

Abraham Lincoln Unitarian Universalist Congregation
July 7, 2009 Minutes
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Present:

Gwen Childs, President
Delinda Chapman, Vice President
Kitty Wrigley, Secretary
Beverly Holmes
Doug Liberati
Martin Woulfe, Minister
Scott Wade, guest

Not Present:

Victoria Vincent, Treasurer
Bill McCall
Megan Renner
Phillip Anderson

The meeting was called to order at 7:10pm.

Martin Woulfe read from Welcome, A Unitarian Universalist Primer.

The minutes of the board meeting of June 2, 2009 were approved. It was noted that the date of the Board Retreat has been changed from July 11 to September 12, 2009.

Scott Wade presented information about the Youth Group Lock-In. The Board approved twice yearly lock-ins, Spring and Fall, so that there would be no need to come to the Board each time. The next lock-in is scheduled August 28, 2009.

As part of the Minister's report, Martin Woulfe noted that we would again participate in the Illinois State Fair Parade, 6:00 pm on Thursday, August 13, 2009. Martin shared materials gathered at General Assembly on a new program, Standing on the Side of Love. This will be the theme of the UU entry in the State Fair Parade.

Martin expects to collect around \$730 from the sale of posters and Bonnie Ettinger CDs at the General Assembly. The Board approved the addition of a tab on our website from which these items may continue to be sold. The Board approved the use of \$515 (already received for these CDs and posters) to be used for church cleaning. This will get us through most of the summer, after which we will have to request funds from the Congregation.

For the President's report, Gwen Childs noted that the goals would be discussed at the retreat in September. She reviewed the list of Committee chairs and Board liaisons and we shared discussion and ideas. Gwen and Delinda will make some follow-up contacts and send the final list to the Secretary.

Deborah Cavanaugh-Grant requested use of the church for a Slow Food Movie Night on January 29, 2010. The Board accepted the booking and waived the rental fee with the understanding that they will pay \$50 for utilities, that UU Social Action appears in publicity as a co-sponsor, and that they pay a \$150 security deposit (which will be returned when the room is cleaned up afterward and left in good condition),

Megan Renner, who was not present at the meeting, provided the Treasurer's report. Victoria Vincent has resigned her position as Treasurer for health reasons. The Board accepted her resignation with gratitude for her excellent service.

The Board approved the appointment of Megan Renner as Treasurer, with assistance from Tina Bennett. The Board authorized both Megan Renner and Tina Bennett to have signatures on file at our banks.

The Board authorized that Cheryl Wycoff be named as our registered agent with the Illinois Secretary of State.

The Board approved the reduction of Cheryl Wycoff's work hours by 4 hours per week. The Board further gratefully accepts Cathy McKamey's volunteering of 4 hours per week to pick up the duties the Cheryl Wycoff will no longer be able to accomplish.

It was noted that Prairie Grapevine and Zen Group are the only long-standing rentals we have. The Board approved the rental by Prairie Grapevine at \$80 per night with no deposit required.

Angela Aznarte has offered to handle the Member Directory this year. The Board accepted this offer with gratitude. The Directory project will include a children's competition for a cover design and space for business cards ads will be sold to defray the cost of the directory.

Additional announcements:

Trash & Treasure sale is scheduled October 2-3, 2009.

Committee meetings will continue to be held on the 3rd Sunday, after service.

The Board gratefully acknowledged Mary Van Meter's offer to take care of religious education for the remainder of the summer.

Gwen Childs, Rev. Martin Woulfe and Rick Crouse will develop an emergency evacuation plan. The plan will be part of the training for RE teachers, will be announced in the newsletter and will be included in both the visitor and new member packets.

Respectfully submitted, Kitty Wrigley

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August 4, 2009 Minutes
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Present

Gwen Childs, President
Delinda Chapman, Vice-President
Megan Renner, Treasurer
Kitty Wrigley, Secretary
Phillip Anderson
Doug Liberati
Kelley Anderson
Beverly Holmes
Dianne Roberts-Hill, guest, RE Committee

Not Present

Bill McCall
Martin Woulfe

The meeting was called to order at 7:10pm. Gwen Childs read the inspiration, a poem by Pablo Casals.

The minutes of the Board meeting of July 7, 2009 were approved.

The minister's report was accepted.

Dianne Roberts-Hill, representing the Religious Education (RE) Committee, reported on search for a Coordinator of Religious Education (CRE). The Committee recommended hiring Marla Johnson. The Committee chose not to do a contract. The CRE position will have three Sundays off during the church year. It is understood that the position includes holidays. The position is salaried at a rate of 10 hours per week and requires a log of time worked to be turned into the RE Committee, which acts as supervisor to this position. Annual review is by the congregation. In another matter, it was reported that the Senior Youth will provide a monthly report to the RE Committee. The Board accepted the recommendation to hire Marla Johnson and voted that she be offered the position.

President's Report

Board goals of FY2009 will be discussed at the Board Retreat on September 12, 2009. Goals for the current fiscal year will also be discussed. Marge Shelton is unable to organize the Chalice Circles, so we must find someone else to do it. The Board is waiting for the nominating Committee to recommend a replacement for Megan Renner's board position, as she assumed the Treasurer position. Action is expected at the September 1 meeting. We are still seeking chairs for both the Social Action and Membership Committees.

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Treasurer's Report

Treasurer reviewed the FY2010 Pledge status report, which is a one-month report. All reports for June will be emailed to Board members as well as members of the Finance Committee.

New Business

Our water heater is leaking. Facilities Committee will purchase a new, smaller water heater.

Megan Renner will draft a policy on repairs and purchases for Board consideration at the next meeting. Phillip moved, Delinda seconded, Board approved.

Mike Haynes will be asked to email members of the congregation to attend the Stand Up Against Racism at the City Council meeting (rally outside) on August 5, 2009 at 5:00 p.m.

Delinda moved, Kelley seconded, Board approved that Kitty send the following letter to the editor be sent to the State Journal-Register immediately:

The Abraham Lincoln Unitarian Universalist Congregation strongly condemns the recent noose incident in Springfield along with the graffiti at the Illinois Black Caucus. It has no place in our community. We are all brothers and sisters. It is our prayer that love not hatred will prevail. Gwen Childs, Board President, Abraham Lincoln Unitarian Universalist Congregation.

Delinda Chapman recommended that the next Change for Change go to the African Christian Missions. Kelley moved, Doug seconded, Board approved this action. Delinda will notify Cheryl Wycoff via email.

We will defer a plea for assistance with cleaning until the Board has the opportunity to review current budget figures. Phillip Anderson agreed to make the plea to the Congregation, should that become necessary.

Old Business

Emergency Procedures is deferred to the next meeting.

Future Business

Board will review Frank Kopecky's recommendations on a policy regarding controversial issues at the September meeting.

Megan will look into budget trends for discussion at the September board meeting.

Kelley Anderson will provide the inspiration at the next meeting.

Board adjourned at 8:45pm.

Respectfully submitted, Kitty Wrigley

Present: Gwen Childs (President), Delinda Chapman (Vice President), Megan Renner (Treasurer), Kitty Wrigley (Secretary), Martin Woulfe (Minister), Doug Liberati, Bill McCall, Kelly Anderson, Phillip Anderson.
Absent: Beverly Holmes

The meeting was called to order by Gwen Childs at 7:00 PM.

Kelly Anderson provided the inspiration by reading three quotes.

Phillip Anderson moved to approved the Board minutes of 8-4-09. Kelly Anderson seconded, Board approved.

Martin Woulfe provided the Minister's Report, some highlights of which are: there will be a photographer present on Sunday, Oct. 11 to take a photograph of the congregation. There is also a potluch that day. Martin will miss the next two Board meetings and he will email Kitty his membership list.

Gwen Childs reported that the Board Retreat will be held at Delinda Chapman's home, 77 Cottage Grove, on Sept. 12, 2009. Carol Kneedler will facilitate the retreat.

Treasurer Megan Renner noted that she will add discounted pledges budgeted amount to the next report.

There was no Secretary's report and no Committee reports.

The following list of board liaison's to committees was noted:

Membership: Beverly Holmes
Fellowship: Kelly Anderson
Program: Kitty Wrigley
RE: Bill McCall
Social Action: Doug Liberati
Facilities: Gwen Childs
Pastoral Care: Delinda
Green Committee: Phillip Anderson

It was also noted that we still need a Chalice Circle coordinator.

New Business

There is no replacement for the Board vacancy yet so this item is added to the October Board agenda.

It was clarified that the Change for Change in September is to go to the African Mission. Phillip moved, Megan seconded and all approved that Mini O'Bern Crisis Nursery be the recipient of the October Change for Change.

Delinda moved, Bill seconded and all approved that we host the Marina V concert on Monday, October 26.

Committee Fair will be held on Sept. 13 after the service. Board liaisons will notify their committees of this and ask that desserts be contributed for this coffee hour event.

Gwen is compiling a Board calendar and will email this to Board members, who were asked to review it prior to the Sept. 13 Board retreat.

Sept. 27 is the start of set-up for the Trash & Treasure sale, to be held Oct. 2-3.

Old Business

Emergency procedures tabled until the October Board meeting.

Gwen will email Board members the controversial policies grid for review at the next Board meeting.

Phillip and Kelly will provide a "Cleaning Call" on September 20 to request support and assistance for cleaning the church, either financial contribution or assistance with cleaning.

Megan is working on a procurement policy.

Will pay the Midwest UUA the fair share of \$21 per 185 members, quarterly.

Kitty will provide the inspiration at the next Board meeting on October 6.

Phillip moved, Delinda seconded and all approved adjournment.

Respectfully submitted,
Kitty Wrigley

Present: Gwen Childs (President), Delinda Chapman (Vice President), Megan Renner (Treasurer), Kitty Wrigley (Secretary), Beverly Holmes, Doug Liberati, Bill McCall, Phillip Anderson.

Absent: Martin Woulfe (Minister), Kelly Anderson

The meeting was called to order by Gwen Childs at 7:00 PM.

Kitty Wrigley read the inspiration. Doug Liberati will provide the inspiration on Nov. 10.

Delinda Chapman moved, Phillip Anderson second, minutes of Sept. 2009 meeting were unanimously approved.

The Ministers and Presidents reports were reviewed.

Beverly Holmes moved, Delinda Chapman seconded, treasurer's report was unanimously approved.

Gwen Childs reviewed the goals that were established at the Board Retreat in September. Actions regarding these are as follows:

Hire salaried membership coordinator

Bill McCall will contact Personnel Committee regarding this.

Improve curb appeal

Gwen Childs will contact a sign company regarding the repair of our sign. Also, she will look into specifically where the Macarthur Street extension will eventually come near the church.

Gwen Childs, Phillip Anderson and Betsy Renner (Megan's mother) will provide some chrysanthemums and pumpkins near the front door. They will contact Renata Buchloh regarding her assistance with this seasonal improvement.

Standing on the side of love

Delinda Chapman, Megan Renner and Kitty Wrigley agreed to work on this goal. They will involve the youth group in the petition for Standing on the Side of Love.

Encourage and support small group ministry

Phillip Anderson will organize circle dinners. Marge Shelton and Jeff Bennett were suggested as others to help with this goal. Gwen Childs will assist after the first of the year.

Hold three major fund raisers

Megan Renner and Doug Liberati agreed to work on this goal. Since we have already held the Trash & Treasure Sale, the other two suggested fund raisers were Auction and a Cabaret/Musical fund raiser.

Committee Reports:

Green Sanctuary Committee: There is a plan to reduce mowing by planting a natural prairie garden. This action goes first to the Facilities Committee then to the Board.

Program Committee: Kitty will forward email information to Delinda, as no minutes were taken at the last meeting.

Aesthetics Committee: Plan on adding an extra row of lights in the Sanctuary and creating a banner for Standing on the Side of Love.

New Business:

It was moved by Philip Anderson and seconded by Beverly Holmes that Linda Haynes fill the Board vacancy created when Megan Renner left an at large board slot to accept Treasurer position. The Board voted unanimously for Linda Haynes to fill the slot. Gwen Childs will call Linda Haynes.

Change for Change: Board members are asked to share suggests for November Change for Change via email and bring ideas for other months to the November Board meeting.

Phillip Anderson moved, Kitty Wrigley seconded, Board unanimously agreed to give the senior youth group the balance of the funds once assigned to the defunct junior youth group.

Phillip Anderson moved, Doug Liberati seconded, Board unanimously agreed to approve the senior youth pancake fund raiser for October 11 and to remind the senior youth leadership of the need for prior board approval in the future and to give money that is raised to the Board Treasurer on Sunday morning. Gwen Childs will call Scott Wade.

Lincoln Land Community College Faculty Union, requested approval to rent the church, as needed. In the event of an employment action, the Lincoln Land Faculty Association will require an off campus space in which to hold meetings and from which to coordinate picketing and other informational activities. They agreed to pay \$200 per week or part of week during any such use of the facilities. Becky Croteau would be present much of the time. Delinda Chapman moved, Phillip Anderson seconded, Board unanimously agreed to allow this group to rent the church, should the need arise.

Old Business:

Megan Renner will place a notice in the newsletter regarding funds pledged for cleaning the church.

Kitty Wrigley moved, Megan Renner seconded, unanimous agreement to adjourn.

Respectfully submitted, Kitty Wrigley

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Present: Gwen Childs (President), Delinda Chapman (Vice President), Megan Renner (Treasurer), Kitty Wrigley (Secretary), Martin Woulfe (Minister), Beverly Holmes, Doug Liberati, Bill McCall, Phillip Anderson, Kelly Anderson.

The meeting was called to order by Gwen Childs at 7:03 PM.

Doug Liberati read the inspiration from the *Tao Te Ching*. Linda Haynes will provide the inspiration for the December 2009 meeting.

Delinda Chapman moved that the minutes of October 2009 be approved. Doug Liberati seconded, all approved.

Martin Woulfe provided the Minister's Report, noting we added 6 new members for a total of 191. He discussed a possible demonstration by Fred Phelps and the Westport Baptist Church at the Nov. 13 showing of *The Laramie Project* at the Hoogland Center. The Board adopted a resolution, to be emailed to the Congregation, as follows:

We, the Board of Directors of the Abraham Lincoln Unitarian Universalist Congregation, support a non-violent response to the expected demonstration by the Westboro Baptist Church on Friday, November 12, 2009 at the Hoogland Center. Consistent with our mission to be a visible example of a tolerant religious community, the Congregation supports Standing on the Side of Love.

Kitty Wrigley will email this resolution to Martin, who will forward it to Mike Haynes for email to the Congregation.

Kelly Anderson moved that the Treasurer's Report be accepted, Bill McCall seconded and the Board approved.

Delinda Chapman provided her Vice President's report, noting that there are 78 youth in the Religious Education program, 60 of whom are under high school age. She noted activities of various committees.

The Green Committee will plant a prairie garden on the church grounds next spring.

From the Social Action Committee, Delinda is organizing our participation the third Sunday of every month to provide dinner at the Springfield Overflow Shelter. Linda Haynes suggested that social action projects be listed in the Sisters newsletter. Delinda will ask Deborah Cavanaugh-Grant to email these to Linda Haynes.

The Fellowship Committee is having a potluck on November 22.

Beverly Holmes has been pondering ideas regarding the Membership Committee. Megan Renner suggested that all visitors be called and has scripts that could be used for this. Gwen Childs and Megan will write an article for the newsletter about this. Delinda, Megan, and Gwen have received materials from Peoria regarding the Chalice Lighters, a program to fund a membership coordinator.

Bill McCall reported that the RE Committee would like the children to be able to leave the service earlier so that they would have more time in RE. Kitty Wrigley will take this request to the Program Committee. One idea was to shorten the Welcome & Announcements portion. People are reminded that there should be no community announcements.

Regarding the latter, Linda Haynes will ask Mike Haynes to paste the announcements into the body of congregational email in addition to providing an attachment. Gwen will ask Cheryl to place some print copies on the table outside the sanctuary.

Philip Anderson moved that Change for Change go to the Springfield Overflow Shelter. Doug Liberati seconded and the Board approved this suggestion.

Carol Kneeder is the new web master.

Present: Gwen Childs, Linda Haynes, Delinda Chapman, Kitty Wrigley, Phillip Anderson, Megan Renner, Martin Woulfe
Absent: Doug Liberati, Beverly Holmes, Bill McCall

The meeting was called to order at 7:10 PM.

Linda Haynes read the inspiration, a poem, *The Journey*, by Mary Oliver. Phillip Anderson will read the inspiration for the January 2010 meeting.

Delinda Chapman moved that the minutes of November 10, 2009 be approved. Phillip Anderson seconded. It was suggested that an incomplete sentence be deleted. The minutes were approved as amended.

Martin Woulfe presented the Minister's report including that our road sign (from the corner of 2nd and Woodside) was down again. He will ask Kurt DeWeese to have it re-set. Martin shared a chart showing membership growth over the years and noted that we gain about 20 new members per year. Retention of new members is also important.

Megan Renner provided the Treasurer's report and noted that \$250 in cleaning donations was received on December 7, 2009.

The December 24, 2009 service will include a collection for the Minister's Benevolence Fund. Gwen Childs will ask Mike Haynes to email the congregation about this collection prior to that date.

The Green Sanctuary Committee, represented by Becky Croteau and Meg Evans, provided a presentation proposing that a prairie restoration area be created on the church property that was left un-mowed last summer. This area is approximately 1 acre. Becky is a plant ecologist and has created these spaces elsewhere, including at Lincoln Land Community College. The Committee also recommended the creation of a small demonstration garden so that members of the congregation could learn about prairie restoration while the project is underway. There will be a service on the topic on February 8, 2010. Becky will work on a grant from the Illinois Native Plant Society to assist with expenses for the restoration.

Martin suggested that Becky contact Nancy Ray, who has some experience prairie restoration also and may be interested in participating. Becky Croteau will email Martin a reminder to ask Mick Bray if he has the needed drilling equipment.

Martin proposed a resolution as follows: Resolved \$19,200 of the total amount paid to Rev. Martin E. Woulfe for the calendar year 2010 is hereby designated as a clergy

housing allowance pursuant to section 107 of the IRS Code. This action would be effective January 1, 2010. Delinda Chapman moved to accept this resolution. Linda Haynes seconded the motion and the Board approved the Resolution.

ALUUC is serving food on the third Sunday of the month from November through March (possibly April). At the December 9, 2009 service, enough change was collected at Change for Change, to pay for a couple of months of food. It was agreed to wait Social Action needs more funds for this activity before requesting additional funds. Delinda Chapman will submit a note for the Newsletter regarding the success of the collection on Dec. 9.

It was proposed that the January Change for Change be collected for the Central Illinois Food Bank. Phillip Anderson moved, Delinda Chapman seconded and the Board approved this proposal.

The Facilities Committee sent a bid for improvements for outdoor lighting. Phillip Anderson moved to ask the Committee to provide a minimum of three bids for Board consideration. Megan Renner amended this motion to add the request that the Committee provide to the Board a facilities maintenance plan for the next 2 ½ years. This plan is needed by March 2010 for budget planning and fiscal management purposes. Delinda Chapman seconded the motion and amendment and the Board unanimously approved it.

Input from the Congregation is needed in order to comply with the UUA need for input as to whether the State of Conscience on Peacekeeping should appear on the final agenda for General Assembly 2010. Martin and Kitty, as liaison to the Program Committee, will determine a way to get this input after a January service.

Gwen Childs will forward to the Electronics Communications Committee a request to provide the Board with a proposal for editorial guidelines for the Newsletter.

Philip moved for adjournment, Delinda seconded and the Board approved.

Submitted by Kitty Wrigley

Present: Gwen Childs, Linda Haynes, Delinda Chapman, Kitty Wrigley, Megan Renner, Doug Liberati, Bill McCall

Absent: Beverly Holmes, Phillip Anderson, Kelly Anderson, Martin Woulfe

The meeting was called to order at 7:08 PM.

Delinda Chapman read the inspiration from Mark Nepo, *Book of Awakening*. Bill McCall will read the inspiration for the February 2010 meeting.

Megan Renner will work with Rob Ewart to get an updated copy of the bylaws.

Delinda Chapman moved that the minutes of December 9, 2009 be approved as amended. Doug Liberati seconded. All approved the minutes as amended.

It was noted that the Board had selected the Central Illinois Food Bank as the recipient of the January Change for Change but this was instead donated to Contact Ministries. This error will be corrected by giving the Central Illinois Food Bank the Change for Change in February. Change for Change for March will be the Springfield Overflow Shelter. Gwen Childs will so notify Cheryl Wycoff and Deborah Cavanaugh-Grant. Megan Renner moved, Kitty Wrigley seconded and all approved this correction to the Change for Change recipient.

The Minister's report was noted. No action.

Megan Renner provided the Treasurer's report and noted that cleaning fund contributions continue to trickle in. Megan will mention the need in the Newsletter and will send the same note for the Order of Service, via Cheryl. Megan is working to improve the process, with the use of technology, to extract financial transaction details, presently called the Committee Reports, to provide to the Board and to Committees.

There was no Committee news. In future minutes, Kitty Wrigley will list Committees in a table and note whether a report was received and include any pertinent notes. Delinda Chapman will provide this information.

Gwen Childs reviewed Board goals.

Hire salaried membership coordinator

Beverly Holmes, Linda Haynes and Martin Woulfe are acting as an ad hoc membership committee. The plan is to hold a membership summit meeting in the spring and create a toolkit on membership. Megan Renner has drafted a job description, which she will email to the Board. Bill McCall will forward this to Frank Kopecky. The Grant Application to the Central Midwest District Chalice Lighters is due February 15. A

suggestion on salary is needed from Finance and Personnel Committees. Bill McCall will arrange a joint meeting.

Improve curb appeal.

Approved planting of prairie at the last Board meeting. Bill McCall suggested the use of solar lights at each entrance. Board discussed this and the need for landscaping lights and a lighted sign. At minimum, reflectors at the entrances would be helpful. Gwen Childs will mention this to Kurt DeWeese.

Promote Standing on the Side of Love.

Have held one major activity, the rally held at the Laramie Project, where petitions were collected and sent to the UUA. We now have the SSL logo on our website. Linda Haynes will check the UUA website for information on buttons. Megan will send photos that she took of the rally to UUA and it was suggested that Martin might have better photos. Kitty Wrigley will check the Program schedule for February 14 for a tie-in to this topic.

Encourage & support small group ministry.

Diana DeWeese is organizing circle dinners for February. Gwen Childs is working on Chalice Circles; Gwen and Pam Daniels are doing an Artists Way class.

Hold 3 major fund raisers.

The Fantasy Auction is scheduled for March 13, 2010. Pledge Drive will kick off on March 21. Ideas for fundraisers are welcome and a dinner with music by Bonnie is under consideration.

For the Fantasy Auction, Delinda Chapman and Linda Haynes will help with the organization. Megan Renner will work on improving the logistics of paying and logging items. It was noted that there is special software for this, usually advertised in the UU World, that is ideal. Renata Buchloh will be invited to once again solicit local businesses for contributions. A kick off meeting is planned after church on January 10. Gwen Childs will send an email about the kickoff meeting on January 10.

Kitty Wrigley distributed the list of members whose continued membership is unclear. Various board members agreed to call people to express that they are missed and to clarify their wish to continue as members. Kitty will create a half sheet paper poll to be

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taken on January 17. The paper will be inserted in the order of service and a box or basket provided for members to drop off these papers. These will be counted in order to provide an answer to the poll on the UUA certification of membership online form.

Megan Renner will consider and make recommendations concerning ways to streamline the Treasurer's role and the time needed to complete Treasurer responsibilities.

Bill McCall will review and make recommendations for our policy on staff evaluations.

Next meeting is February 2, 2010.

Kitty moved to adjourn. Doug Liberati seconded and all approved.

Submitted by Kitty Wrigley

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Present: Gwen Childs, Delinda Chapman, Kitty Wrigley, Beverly Holmes, Bill McCall, Doug Liberati, Martin Woulfe, Linda Haynes, Kelly Anderson, Megan Renner, Phillip Anderson

Absent: none

The meeting was called to order at 7:12 pm

Bill McCall read the inspiration, Seng Ts'an. Kelly Anderson will provide the inspiration next month.

First the Board approved the following request from Office Assistant Cheryl Wycoff:

1. To make up hours lost in one pay period during another pay period as long as the total averages 16 hours per week.
2. To bill up to 5 extra hours during January to complete tax letters.

Delinda Chapman moved, Phillip Anderson seconded, all approved minutes from January 2010 as corrected.

Martin Woulfe provided the Minister's report, noting that Frank Kopecky is interested in serving as adult RE coordinator for the rest of the year.

Megan Renner provided the Treasurer's report.

Secretary Kitty Wrigley noted that the certification of membership to the UUA is complete.

Doug Liberati moved, Megan Renner seconded, the Board approved that there will be a special collection for Springfield Overflow Shelter on February 14. Linda Haynes will email Sisters of this information and ask Mike Haynes to send a congregational email regarding this.

February Change For Change will go to the Central Illinois Food Bank, March will be Big Brother Big Sister and April will be Camp Care-a-Lot.

Committee Reports:

Committee	Activity	Action
Committee on Ministry	Nominating Committee compiled list of possible members for Committee on Ministry.	Beverly Holmes moved, Doug Liberati seconded, all approved the list.
Electronics & Commun.		
Facilities	Provided a list of needed improvements and related actions	
Fellowship		
Finance	Discussed budget process and ideas for working with the accounting firm to clarify unrestricted net assets.	
Green Sanctuary	Providing service on Feb. 7	
Membership & Publicity	Work awaits grant application, which Megan Renner is working on. Need to encourage Chalice Lighters membership.	
Pastoral Care		
Program		
Religious Education	Looking at possible reasons for low attendance relative enrollment. If all attended would need another room and will need another next year due to OWL. Need to start program earlier this year due to surge in attendance that happens in late August. Next Children's Worship March 7 .	
Social Action	Feb. 14 children's focus for Standing on the Side of Love. Justice Sunday March 28 and will have children's focus, Springfield Overflow Shelter Feb. 21	
Social Action		

Delinda Chapman will email committee chairs and Board liaisons with a reminder that it is time to work on budgets. Committee chairs will be asked to email budget requests to both finance@ALUUC.org and treasurer@ALUUCC.org by March 7.

Next meeting day is Feb. 21, 2010. Annual meeting is June 6, 2010.

New Business:

Megan Renner and Beverly Holmes will work on the process for substitute pianist payment.

Martin will ask Berkley to draft suggestions regarding membership classification for Board Review. Phillip Anderson moved, Bill McCall seconded, Board approved with 3 abstentions (Beverly Holmes, Megan Renner, Kitty Wrigley).

Old Business:

Board members were brought up to date on plans for the Fantasy Auction, which will be held March 13 from 6-10 pm. Tickets will be \$15 in advance, \$20 at the door.

It was suggested that we consider expanding Congregational emails to include announcements of deaths of close relatives of relatives.

Megan Renner review Chalice Lighters grant proposal for funds for a membership coordinator. Bill McCall moved, Linda Haynes seconded and the Board endorsed the Chalice Lighters grant application to the Central Midwest District for funds to hire a membership coordinator. Megan will email Board members a link to Chalice Lighters and Martin will share information at upcoming service.

Adjournment:

The next meeting is scheduled for March 2, 2010 at 7pm.

Delinda moved, Kelly seconded and the Board approved adjournment.

Submitted by Kitty Wrigley, Secretary

Present: Gwen Childs, Megan Renner, Kelly Anderson, Beverly Holmes, Phillip Anderson, Doug Liberati, Martin Woulfe, Linda Haynes, Delinda Chapman, Kitty Wrigley

Absent: none

The meeting was called to order by President, Gwen Childs at 7:04 pm.

Kelly Anderson read the inspiration, from Thoreau's Walden. Megan Renner will provide the inspiration next month.

Minutes of February 2010 were approved.

Martin Woulfe shared the Minister's report. Among items listed is that a new Milestones portion of the service is coming, that Frank and Linda Kopecky have agreed to co-ordinate adult religious education and that the new membership Directory is nearly complete. There was some discussion of selling items at the General Assembly. Phillip Anderson moved, Delinda Chapman seconded and all approved that we advance payment of \$1,000 for a booth at the General Assembly. This is a pre-paid expense for the FY2011 budget.

There are plans for a special volunteer recognition event for the congregation on May 23 during the potluck. Kelly Anderson will check with Dianna DeWeese to make sure that the potluck is still scheduled for that date.

The Treasurer's report was reviewed, including a forecast budget. There was discussion regarding the age and condition of the office computer. Phillip Anderson moved that we replace the Secretary's computer and software and authorize Megan Renner to make this purchase, not to exceed \$800. Delinda Chapman seconded the motion and it passed unanimously. It was noted that Craig Schermerhorn is leaving Wells Fargo. As the ALUUC has used his services for quite a while, it was agreed that Kelly Anderson would call Craig to determine a course of action and timeline for moving our account from Wells Fargo and to continue with Craig in a new brokerage firm.

At the April 6, 2010 meeting, the Board amended these minutes to authorize Megan Renner to purchase computers and software for the secretary and minister up to \$1100.

Megan Renner is facilitating the pledge drive. Kent Childs is assisting with recruiting congregation members to contact others regarding a pledge.

Beverly Holmes moved, Kelly Anderson seconded, that we use budgeted membership funds for UU Bookstore membership brochures and pamphlets. Motion passed.

There were no Secretary or Vice President's reports.

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New Business:

Fantasy Auction update: Committee is meeting weekly at 9:30 am prior to service on Sunday, there will be three corners of the sanctuary reserved for "islands." Linda Haynes will make calls to solicit food donations.

Recommendations for Treasurer position are deferred until the next Board meeting.

Regarding the upcoming Youth CON, the piano will be locked and blocked off and there will be a "you break, you pay" expectation.

General Assembly will be mentioned in March newsletter, as registration is now open and four delegates are needed.

Social Action Sunday is March 28 and Social Action will be invited to set up a table.

Missy Thibodaux-Thompson suggested that Delinda Chapman be nominated for the UU Women's Leadership Day Award. Kelly Anderson moved, Linda Haynes seconded, all approved this honor, to be recognized on March 20.

Kurt DeWeese has been the Chalice Lighter ambassador. Phillip Anderson will now be the Ambassador.

It was suggested that there be Congregational email announcements of births, deaths and marriages in Congregation members' immediate families. Kitty Wrigley so moved, Bill McCall seconded and all approved. Also, it was noted that all notices to Mike Haynes for Congregational emails should be sent to him at email@ALUUC.org.

Old Business:

It was noted that we are a UUA honor congregation, as we paid our fair share dues to UUA.

There will be an interfaith service on March 18 at the First Presbyterian Church at 5 pm. The focus will be the Charter of Compassion. Kelly Anderson will do a reading.

Adjournment:

Doug Liberati moved for adjournment. Kelly Anderson seconded and all approved.

Submitted by Kitty Wrigley, Secretary

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Present: Gwen Childs, Delinda Chapman, Linda Haynes, Doug Liberati, Kelly Anderson, Kitty Wrigley, Bill McCall, Megan Renner

Absent: Phillip Anderson, Martin Woulfe, Beverly Holmes

Gwen Childs called the meeting to order at 7:06 p.m.

Megan Renner read the inspiration from *This I Believe II*, "Community in Action" by Studs Terkel. Kitty Wrigley will provide the inspiration next month, May 4.

Delinda Chapman moved, Doug Liberati seconded, all approved the minutes of March 2, 2010.

The minister's report was reviewed. It was noted that we now have 196 members.

Treasurer's report:

We are ahead on plate and contributions this year. Fantasy Auction made \$9200 with a possible few additions to come. Finance Committee will finalize the budget at their April meeting for presentation to the Board at the May meeting. Megan Renner will notify committees of their budgets year-to-date. Minister's computer is old and we are looking at possibilities there. Megan moved that we amend the minutes of March 2, 2010 to authorize her to purchase computer and software for the secretary and the minister, up to \$1100.00. Kitty Wrigley seconded, all approved. Megan Renner moved that the expense for renting a booth at the UUA General Assembly be changed from a prepaid expense from fiscal year 2011 to an expense from fiscal year 2010. Bill McCall seconded and all approved. Kelly Anderson will ask Craig Schermerhorn to meet with the Finance Committee in April.

An announcement will be made in church service and emailed to members that an anonymous donor will pay the remaining cleaning budget deficit if at least 5 people who have not already given anything will make a cleaning fund donation. The donor will then pay the remaining balance.

Megan will email Delinda an announcement script regarding Fantasy Auction and the cleaning fund.

Committee Reports:

Committee	Activity	Action
Facilities	Renata Buchloh designed, Gwen Childs created a pattern and Tina Bennett sewed a Standing on the Side of Love banner for the sanctuary.	The Board thanked these individuals.
Green Sanctuary	Had an energy audit. Among priorities: install another light in the sanctuary, ceiling insulation, outdoor lighting, continue window film installation, include youth on prairie garden planning committee.	Becky Croteau is submitting a grant to the Native Plant Society.
Personnel Committee	Need to have a bylaws change to make the Personnel Committee a standing committee.	Delinda Chapman will look in committee book regarding the status of the committee. This will be a topic for the May meeting.
Program	Working on summer schedule; schedule full May-June. Jeff Bennett may take committee chair position next year.	
Religious Education	Expenses to date \$215.37. Will keep going throughout the summer, volunteers needed. Marla Johnson will be the liaison between Senior Youth & RE. RE evaluations go to Congregation April 11.	

New Business: The May change for change will go to Sojourn. Delinda Chapman moved, Kelly Anderson seconded, all approved.

Prairie Grapevine requested additional evening on Tuesday, September 7. Kitty Wrigley moved, Megan Renner seconded, all approved.

The Flute Circle requests to sponsor a flute concert on Saturday, May 22. The church's portion would be 33%. Delinda Chapman moved, Doug Liberati seconded, all approved.

The Central Midwest District has its own assembly. Kurt and Diana DeWeese and Megan Renner will attend. Kelly Anderson moved that Kurt and Diana be delegates. Meg may be a delegate, if needed. Doug Liberati seconded and all approved. *Megan and Elizabeth Renner were confirmed as delegates by the Board via email, 4-21-10.*

Four delegates are needed for UUA General Assembly. Kitty Wrigley moved, Doug Liberati seconded and all approved the following list of delegates: Diana and Kurt DeWeese, Carol Floyd and Gwen Childs.

Beverly Holmes wishes to step down from the Board. Gwen Childs has asked the Nominating Committee to fill this position and will ask Beverly to resign as of June 30.

Old Business: Amount of the donation from the Youth CON is unknown at this point.

Megan Renner has prepared recommendations for the Treasurer job description. Bill McCall will discuss with the Personnel Committee in consultation with Megan Renner and Martin Woulfe the duties of office manager, treasurer and membership coordinator.

Cheryl Wycoff suggested creating editorial guidelines for the newsletter. Linda Haynes will ask the Electronics and Communications Committee to look into this. Gwen Childs will look for e-guidelines.

Adjournment: Doug Liberati moved, Kelly Anderson seconded, all approved adjournment.

Submitted by Kitty Wrigley, Secretary

Present: Gwen Childs, Megan Renner, Phillip Anderson, Doug Liberati, Bill McCall, Linda Haynes, Kitty Wrigley, Kurt DeWeese (guest)

Absent: Kelly Anderson, Martin Woulfe, Delinda Chapman

Gwen Childs called the meeting to order at 7:05 pm.

Gwen read the inspiration, the Buddhist Prayer of Peace from worldprayers.org. Phillip Anderson will provide the inspiration next month, June 2010.

Minutes

Megan Renner moved, Doug Liberati seconded, and all approved the April 2010 minutes as amended.

Treasurer's Report

Megan Renner recommended separate fellowship and directory revenue and expense lines in next year's budget.

Megan will research utility bills to determine the financial impact of the new water heater.

Megan is looking at Comcast for Internet access.

We are a little over \$3,000 away from our pledge goal so we have delayed pledge drive completion another week. At the moment we are at \$156,016 from 109 pledge units.

Board meets for final budget approval Monday, May 17 at 6:00 pm at the church.

A decision has been reached on new office computers. We will purchase the hardware in May and software in June. Marla Johnson, Martin Woulfe, Jason Kluge, Cheryl Wycoff the new membership coordinator, the incoming treasurer and the incoming finance chair will be trained on the new software

The CON brought in about \$10,480. Expenses are unknown and not yet applied. Kitty Wrigley moved, Doug Liberati seconded and all approved that Megan will contact Senior Youth to request a final income and expense report for the CON as well as a proposal for allocating any remaining balance by the June 1 Board meeting. All approved.

Committee Reports:

Religious Education: Marla will be here all summer and there will be a curriculum all summer.

Social Action: Committee recommends Change for Change as follows: June to Mercy Community, July to the Illinois Coalition against Sexual Assault, August to the Jacksonville Prison Project. Phillip Anderson moved, Linda Haynes seconded, all approved these recommendations. The Committee further recommended that fair trade products be used during coffee hour. Kitty Wrigley moved, Phillip Anderson seconded, all approved that the Board endorse the use of fair trade products from some source.

New Business:

The Green Sanctuary Committee requested that the Board require a 2/3 vote by Congregation to approve any future decision affecting the site of the Prairie Garden. It was determined that this action would require a by-laws change. Linda Haynes moved to reaffirm the Board's approval of the Prairie Garden project and to request that the Green Sanctuary Committee proceed forthwith. Doug Liberati seconded, all approved.

Proposed amendments to the by-laws for the annual meeting:

1. Article V Section 1 Regular Standing Committees

Add Personnel Committee to Article V, Section 1 list of standing committees.

Megan Renner moved, Phillip Anderson seconded, all approved this proposed amendment.

2. Article V Section 1 Regular Standing Committees

Change the name Membership & Publicity committee to Welcoming & Publicity.

Megan Renner moved, Doug Liberati seconded, all approved this proposed amendment.

General Assembly will be held in Phoenix, Arizona in 2012. Bill McCall moved, Megan Renner seconded and all approved the following Board resolution.

The Abraham Lincoln Unitarian Universalist Congregation supports the May 2, 2010 Immigration Resolution of the Social Justice Committee of the Unitarian Universalist Church in Anaheim.

Old Business:

Agenda items were all deferred until the June 2010 meeting of the Board.

Phillip Anderson moved, Linda Haynes seconded and all approved that the role of wedding officiate be extended for another 2 years for John Malan and Buffy Lael.

The Recognition Potluck and Ceremony is now scheduled June 20.

Adjournment:

Doug Liberati moved, Bill McCall seconded, all approved adjournment at 9:10 pm.

Submitted by Kitty Wrigley, Secretary

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Present: Gwen Childs, Megan Renner, Delinda Chapman, Linda Haynes, Beverly Holmes, Kelly Anderson, Phillip Anderson

Absent: Bill McCall, Doug Liberati, Martin Woulfe

The meeting was called to order by Gwen Childs at 6:05 pm.

The purpose of the meeting was to review the draft of the budget to be presented at the annual meeting of the Congregation in June.

Megan Renner reviewed the draft of the budget for fiscal year 2011. Two changes were suggested: increase the amount budgeted for the musician \$100.00 and decrease the amount budgeted for the directory by \$100.00.

Delinda Chapman moved to accept the budget with these changes. Kelly Anderson seconded this motion. All present approved.

Phillip Anderson moved to adjourn the meeting. Delinda Chapman seconded and all approved. The meeting adjourned at 7:00 pm.

Submitted by Kitty Wrigley, Secretary

Abraham Lincoln Unitarian Universalist Congregation

Minutes June 1, 2010

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Approved

Present: Gwen Childs, Megan Renner, Kitty Wrigley, Martin Woulfe, Beverly Holmes, Linda Haynes, Kelly Anderson, Doug Liberati, Phillip Anderson

Absent: Bill McCall, Delinda Chapman

Guests: Kurt Deweese, Chelsea Fry, Stacey Shinkle Van Bogaert, Carol Floyd, Roger Powers

Guests were welcomed and the meeting was called to order by Gwen Childs at 7:03pm.

Linda Haynes moved, Kelly Anderson seconded and all approved the minutes of May 4, 2010 as corrected. Kelly Anderson moved and Megan Renner seconded, all approved the minutes of the May 17, 2010 budget review meeting.

Martin reviewed his Minister's report.

Megan Renner distributed a document outlining treasurer procedures. The FY2011 budget has been posted. Cheryl Wycoff's new computer has been installed and Martin Woulfe's will be installed soon. Megan will purchase a third computer, to be housed in the office and shared by RE Coordinator and the Membership Coordinator. The latter computer will be expensed next fiscal year. New database software will also be installed.

Megan moved to close the Contingency Checking Account at Security Bank and move the current balance of \$1669.45 into the regular Checking Account at INB. This will simplify the work of the treasurer. Phillip Anderson seconded and all approved.

The Benevolence Fund account is also held at Security Bank and will remain there. The signers have not been updated in some time. Doug Liberati moved that Jodi Perko, Michael Plog and Delinda Chapman be the authorized signers for the Security Bank Benevolence Account. Megan will coordinate with them to ensure the correct forms are signed. Kelly Anderson seconded and all approved.

The Youth CON had a net profit of about \$4297. The youth advisors have also provided the Board President with proposed allocations and planned expenditures. Megan explained that we are in the process of eliminating all "due to" lines for ALUUC activities ("due to" lines should only be used for non-church groups when we serve as their "fiscal agent"), a change in the formatting of the budget. Senior Youth will have a "due to" for a while in order to track the remaining balance from year to year from their Con profits, but their activities will still be shown as revenue and expense on the operating budget.

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Approved

Phillip Anderson moved, Kelly Anderson seconded and all approved the following:

“The Board commends and supports the Senior Youth tentative allocations for 2011-2013 as presented by the Senior Youth advisor to the Board President. The Board thanks the Senior Youth for \$1000 and will accept it into this fiscal year’s budget. The Board President will call a meeting to review the relationship with Senior Youth. This meeting will include RE Committee, CRE, representatives of the Board (at least the Treasurer and the RE liaison), representatives of Senior Youth (encouraging those who are members), Senior Youth Advisors and the Minister.”

Kitty Wrigley reported that 48 members are required for a quorum at the upcoming annual meeting. We have 5 members who signed the book after March 8 and they are ineligible to vote at this meeting.

Gwen Childs briefly reviewed the Board goals of the past year. We made significant progress.

Kelly Anderson will ask Brenda Wade to post the nursery position and the Membership Coordinator position. The latter will initially be open to ALUUC members only. It was agreed that the Board President would confirm the present members of the Personnel Committee and ask them to suggest additional members.

The incoming President will discuss the brokerage change with the Finance Committee.

There will be a Recognition potluck on June 20. Certificates will be distributed along with a plaque for unsung heroes.

Kitty Wrigley proposed the following resolution. Phillip Anderson seconded and all approved. The Board extends its gratitude to Megan Renner for her major contributions to the Board and ALUUC including acquisition and installation of new computers and software, database assistance at the Fantasy Auction, assumption of the office of Treasurer, streamlining the budget, written procedures for the role of Treasurer, writing a successful Chalice Lighters grant to hire a Membership Coordinator, a church database project and more.

Kelly Anderson moved, Kitty Wrigley seconded, all approved adjournment at 9:12pm

Submitted by Kitty Wrigley, Secretary

ALUUC Board Minutes
July 6, 2010
Approved

Present: Chelsea Fry, Roger Powers, Doug Liberati, Martin Woulfe, Carol Floyd, Stacey Shinkle Van Bogaert, Kelly Anderson and Kurt DeWeese
Not Present: Bill McCall, Brian Reynolds and Cathy Talano

Meeting Began 7:18 with Opening Words by Martin from Robert Fulghum.

Introductions were made as an Ice Breaker to introduce old and new board members to one another.

Secretaries minutes: Were read from June's meeting. Kelly moved to accept the minutes. Stacey 2nd. June Minutes were accepted.

Ministers Report:

- Martin has begun Summer Recess. He will preach at the 1st UU Church of Chicago. Rev. Jennifer Owen O'Quill will speak at ALUUC again this year from Micah's Porch. Martin acknowledged there are 2 Officiants for ALUUC: Buffy Lael and John Malan. Martin discussed the Senior Youth conversations he's had since the June meeting as positive. He has also heard very positive feedback regarding the Volunteer Ceremony. Martin suggested an idea for consideration for a Robert Burns night. He identified that many UU churches hold some sort of homage to Robert Burns and it may be something we want to adopt. Martin discussed the issue of how many Keys to the building there currently are; as well as, overall safety/evacuation discussion. He suggested this as an agenda item for a future meeting. Martin placed more turtles in the pond. PROJECT RETURN is a collaborative effort to assist woman who are returning from Prison into the general population. The project is currently seeking partners. Are we interesting in participating? Martin still has inventory left from his sales at GA.

Treasurer's Report:

- Stacey met with Megan, Victoria, Tina and Kurt to discuss the budget. Stacey will get a list of people to assist with plate collection if she's unavailable. Finance committee will meet on 7/18 after the church service. Stacey will check with Victoria Vincent regarding the accounts for the Endowment Committee and the Finance Committee. 3rd Computer is on next years budget; 2010-2011. Change for Change – A formal safekeeping procedure will be put in place. A formal procedure will also be put in place for the weekly offering. Stacey wants to be able to remain in the Sanctuary to hear the 'sermon'. Kelly will talk with Kitty or Cheryl Wycoff (Cheryl receives it from the Secretary of State) regarding the timing of tax exempt renewal filing in November.

Vice President's Report:

- Committee structure is not complete. Kurt would like everyone to be in place by the end of July. A consideration of creating a Phone Tree was discussed. The idea is to use the Phone Tree to call members to find people interested in serving on a committee. Doug will work on putting the formal committee list and liasons together.

President's Report:

- Carol Kneedler will serve as a Facilitator for the Board Retreat. It will be a combination of what we want to accomplish and establishing methods & procedures.
CMWD – Kurt attended the meeting in Appleton WI. He wants to maintain a positive relationship with CMWD to use as a sounding board for problems and potential changes/issues.
UUA Mortgage will be maturing soon. Phase I of a Multi-Phase capital program.

New Business

- Trash to Treasure Sale is scheduled for October 1 & 2
1 application has been received for the Membership Coordinator. There have been no external applicants and it is assumed that the position will go to someone from the Congregation. He wants board members to encourage people in the Congregation to apply.
Frank Kopecky will need someone to help with Personnel Committee until he has enough people on the committee to be up and running.
The Grant for the Membership Coordinator is over 3 years.
 - Year 1 – full Salary
 - Year 2 – half Salary
 - Year 3 – No Salary
- Deborah Cavanagh Grant will organize the International Day of Peace Prayer Circle on September 26 & 27.
The next board meeting will be August 10.
6 sets of keys will be requested and distributed to the new board.
8 certificates have been received for members who assisted with the overflow shelter. Martin has them and will make sure they get delivered.
A link has been placed on the ALUUC website to the CMWD website.

Doug moved to have the meeting adjourned at 9:11 pm. Stacey 2nd.

Meeting adjourned.