolence Fund was discussed briefly. Martin described the process for approving payments from the Fund. Martin keeps the checkbook and ledger. The Pastoral Care Committee members have signing authority. There is no official policy on repeat payments, but there has been precedence. A perception of dependence may lead to cutting off further payments. The flow of funds is reported; the recipients are kept confidential. The committee generally limits checks to less than \$300.

The Senior Youth Group budget has not been updated. Victoria expressed a preference for the RE committee to take the lead.

The move to the new accounting firm is in progress. The old firm will be finishing the financials for January. The check blanks are going to the new firm. The conversion should be complete by 2/15.

Vice President's Report: The Social Action Committee recommended that the March Change for Change go to Boys and Girls Club.

On January 28th ALUUC hosted the Third Annual Slow Food Film Festival. 80-100 people participated.

Kurt asked if Social Action could inquire about the proportion of Haiti Relief Funds actually reaching the victims.

President's report: The Fantasy Auction preparation is underway. The committee might benefit from experience of prior organizers. Phil mentioned that Kathy Whitworth was actively calling businesses for donations. A list of tasks for volunteers would be helpful. Carol suggested providing forms on Sunday mornings for donations.

Restatement of goals regarding the development of a long term plan for facility development. Targeting presentation to annual meeting.

Victoria asked about the schedule for the pledge drive activities. Martin will be presenting a pledge sermon on March 20.

The next meeting will be March 1 at the church. Refreshments by Chelsea, inspiration by Carol.

A motion was made to adjourn by Brian and seconded by Chelsea.

Meeting was adjourned at 8:15 pm.

Submitted by Roger Powers, Acting Board Secretary.

ALUUC BOARD MEETING

March 1, 2011

3Pages

Final

Present: Doug Liberati, Roger Powers, Cathy Talano, Kurt DeWeese, Martin Woulfe, Brian Reynolds, Carol Floyd, Phillip Anderson, Chelsea Fry, Carol Bailey.

Later present was the Membership Coordinator Susan Solon.

Meeting began at 7:05.

Special thoughts for the evening were presented by Carol Floyd, from writings of Richard Gilbert.

Order of Business:

Kurt reported that any ALUUC Member attending the Central Midwest District Annual Meeting could be a delegate. The ALUUC is authorized 5 delegates. Board Members or others should notify Kurt if they want to become a delegate.

Camp Care Alot is requesting use of the the building for a one day meeting.

Facilities Comment: Phillip said there is a crack in the concrete pad outside the door to the courtyard , Kurt said the repair will have to wait for better weather in order to repair it. Also, Kurt said that construction workers have been consulted and have provided assurance that repairs would be made.

The porta potties were placed for use for the Trivia Night event as well as the Sunday service. Kurt is still wondering about the feasibility of an above- ground septic method. The porta potties will be needed for the Fantasy Auction night. The water table has been unusual for February.

Board Minutes

Carol Floyd moved that Carol Bailey be approved as Board Secretary. Cathy Talano seconded. The Board voted approval.

Cathy and Brian approved the acceptance of February minutes.

Minister's Report

On February 20th there was a movie night. There was an increase of pastoral care calls.

Martin was an advisor to the Fantasy Auction. Martin has been to meetings in Bloomington, St. Louis, and Peoria. He has contact with other ministers. There have been orders for more of Bonnie's CD's. The phone lines have been working, but the phone is not taking messages. There were reportedly 375

people for the Phoenix Center's fundraiser. The \$50. fee to us was waived for the entry in the St. Patrick's Day Parade. The Annual Assembly will be in Charlotte, NC.

Martin will have sinus surgery on March 21st. He will be recovering for two or three days.

The Central Midwest Assembly in Bloomington will have 5 delegates plus Martin. Carol Floyd and Diana DeWeese are two of those delegates for the meeting on April 29th and 30th.

Facilities Report: Camp CareAlot would like to use the church March 26th for the day. (The Zen group will have to be contacted because their meeting will need to be moved.) Carol Floyd asked if the Zen group pays rent. Kurt said because of other benefits the Zen group receives, the rate will not be changed. Kurt said the one time use by Camp CareAlot could be considered as a charitable gift on the church's behalf. Brian if asked of there would need to be a conflict with the Zen group or some other group. The Zen group would have to ok the change, if agreed to by the Zen group, he believes the other group could use the church for no fee.

Emergency response plans have been searched on line by Brian. Brian wonders if we need to coordinate roles for RE leaders, the minister, or ushers during an emergency. Could a group meet with Martin on this subject after the potluck on Sunday? There will be a meeting in Martin's office March 20th.

Membership Coordinator's Report: There has been one new member this past week. All of the new members were present for the New Member ceremony. A member suggested that a short bio. be made available on the new members. The biographical information could be used by committees to include new members in groups interesting to the new members. The Conversation Cafes are starting slowly, but are being organized.

Pledge Drive: Pledge drive leaders (Victoria Vincent and Carol Kneeder) contacted potential solicitors. Eighty people are each contacting one person each. RE members are to be contacted by Marla Johnson.

There are two New to UU's gatherings in March. The Fellowship Committee has been instrumental in things going well. The Walk and Talk was cancelled due to rain. Check calendar for future activities.

Treasurer's Report: The report came in a letter from Victoria Vincent to Kurt. Trash and Treasures is a lot of work, but Phillip said that it does give us contact with the community. Kurt said we wish we could feel less dependent on the income from the sale for the church budget. Because book sales are difficult, maybe they should be held separately. Revenue from book sales might be increased, if those sales were advertised separately.

Facilities Committee: Kurt would like a Wish List of new supplies for the church from the committees. He is aware of the desire for more light weight tables, an upgrade of the church street sign, and also more smaller tables. Phillip is to go to businesses for support of a Prairie Grasslands. Painting needs to

be done on the outside, upper level of the church. Kurt wonders if the job should be contracted out. There will be a report on this need next month.

Social Action Committee: Doug said the plan for the March Change for Change will be that it go to the Senior Center for Central IL

Program Committee: The budget request for this committee is the same as last year's. approved budget with the exception of the Choir. The Choir has asked for \$2,000 to purchase a variety of copyrighted printed music. . It might be possible to do supplemental fundraising specifically for the choir as the Choir is attractive enough to the congregation. Carol Floyd said maybe we should plan a special "Bonnie Music Service Day". With Board approval the "piano fund "money has been used this year for printed music purchases.

Electronics Committee: Kurt said that buying of software for video making maybe considered. Do we want to use money toward videotaping equipment or some other electronic need? The Electronics and Communications Committee is discussing this.

New Business: The Welcoming and Publicity Committees has no committee members or chairman. Susan may have to develop a committee. Fellowship Committee could be involved in start –up activities but not in the follow-up . Before the end of the year we need a Committee Day.

Martin said Lynnda White, the Meadville-Lombard seminary student serving as our intern, needs direction so we need to set up an oversight committee that will provide regular guidance. We need to figure out how to structure her time. Is it financially feasible to offer her a stipend for travel expenses?

Next meeting is April 5th.

Doug moved that we adjourn, Chelsea seconded it. The Board approved the motion.

Submitted by Carol Bailey, Board Secretary.

ALUUC BOARD MEETING

April 5, 2011

3 pages

Final

Present: Doug Liberati, Victoria Vincent, Phillip Anderson, Cathy Talano, Martin Woulfe, Roger Powers, Susan Solon, Kurt DeWeese, Carol Bailey.

Inspiration by Cathy Talano. She read from "The Liberal Way" by Adlai Stevenson and from the 1990 UU World an article by William Schultz.

MEMBERSHIP COORDINATOR: Susan Solon. Eleven people signed the Membership Book in March. Letters to visitors were sent by e-mail where possible. Two New to UU gatherings were held in March. The Fellowship Committee is a "bedrock of welcoming". That committee is doing a lot of work inside and outside the church. Megan Renner is making a visit to form a new Round Table to compare original plans with what has happened. The attendance of the senior youth was somehow not taken, so the numbers of attendance are not accurate. Other than the senior youth, the RE attendance taken by the teachers is working. The Pre-K class made ornaments as gifts for the new members. Susan said she made up as many New Member Packets as she could until the supply of 2010 Directories ran out. Martin said new Directories are being planned.

MINISTERS REPORT: Martin Woulfe. Martin said he did pastoral care here and in Urbana. Conducted one wedding and one memorial service in March. Fifteen people attended the Labyrinth walk with nine having communion afterwards. Julio Barrenzuela will lead a salsa and Spanish Club meeting. New name tags are now available. Martin is hosting a Circle Dinner with Jackie Jackson. The congregation is becoming active with Chalice Lighters. Lynnda White, the intern, will be present at the next church pot-luck. Martin said costs for conferences come out of his Professional Expenses account. Bonnie Ettinger's next CD is not yet available, but will be for sale at the General Assembly. Because ALUUC held a fund raiser for the Phoenix Center, they will give us a free table (booth) at the Gay Pride Festival to be held down town May 22nd. On June 1st Civil Unions will be legal in Illinois. Lynnda White is to be involved in training meetings for those who want to be involved in different areas of the church rituals. Examples could be rites of passage, teaching, or preaching, etc. We need to send a Learning Service agreement to Lynnda to indicate what will be areas of focus during her internship. There may need to be contact by Lynnda with the Committee on Ministry or RE Committee members. These might be good groups to start with. These groups need to be assembled by July 1st in order to write a Learning Service Agreement. Also, a lay advisory committee should be created to oversee Lynnda's internship. Martin asked Kurt to write a list of who he would like for this committee.

TREASURER'S REPORT: Victoria Vincent. January's report was sent and February's will be available soon. Kurt asked what is the Grant Fund amount for the Membership Coordinator? \$4,800. of the Grant will be used this year. The rest of the Grant is for next year. We hope to be able to pay for the

third year ourselves. Phillip said the Grant for the Prairie Garden is not here yet, but should be \$400 - \$900. Victoria said the offering money is coming in just fine. A new accountant will be a big help for the future. Kurt said we need to settle the issue of who will be the treasurer next year. Victoria said her mother and step-father are in ill health and she will not be available. Who has the ability to follow up on account responsibilities? Megan Renner tried to set up the Treasurer's responsibilities so there would be less bookkeeping necessary. But the process didn't work, said Victoria. How do we move the jobs involved to a paid position? Could Nancy Krause the bookkeeper do it? Are there other churches in the area who have been able to deal with these problems any differently? Victoria has asked around and no one has another method that they use. When the Congregation is big enough to pay for it, an account administrator should be hired. Nancy Krause gave a quote of \$40,000 a year for doing the job. Victoria will try to get everything up and running. It would be good if an accountant trained member could volunteer or be paid to do the job of Treasurer. Victoria said she would be willing to train someone. The Budget Committee meeting will be next Sunday after church (April 10). At that time they will decide how to hire help. Cheryl Wycoff has been recording the revenue side of the work, which is very helpful. Kurt asked what responsibilities the treasurer should be expected to do? Victoria said they should hold meetings, set controls on payments, and write checks. There needs to be some policy oversight by the Board. The treasurer would be responsible for having the collection taken to the bank, counting the collection, being aware of the money for special events, do the follow-up on paperwork for events. Kurt said next month there should be a decision on the treasurer position or a committee recommendation relative to the treasurer. Victoria said the Stewardship campaign has received pledges for \$157,000. She said there were amazing increases where they were not expected. Victoria said the process worked beautifully. Kurt said there was a request by Amy Kluge to be named the head of Fundraising. Kurt said the need for fundraising will be based on the results of the pledges.. The Board will want to eliminate fundraising efforts where possible. The church may need to look for professional leaders and staffing for fundraisers. Victoria said the Fantasy Auction accounting could have been better organized. Goals for the results of the Auction should have been set. Victoria said she will organize the Trash and Treasures sale. There may be features like the Auction. There may be other methods used for raising money. People who run the Auction and the Trash and Treasures should have had more experience before running the effort. Victoria said a fundraising committee should include people who have had past experiences for better results. The Auction needs better follow up of sales and items to be sold. Kurt said higher priced items were not available to be bought at the Auction. This effort had not been overlooked. The Auction should offer an interesting "buy on experiences" which members in the past had offered. (Examples would be dinners, entertainment, or trips.) Maybe there should be an events specific task force. There need to be principles of events, organizing. Maybe there should be "overseers" for events. Martin said there had been "scrip" sales for stores no longer available and will probably not continue because Kurt said people who have ideas of fundraising need to be approved by the Board. The Board should be able to decide if the effort would be profitable.

FINANCE DOMMITTEE; Kurt DeWeese. The Finance Committee meeting will be after church April 10th.

FELLOWSHIP COMMITTEE; Kurt DeWeese. Pat Goller and Randy Pratt will be out of town this Sunday, they need help during those situations.

ADULT RE; Martin Woulfe. There will be a showing of Comedians in Cinema. There will be an Easter Egg Hunt by volunteers. The congregation directory will soon be available. The Central Midwest Conference will have ALUUC representatives of Diana DeWeese, Carol Floyd, Susan Solon, Martin Woulfe and any other member who would like to go. The Annual General Assembly in North Carolina will have the DeWeeses representing ALUUC. The General Conference will be considering the consolidation of church districts. It is up to ALUUC to give voting orders to representatives. The issues to be considered can be found in the UU World Magazine and on the web. The Immediate Witness and Responsive Resolutions Committee may have controversial issues considered. Examples in the past have included resolutions pitting supporters of Israel and Palestine, or if the Annual General Assembly should be held in Phoenix, AZ.

NEXT MEETING; The next meeting will have to settle the budget, the annual congregational meeting agenda, a possible change of by-laws, also the election of officers for next year. The Annual Meeting requires a 15 day notice be sent to members. A date of June 5 has been chosen for the Annual Meeting. The notice will be sent by May 6th. The notice of the meeting deadline is May 19. The next Board meeting will be May 3rd. Inspiration will be presented by Doug Liberati.

Victoria moved that the meeting be adjourned, Doug seconded the motion.

Respectfully submitted, Carol Bailey.

ALUUC BOARD MEETING

May 3, 2011

Final

2 pages

Present: Kurt DeWeese, Roger Powers, Victoria Vincent, Martin Woulfe, Brian Reynolds, Chelsea Fry, Phillip Anderson, Carol Floyd, Susan Solon, Carol Bailey.

INSPIRATION BY; Kurt DeWeese quoting Dale Marsten from the article "Life is Good" found in the Daily Motivator.

MINUTES; April Minutes approved with two changes. There is written notice of the Congregational Meeting in the newsletter, mailings were sent to some who have requested that service.

MEMBERSHIP COORDINATOR; Susan Solon written report available. The Fellowship Committee has been very helpful by including new members in their activities.

MINISTERS REPORT; Martin spent the month actively involved in preaching and visiting. There were two New to UU meetings. 15 people have signed up for the Adult RE movies. Berkley Moore has reached the 50th year of his ordination. There will be 10-12 new members welcomed in May. We will be involved in the Gay Pride assembly May 22nd. General Assembly will be attended by Carol Floyd, Diana and Kurt DeWeese. The Board approved them to be the Congregation's delegates.

FINANCE COMMITTEE; Reported by Victoria Vincent. The Finance Committee has accepted the hiring of Nancy Kraus to be an in-house employee for 10 hours a week at \$20.00 an hour. She will be doing accounting and bill paying. Treasurer reports the cash flow is going well. Philip moved to ratify Nancy Kraus as an employee. Brian Reynolds seconded the ratification. The Board approved the motion. The Treasurer will oversee and evaluate Nancy at the end of the Fiscal Year.

Stewardship Campaign: Reported by Victoria Vincent. \$172,483.00 pledges have been given to date. Victoria is to organize 23 captains, each having 4 helpers, for the Trash and Treasures Sale. The Sale is to be held Oct, 7th & 8th. Budget: Special projects can be funded. Roof damages to be seen by an adjustor. Partitioning of the Darwin Room is being considered by the RE Committee. The \$7,213.00 Special Projects Fund will be controlled by the Board. \$3,829.00 is to be used for five projects. (Re-staining the upper portion of the church siding and trim including caulk, refurbishing monument sign faces and rider on top, purchase of 8 lightweight tables, purchasing of 4-4X2 tables.) The Budget has in-house details: Fellowship income, Directory income, Change for Change donations, SOS donations, Flower donations, and Senior Youth Group income. Employee expenses are to rise 3%. Brian moved the Board approve the Budget as presented, Philip seconded the motion. The Board voted to accept the Budget.

Nominations: Chelsea moved to accept the nominations from the Nomination Committee.

Annual Central Midwest District meeting: Kurt DeWeese reporting. The presentation to the meeting was Mark Morrison-Reed who spoke about "Why are our Congregations so White".

FACILITIES: A new Yoga group is to meet in the Church Saturdays at 8:00 A.M, the Zen group meets at 9:30 A.M. They need to meet at separate times because the Zen group requests total silence. The Yoga and Zen scheduling matter raised questions about facility use by various groups who may, or may not be affiliated with ALUUC and/or in which significant members of ALUUC participate. There are times when conflicts arise and create inconveniences, but otherwise can and should be easily resolved. Schedule conflicts involving the use of the facilities may require a more definite policy if uses increase significantly.

Phillip moved the Board Meeting be adjourned, Brian seconded the motion. The Board approved the motion.

The next Board Meeting will be June 7th.

Respectfully submitted, Carol Bailey

ABRAHAM LINCOLN UNITARIAN UNIVERSALIST BOARD MEETING

June 7, 2011

Approved.

4 pages

Present: Kurt DeWeese, Brian Renyolds, Michael Plog, Roger Powers, David Brunson, Kathy McGuire, Victoria Vincent, Doug Liberati, Chelsea Fry, Martin Woulfe, Carol Floyd, Phillip Anderson, Carol Bailey

INSPIRATION BY: Kurt De Weese from the UU World, Fall, 2010, "The Spirituality of Service".

MINUTES: Victoria moved that we adopt the amended May, 2011 Minutes. It was seconded by Doug. The motion was approved.

TREASURERS REPORT: Victoria said the Budget is being followed well and so is the fundraising. The use of electronic payroll is being investigated. 1) Funding the Courtyard work has come from the Giesecke Fund. The Courtyard work cost \$300. more than the amount of the Fund. A Memorial Fund in memory of Bonnie Ettinger's parents is covering some of the expense. More money may need to come from the Facilities Committee. Kent Childs is calling some members to see if they would donate money to cover the remaining expense. Should Special Projects Funds be used for this expense? 2) The Facilities Committee has priced doors for the Commons to be \$300.00. Todd Babcock has given this quote to the Church. To divide the Darwin Room a fire alarm is needed, most of the rest is already present. The cost for the partition will be \$550.00. Is there a motion to approve to building project in the Facilities report? We hope the Special Projects Fund will cover the costs for the Darwin Room. Victoria said she also hopes the Fund will cover the expenses. The following is a list of purchases to be made or projects to be completed. Some have estimates. Labor costs of re-staining the top portion of the building, \$1,050.00; repair to wind-damaged chalice tower, roof and siding, \$1,000.00; build a dividing wall in the Darwin Room, including trim work and the addition of a commercial smoke alarm, \$500.00; refurbish and install 2 large shallow donated bookcases in the divided RE room, \$50.00; refurbish the monument sign, \$1,100.00; add glass doors to Commons, commercial quality, using volunteer labor, \$3,000.00. Victoria moved to accept and approve each project separately as listed. Brian seconded the motion. The Board voted to approve the motion.

The copier is not working at the present. It has needed many repairs. CDS Copier Company said they would lease us a machine for \$168.00 a month with a 60 month lease. The purchase price is \$5,000.00 with a maintenance fee of \$40.00 a month. The purchase is \$3,000.00 a year over the present budget stated Brian. Is there an advantage to leasing versus buying a copier, asked Kurt? There are issues that need to be investigated. The phones are still not working properly. Cheryl's phone is not working most of the time, although two other locations are working. Cheryl says that new wiring has been suggested, or a separate line for the fax machine. Kurt asked if we need more lines, and will there be an added cost if we get one? Victoria said we do have rusted phone boxes outside that may need to be replaced. The planning for the Trash and Treasure sale is going well. 35 people have agreed to prepare for the Sale.

RELIGIOUS EDUCATION: Dianne Roberts-Hill would like to know why there is no feedback from the Treasurer on the RE Committee budget. The Church budget was posted, unlike past years when committees received statements. The committees need to watch for those posted budget statements.

Victoria said there are now 4 people involved in handling and recording of the church money with vendors and other expenses. Brian said that the committee liaison needs to inform the committees what their remaining balances in the Budget are. Dianne wondered what the parameters are for the Senior Youth who have raised \$5,000.00 they wish to use for travel to Cons. They exceeded their budget slightly last year. Victoria said each committee is responsible for any parameters they wish to use. Kurt said funds could be included in the RE funds or they could be dedicated as Sr. Youth funds. Victoria made a motion that there be a dedicated Sr. Youth fund in the Budget. Chelsea seconded the motion. The Board passed the motion.

SOCIAL ACTION: Doug says there will be a 3 month list for the Change for Change collection. The Inner City Mission was previously chosen for the June collection, but there were objections because of the Inner City Mission's religious positions. They have very Christian views that diverge from ours. Do we become involved with groups like this? Carol Floyd said she understands that NAMI recommends the Inner City Mission because it is the only shelter that accepts the whole family. Kurt asked where the idea came for donating to the Inner City Mission? We have donated to food pantries of other religious groups churches. Martin said the Social Action Committee should make the decision of which groups benefit from the Change for Change collection. Doug said he might submit a three page list to be looked at. Michael said if a group we send money to would not support our Church, we don't want to send them money. . Some members were not happy with that choice. Kurt said the Social Action Committee should send a list for Board approval. Carol Floyd she would approve or disapprove a benefactor depending on the description of their purpose. Kurt said thank you to Doug for the discussion. The Board intends to continue its ordinarily relatively routine signoff on Change for Change.

Kurt said Posy Flatt wants a wish list of needed repairs and their expenses. We need a process of deciding on future spending requests.

Gwen Childs wants to know how we recognize scattered remains in the Courtyard? Maybe we should keep a book of Remembrance somewhere in the Church. Pages could be added to it as added ashes are placed in the Courtyard. Martin Wolfe said he has been directing the scattering of a small amount of ashes for 8 years. We may wish to decide on establishing a fund for remembering those who have been deceased. Families have found some form of remembrance meaningful. A book of remembrance was started 7 years ago, but its location is unknown. Kurt asked if Lynnda White the Intern, might be asked to oversee the Book of Remembrance? Martin agreed. Victoria said when burying ashes to watch out for the drain pipe. Martin said only a hand is used to move soil, not a tool. Victoria asked if Ashes should be placed in the prairie garden? Kurt said feedback on putting ashes in the prairie garden should come from the Facilities Committee.

MINISTER'S REPORT: Martin conducted five services in May. Also there were 2 weddings and 1 memorial service. There are 13 Civil Unions and weddings scheduled for June. There are 214 members. Two New to UU meetings were scheduled, but no one came. One New to UU meeting is scheduled for June. Martin will be around all summer. Lynnda White has 7 people who agreed to be on the committee to supervise her. Lynnda will be in her chaplain training program until August; at that time she will come to ALUUC. She needs a list of responsibilities. There may be people pre-candidating here for the church in Decatur and St. Louis. There was a Gay Pride Event downtown on May 22nd. The Kluges were there at a booth for our church. 20 people asked for information about ALUUC.

There was a Jr. High campout scheduled, but it had not been approved by the RE Committee. The information about the campout had been in the Newsletter. Good processes of knowing if the campout should be in the Newsletter were not followed. Martin recommended the campout plans should be shelved. Carol Floyd asked how should late newsletter entries be coordinated? Kurt said we need to change the process of which items are in the Newsletter.

MEMBERSHIP COORDINATOR REPORT: There are New to UU meetings scheduled. The Fellowship Committee had been very helpful in involving new members. Susan Solon intends to do more advertising our Church in the area.

PRESIDENT'S REPORT: Kurt said a Capital Improvement Task Force has been formed. There are long term projects planned. Some are: more storage space, more files, and more RE resources. Should there be more paving done for parking? There are roof repairs needed. There are also other phases of the building plans that could be completed. The mortgages could be paid off by the summer of 2017. We need some long term and short term strategies planned before 2017. Phillip moved that there be such a Task Force planned. Doug seconded the motion. The Board voted to approve the motion. Those who want to serve on the Task Force may. There should be 5 to 7 members, and the meetings need to be open to all members. Martin should review all plans they make. Carol Floyd asked if churches worry about over building physical facilities? Are there churches who have made decisions like these that we could consult? Martin said by 2017 we may have 300 members. We may need to double the programs we now have in 8 years. Kurt said we had consulted with the UUA and found that information useful. We have thought of having 2 services. If we want to complete the building plans for this Church, we may need \$1 million dollars more than we had for the previous construction. This year we hope to have plans to present to the congregation about building plans.

Marina V has had three concerts at ALUUC. She is coming to Springfield in July and would like to perform while here. Would the Board agree to her being here? We have collected \$100.00 to \$300.00 by sharing the ticket collection and selling snacks. Phil made a motion to allow Marina V to perform at ALUUC. Doug seconded the motion. The Board voted to approve the motion, On July 10th Alex Holt will be preaching at ALUU. There will be a potluck following the service.

Doug asked, is anyone in charge of the Library? Kurt answered that no one is now. Maybe Theresa Liberati or maybe Kitty Wrigley would be interested. We may need to reestablish the position of a

librarian. Is anyone keeping track of the hymnals? Brian said sometimes the web-site shows the wrong services are scheduled on Sunday. Who should check this mistake? The Electronics Communication Committee needs to have another member so they can check the information that is available. Carol Floyd said we should consider the use of electronic announcements versus using the web-site.

The next meeting is July 5th. Brian made a motion to adjourn. Chelsea seconded the motion. The Board agreed to adjourn.

Respectively submitted, Carol Bailey
Board Secretary