

Abraham Lincoln Unitarian Universalist Congregation

Board Meeting Minutes

August 5, 2003

Meeting called to order at 7:09pm.

Present: Debby Hagan, Victoria Vincent, John Erickson, Scott Wade, Caroline Ewart, Ceceilia Haasis, Carol Floyd, Tom Vaught, Jeff Johnston, and Rev. Martin Woulfe

Absent:

Guests:

Opening Words: Scott Wade

Snacks: Debby Hagan

Minister's Report: Rev. Woulfe informed the Board that he's getting more and more acclimated both to Springfield and to ALUUC. Angela and Celeste are scheduled to return from Spain at the end of August. Rev. Woulfe also mentioned that he's been quite busy examining all the aspects of ALUUC, like the Administrative, Professional Development, and Pastoral Care. He also handed out a proposed format for the Order of Service on Sundays, along with a few changes that he would like to make.

DRE Report: Clare was absent, but her report was handed out to the Board. The ALUUC Summer Day Camp was a great success with 21 students attending. We anticipate a profit of \$30, which will be saved in a line item account for next year's camp. Martha and Clare hope that this will be the beginning of a long tradition.

Summer Sundays have been very successful, and all teacher spots have been filled. Plans for the coming month:

- Continue coordination of beginning of church year.
- Coordinate Teacher Orientation scheduled for September 14, 2003.
- Work with the Committee to plan the RE Calendar for the year.
- Continue to work with Rev. Woulfe to shape the coming year.

Treasurer's Report: John Erickson has not received the end of the fiscal year report from Chris.

Minutes: Scott Wade presented the minutes for the July meeting, which were provided by the former Secretary, John Erickson. **Jeff Johnston moved their acceptance and Caroline Ewart seconded. The Minutes were approved.**

AGENDA:

- 1.) **Resignation of Secretary:** The Board accepted the resignation from Ruth Heckathorn as the recently elected Secretary. The Board thanks her for her service over the past year and wishes her the best as she faces her health challenges.
- 2.) **New Appointment to Secretary:** Debby Hagan announced Scott Wade was her selection for Secretary. **Ceceilia Haasis made the motion and John Erickson & Jeff Johnston seconded. The motion passed.**

PLANNING ISSUES:

- 1.) **Church Calendar Update (Handout):** Debby Hagan reminded the Board about the date change of the 50th Anniversary. The new dates are: Nov. 15th & 16th. She also reminded the Board about the UUA Midwest District Start-Up Workshop at ALUUC on Sept 26 at 7:00pm for the entire congregation, and Sept 27 from 9:00am to 4:00pm for all church leaders.
- 2.) **Status of Leadership Recruitment (Handout):** Debby Hagan mentioned that we still need chairs for a couple committees.
- 3.) **Committee Chart (Handout):** Victoria Vincent handed out an Organizational Chart for ALUUC. There are two changes that need to be made to the chart. First, the RE Committee Chair is Diane Roberts-Hill, and the newly appointed Secretary is Scott Wade.

REPORTS:

- 1.) **Greeter/Usher duties and the new Visitor Nametag process:** Scott Wade passed out the duties for the Head Greeter to the current Board members that are Head Greeters. He also informed about the new visitor nametags and how that will operate with the Head Greeters.
- 2.) **Congregation-Wide Email:** Debby Hagan informed the Board that she will be writing up an email every Monday after Sunday's service and sending it to Scott Wade to send out to the Congregation. Scott Wade took over the Congregational Email last year per request from Carol Kneedler, Electronics and Communications Committee Co-Chair and then Intrim Minister, Alex Holt. Just a reminder per ALUUC Policy, all Congregational emails must be approved by either the President or the Minister.
- 3.) **Volunteer Recruitment/Directory Update Process:** Victoria Vincent passed out the Volunteer/Directory Update sheets for the Board members to fill out. She also mentioned that the Committee Chair Orientation went very well, along with passing out blank copies of the Monthly Committee Report for each Liaison. She also reminded the Board about the Committee Fair on Sept 7th.

NEW BUSINESS:

- 1.) Victoria Vincent informed the Board how well Nancy Standen is doing with the Trash & Treasure Sale. Very, Very Organized!
- 2.) Opening words for the September 2nd Board meeting will be made by Ceceilia Haasis, and Refreshments will be supplied by Scott Wade.

CLOSING WORDS: None

ADJOURNMENT: Jeff Johnston made a motion to adjourn and Ceceilia Haasis seconded. Board adjourned at 8:55pm.

Abraham Lincoln Unitarian Universalist Congregation

Board Meeting Minutes

September 2, 2003

Meeting called to order at 7:18pm.

Present: Debby Hagan, John Erickson, Scott Wade, Caroline Ewart, Carol Floyd, Tom Vaught, Jeff Johnston, and Rev. Martin Woulfe

Absent: Ceceilia Haasis and Victoria Vincent

Guests:

Opening Words: John Erickson

Snacks: Scott Wade

Minutes: Scott Wade presented the final draft of the minutes from the August meeting. **Jeff Johnston moved their acceptance and John Erickson seconded. The Minutes were approved.**

Minister's Report: Rev. Woulfe informed the Board that the photo directory is coming along very well, and approximately 50% of the photos have been taken. Rev. Woulfe also informed the board about the two New UU classes that he will be doing on September 17th and 24th. Rev. Woulfe informed the board that Rev. David Bumbaugh is available and willing to speak at our 50th Anniversary. He also met with the Committee on Ministry, and they are searching for member to fill vacancy. (Other activities are listed on his report to the board.)

DRE Report: The RE Committee is considering ordering Halloween treats and candies from Oriental Trader to sell after church instead of homemade treats as in the usual bake sale. The plan will be discussed with Stacy Tischkau if the committee approves the idea. There is a lot of hard work going into the upcoming Committee Fair. Summer Sundays went well this year. RE Committee will have a Mini-Retreat on September 6th from 1 to 3pm. Teacher Orientation is scheduled for October 14th. Classes begin September 28th. Please see DRE handout for more detailed information concerning Youth Groups and DRE Issues.

Treasurer's Report: Concerning the current fiscal year (2003-2004), while pledges are coming in ahead of schedule, as are payments toward the Professional Leadership Fund, we are incurring expenses, which have exceeded our revenues for the first two months of the year. Part of this imbalance is caused by our prepaying for a year's supply of propane and part of it results from unscheduled repairs and capital improvements. The good news is that plate collections are coming in at a faster rate than scheduled, as are contributions. Committees are being frugal with their expenses and several newcomers have been attending and have indicated interest in continuing their association with us.

PLANNING ISSUES:

1.) **Church Calendar Update (Handout):** Debby Hagan reminded the Board about the UUA Midwest District Start-Up Workshop at ALUUC on Sept 26 at 7:00pm for the entire congregation, and Sept 27 from 9:00am to 4:00pm for all church leaders.

2.) **Status of Leadership Recruitment (Handout):** Myra Epping is the new Adult RE Coordinator.

3.) **Pastoral Care:** Beverly Charles and Jodi Perko agreed to be co-coordinators for Pastoral Care.

NEW BUSINESS:

1.) Tom Vaught informed the board about an idea from Vinnie Gupta that volunteers from the congregation can make hot food and take to the homeless shelters.

2.) Opening words for the October 7th meeting will be made by Jeff Johnston, and snacks will be supplied by Caroline Ewart.

CLOSING WORDS: None

ADJOURNMENT: Jeff Johnston made a motion to adjourn. Tom Vaught & John Erickson seconded. Board adjourned at 9:08pm.

Abraham Lincoln Unitarian Universalist Congregation

Board Meeting Minutes

October 14, 2003

Meeting called to order at 7:07pm.

Present: Debby Hagan, Victoria Vincent, John Erickson, Scott Wade, Carol Floyd, Tom Vaught, Jeff Johnston, and Rev. Martin Woulfe

Absent: Caroline Ewart

Guests:

Opening Words: Jeff Johnston from a book titled *Success is the Quality of your Journey* by Jennifer James, Ph.D.

Snacks: Debby Hagan

Minutes: Scott Wade presented the final draft of the minutes from the September meeting. **Jeff Johnston moved for their acceptance and John Erickson seconded. The Minutes were approved.**

Minister's Report: Rev. Woulfe stated that the church year is getting busy as fall arrives. He has seen a lot of congregation activity and participation. Rev. Woulfe also informed the board that the photos for the directory are complete. He also stated that he's been very busy with the 50th Anniversary, designing invitation and thank you cards, plus many other things. Rev. Woulfe said that he is enjoying his time in the pulpit on Sunday mornings, and reminded the Board about the New Member Recognition scheduled for this coming Sunday, October 19th. He also stated that ALUUC will also be recognizing Louise Giesecke, before she leaves for Virginia for two months or possibly permanent. Rev. Woulfe also informed the Board that the UUMA Fall Retreat in Chicago went very well.

DRE Report: No Report.

Treasurer's Report: Net revenues of nearly \$5,700 were received from the Trash & Treasure Sale held on October 3 and 4. This cash infusion nearly equaled the losses thus far incurred in the imbalance between revenue and expenses. It is possible to ask all flexible revenue accounts to reduce spending for the foreseeable future; however, it is unlikely that the revenue generated will be sufficient for our current needs.

DISCUSSIONS:

- 1.) **Budget Review** (Handout): The Board went through the handout from Debby Hagan titled FY 2003-2004 Budget Review. We discussed the issue concerning the DRE's hours, which will be reduced back down to the original 10 hours as stated in the budget that we passed at the beginning of the church year. The Board unanimously agreed that we must follow the current budget, and not allow the congregation to get into a deeper deficit by keeping the DRE's hours at 16.

- 2.) **Facility Use Policy:** The Board discussed the policy on facility use by members on whether or not members should pay the full price like a non-member or if they should receive a significant discount. **John Erickson made the motion that building rentals become the responsibility of the Minister with advice of the Board. Tom Vaught amended the motion to add President in the absence of the Minister. John Erickson accepted the amendment. Victoria Vincent seconded the motion. The motion passed.** Discussion followed on a discount for members. **Tom Vaught made the motion to make building rentals available for members at 50% of the non-member rate for social events, 25% of the non-member rate for religious events, and free for funerals, with all of these under the discretion of the Minister, or President in the Minister's absence. Victoria Vincent and Scott Wade seconded. The motion passed.**

REPORTS / ANNOUNCEMENTS:

- 1.) **50th Anniversary Report:** Bentoh Restaurant wants at least 200 before they agree to do the catering. We need a head count by no later than November 1. As for the printing company concerning the t-shirts, mugs, and umbrellas, we need at least 24 of each item to order. T-shirts are selling very well, but the mugs and umbrellas are far from reaching the 24 order limit.
- 2.) Reminder about the upcoming Halloween Party on Saturday, November 1. Please come and have some fun. The cost is \$10 without a costume, and \$5 with a costume.
- 3.) Debby informed the Board that the group leasing our old building would not at this time be able to get financing when the balloon payment comes due in Mar 2006. They would like to talk with us in the near future.

CLOSING WORDS: Jeff Johnston from a book titled *Success is the Quality of your Journey* by Jennifer James, Ph.D.

ADJOURNMENT: Victoria Vincent made the motion to adjourn. Jeff Johnston seconded. The Board Meeting adjourned at 8:40pm.

Abraham Lincoln Unitarian Universalist Congregation

Board Meeting Minutes

November 5, 2003

Meeting called to order at 7:21 pm.

Present: Debby Hagan, Victoria Vincent, John Erickson, Scott Wade, Carol Floyd, Jeff Johnston, Caroline Ewart, Ceceilia Haasis and Rev. Martin Woulfe

Absent: Tom Vaught

Guests:

Opening Words: Caroline Ewart read *Jefferson's Ten Rules*.

Snacks: Leftovers from the ALUUC's Halloween Party.

Minutes: Scott Wade presented the final draft of the minutes from the October meeting. **John Erickson moved for their acceptance and Jeff Johnston seconded. The Minutes were approved.**

Minister's Report: Rev. Woulfe informed the Board that our Office Administrator, Kathi Davis, will be leaving us in 2 weeks. Her final day of work will be November 14, 2003. He stated that volunteer coverage with some of the office duties is highly desirable, and recommended to the board that we don't rush in filling this position with a paid employee. He has also begun conducting Response Time sessions after the Sunday services in which he is in the pulpit. He's been working with Rob Ewart on the ALUUC newsletters, and is hoping someone will step into the role of co-editor. He informed the board that he's been keeping office hours, generally on Monday through Thursday. (Please see handout for complete report)

DRE Report: The First Annual RE Program Open House was held on November 2nd. The committee members saw the event as quite a success. Buffy Lael and Meg Schnake accompanied the Youth Group members to the Great PumpCon in Evanston, IL, and a good time was had by all. The Holiday Pageant is scheduled for December 14th, and will last around 20 minutes. The script has been selected and a committee of volunteers has been formed. Attended the fall meeting in Champaign-Urbana and will host the December meeting. Continuing with the Credentialing process, and will attend the District LREDA (Liberal Religious Educators Association) Meeting from November 5 – 7. The focus of the meeting will be on Curriculum development. (Please see handout for complete report)

Treasurer's Report: As of November 2nd, the 50th Anniversary Celebration event has generated \$1,880 in donations. Some of this amount will be available to the general revenue fund. Expenses for much of the celebration are included in the cost of tickets or memorabilia. Additional monies were received in payment of pledges for the fiscal year 2002-2003. 93% of the pledges for that year have been paid. Additional revenue has been received from payments to the Ministerial Leadership Fund. Pledge revenues for the current fiscal year continue to run slightly ahead of expectations, and pledges to the Professional Leadership Fund continue to run ahead of expectations. The Finance Committee had recommended that the Board strongly encourage the development of a system for pledging new members

at whatever time in the fiscal year they enter the Congregation. The Finance Committee concurred with the Board's decision not to seek additional funds for the position of Director of Religious Education until the over-all financial picture became clearer.

REPORTS / ANNOUNCEMENTS:

- 1.) The Board would like to thank Brenda Wade, Carley Mattimore and Victoria Vincent for a terrific job with the Halloween Party.
- 2.) **50th Anniversary:** Bentoh's as agreed to cater the event. We've roughly collected \$720 for t-shirts.
- 3.) **Adult RE:** *The Holidays, UU & You* on November 12, 19 & December 3 at 7:00 pm.
- 4.) **Fantasy Auction:** The co-chairs will be Lisa Pauley and Brenda Wade. The first official meeting is on November 6th at 6:00 pm here at ALUUC.

DISCUSSIONS:

- 1.) **Budget Review:** The Board had a lengthy discussion concerning the \$10,000 donation from Louise Giesecke and whether or not to maintain the DRE at the current 16 hours. Debby Hagan informed the Board how the DRE got to the current 16 hours along with the current hourly rate. Rev. Woulfe informed the Board that the DRE suggested to him that she would rather take a cut in the hourly rate and stay at the current hours. Rev. Woulfe also suggested that we hold off on replacing the Office Administrator position for awhile, and use those funds to help with the DRE position. Many different views were put on the table by all of the Board members, and this issue will be re-visited at the next month's meeting

NEW BUSINESS: Opening words for the December 2 meeting will be from Ceceilia Haasis, and the snacks will be supplied by John Erickson.

CLOSING WORDS: None

ADJOURNMENT: Victoria Vincent made the motion to adjourn. Jeff Johnston seconded. The Board Meeting adjourned at 9:50 pm.

Abraham Lincoln Unitarian Universalist Congregation

Board Meeting Minutes

December 2, 2003

Meeting called to order at 7:19 pm.

Present: Debby Hagan, Victoria Vincent, John Erickson, Scott Wade, Carol Floyd, Jeff Johnston, Caroline Ewart, Ceceilia Haasis, Tom Vaught, Clare Lynd-Porter and Rev. Martin Woulfe

Absent:

Guests: Dianne Roberts-Hill and Brian Otwell

Opening Words: Ceceilia Haasis shared from a book titled *Simplify Your Life: 100 Ways To Slowdown & Enjoy The Things That Really Matter* by Elaine St. James. She read #50 Stop Being a Slave to Your Dayrunner.

Snacks: John Erickson provided the snacks.

Minutes: Scott Wade presented the final draft of the minutes from the November meeting. **Jeff Johnston moved for their acceptance and Ceceilia Haasis seconded. The Minutes were approved.**

Minister's Report: Rev. Woulfe stated that the Fall is the busiest time for ministers, and that was no exception for him. Been busy attending committee meetings to include the Committee on Ministry, Program and with the DRE. The Committee on Ministry has requested to the Board that all future events in addition to child care, to also include transportation. The new ALUUC Directory is done with only a few mistakes. New to UU Classes will be held on December 10th and 17th. Pastoral Care issues have increased. Rev. Woulfe informed the Board that he purchased the new mailbox in the office and the new podium in the sanctuary with a total cost of \$335.00. **Jeff Johnston made the motion to reimburse Rev. Woulfe for the total expenses. Ceceilia Haasis seconded. Yea = 7 and Nay = 1 by Tom Vaught. The motion passed.**

DRE Report: Rehearsal for the RE Pageant will be Dec 7th, and the Pageant will be held in the first half of the service on Dec 14th. Jodi Perko, Terri Woodliff, Beverly Charles, and Deborah Cavanaugh-Grant are pitching in to put on the production. The Kid's Club held their 4th event, another Pizza and Movie Night at the church. Eighteen young people from preschool to 5th grade attended. Clare reported that she will be serving a second year on the District RE Committee. The Committee has asked her to lead a workshop on the importance of the Jr. Youth Groups in Minding the Gap at the District Assembly in April 2004. Cameron Joost and Mallory Mattimore-Malan will accompany her to co-present and to work as paid child care providers on Saturday.

Treasurer's Report: While all the revenues and expenses are not yet in, it appears that the 50th Anniversary Celebration will net between \$16,500.00 and \$17,000.00. Two large donations of \$10,000.00 and \$5,000.00 make up most of this sum; but smaller donations were made. The revenues and expenditures for the meals and food and merchandise tended to balance out. The Finance Committee recommended that while the bulk of the profit from the celebration be reserved against future expenses,

some portion (possibly \$1000.00) be used together with savings accruing from the unused Office Administrator's budget to provide a total of \$1500.00 to extend the DRE's salary at its present rate for an additional quarter.

REPORTS / ANNOUNCEMENTS:

- 1.) **Electronics & Communications Committee:** Denise Green, co-chair of ECC, has resigned from the committee. Carol Kneedler will remain as chair for the rest of the year.
- 2.) **Social Actions Committee:** Tom Vaught informed the Board that Rainbow Ride for Gay & Lesbians Rights will be coming to Springfield. The Social Actions Committee would like to sponsor this event. The date is to be announced at a later date. **John Erickson made the motion for the Social Actions Committee to sponsor this event at the church. Ceceilia seconded. The motion passed.**
- 3.) Rev. Woulfe informed the Board that the Ronald McDonald House approached ALUUC for carolers.

DISCUSSIONS:

- 1.) **Membership Database:** Debby Hagan informed the Board that Carol Kneedler wants some form of policy on when to remove guests from the database. It was suggested that ECC draft up a policy for the Board to review. Scott Wade stated that at the next committee meeting, ECC would draft that up and would email it to all Board members before the next Board meeting.
- 2.) **Contract for Deed on other building:** Debby Hagan informed the Board that the group leasing our other building is on the verge of getting their loan to pay off the remainder of the contract, which is roughly \$55,000.00. Victoria Vincent drafted up a budget scenario of using that money to buy down our Bank One Mortgage. In doing this, we would have to refinance the remainder of the loan, roughly \$78,000.00. In order to do this, the Board would have to vote on it. **Tom Vaught made the motion to authorize the President, Vice President, and/or Treasurer to accept the offer, buy down the Bank One Mortgage and refinance the remainder. Jeff Johnston seconded. The motion passed.**
- 3.) **Siding:** Debby Hagan is going to check with Kurt DeWeese to see if we have any insurance on the siding, and get an estimate from Jack Kriel on what the cost would be to repair it.

DECISION:

- 1.) **Committee on Ministry:** COM wants to appoint two missing positions. Michael Plog and Nancy Standen have been nominated. **Caroline Ewart moved to approve. Victoria Vincent seconded. The motion passed.**

GUESTS SPEAKERS ON BEHALF OF DRE HOURS:

Dianne Roberts-Hill, RE Committee Chairperson, recommended to the Board that the position of the DRE be funded at its present level for the remainder of the church year. She stated three primary reasons behind her recommendation. 1.) We have a good & solid RE program, 2.) May be unrealistic to expect expanded volunteer hours by church members to fill the gap in the reduction of hours, and 3.) In regards to our first full-time, settled minister, reducing the DRE hours at a time when we are on the cusp of reaping the benefits of Martin's direction and vision would be regrettable. (Please see handout for her complete report)

Brian Otwell briefly stated that the DRE is vital position within the ALUUC, and reducing the hours of that position would not be beneficial for the RE program. He also stated how the DRE's knowledge and professionalism has greatly improved the RE program

EXECUTIVE SESSION:

The Board entered Executive Session at 9:30pm. The Board came out of Executive Session at 10:05pm.

DECISION:

- 2.) **DRE Hours: Tom Vaught made the motion to keep the DRE at the current 16 hours at \$18 per hour for the remainder of the church year. Ceceilia seconded. Yea = 5 and Nay = 3 by Victoria Vincent, Scott Wade, & Caroline Ewart.**

NEW BUSINESS: Opening words for the January 6 meeting will be from Jeff Johnston, and the snacks will be supplied by Ceceilia Haasis.

CLOSING WORDS: None

ADJOURNMENT: Victoria Vincent made the motion to adjourn. Jeff Johnston seconded. The Board Meeting adjourned at 10:10pm.

Abraham Lincoln Unitarian Universalist Congregation

Board Meeting Minutes

January 6, 2004

Meeting called to order at 7:16 pm.

Present: Debby Hagan, Victoria Vincent, Scott Wade, Carol Floyd, Jeff Johnston, Caroline Ewart, Ceceilia Haasis, Tom Vaught, Clare Lynd-Porter and Rev. Martin Woulfe

Absent: John Erickson

Guests: Buffy Lael, Meg Schnake, Tracy Owens, and Terri Woodliff

Opening Words: Jeff Johnston read page 9 from a book titled *Success in the Quality of your Journey*. The topic was titled *You Are on Your Own* by M. Scott Peck (The Road Less Traveled).

Snacks: Ceceilia Haasis provided the snacks.

Minutes: Scott Wade presented the final draft of the minutes from the December meeting. **Victoria Vincent moved for their acceptance and Jeff Johnston seconded. The Minutes were approved.**

Minister's Report: Been handling some pastoral calls lately, and talking with other ministers. He's been talking with a Buddhists group that is interested in using our facilities for their meditation sessions on Wednesdays and Saturday mornings. Rev. Woulfe informed the Board that he's been receiving applications for the Office Administrator position and performing interviews. Rev. Woulfe handed out 3 top runners for the position. **Jeff moved to allow the minister to fill the Office Administrator position. Ceceilia seconded. The motion passed.**

DRE Report: The Senior Youth would like to volunteer to host the Spring 2004 Con. Senior Youth Advisors, Buffy Lael and Meg Schnake, spoke on this issue. The first choice is not to have the Con at the church for many reasons, but most of all, it would limit the number of kids due to the fire codes to no more than 175. They talked about holding the Con at Camp Widjiwagan, which is just down the road from the church. Buffy and Meg are going to gather more information and details for the Board.

The next ALUUC Coffee House will be held on January 17th from 7 to 10 pm. The Jr. Youth would like to request that you come have some fun. After the event, the youth will stay overnight.

We held our first sleep over at Clare's house in December 2003. Ian Bishop, Joe Barron, Kate Williams, Cameron Joost and Mallory Mattimore-Malan attended. Guest attendee was Marissa DeWeese, who is considering becoming an apprentice. The evening was full of movies, Chinese food and the fireplace. A very relaxing time was had by all.

Developing "Living World Religions" program for the 6th to 8th grade class. This class will complete its current curriculum, Race to Justice, in early March, and will then explore world religions through experiences with local faith organizations.

DRE District Activities:

- Attend the Spring Renaissance Module on UU Identity.
- Cluster meetings – next one is on Feb 4th in Peoria.
- Attend the District RE Committee Annual Retreat on January 22 & 23.

- Attending monthly planning meetings for the District Assembly at the District Office. Next Meeting is January 7th. (Travel expenses are paid by the District RE Committee)

Treasurer's Report: Due to the absence of the Treasurer, there was no report.

REPORTS / ANNOUNCEMENTS:

1. **Freecycling Project:** Tracy Owens and Terri Woodliff spoke about starting up a Freecycle program here in Springfield. They mentioned five Illinois cities have them, like Alton and Naperville. This program is to help people in a community find and give away good items instead of sending them to the landfills. Tracy and Terri would set up a Yahoo Group site and be the moderators, and ALUUC would be the sponsor. There are strict rules to follow if a person signs up, and if they break those rules, than Tracy and Terri will have the ability to remove them from the Group. **Ceceilia Haasis made the motion to approve and Jeff Johnston seconded. The motion passed.**
2. **Membership Coordinator:** Scott Wade presented to the Board a proposal to create a Membership Coordinator position, and nominated himself for this position. He stated that he would still like to continue as Secretary. Scott Wade handed out his proposal of the duties for this position, which he also stated that some of the duties he's already doing. Scott Wade stated that he believes this position is desperately needed. This position would greatly help with keeping track of new guests, along with helping guests and new members familiarize themselves with the congregation. As the congregation grows, this position would also grow, with the hopes of creating a Membership Committee. **Debby Hagan made the motion to appoint Scott Wade as Membership Coordinator, and work towards developing a Membership Committee. Caroline Ewart moved and Jeff Johnston seconded. The motion passed.**
3. **Policy on Removing Visitors from Mailing List:** On behalf of the Electronics & Communications Committee, Scott Wade presented two options for removing visitors from the mailing list. The main difference with the options: Option 1 would remove after one year of their last visit date, if the person did not respond to the letter from the Membership Coordinator, and Option 2 would remove a visitor at the third year from their last visit date. Some of the Board Members expressed that three years was too long, along with costing us money. **Tom Vaught made a friendly amendment to change the 1 year to 6 months. The Board accepted. Tom Vaught moved to approve and Ceceilia Haasis seconded. The motion passed.** The policy shall read:

Guests will be kept on the newsletter mailing list until they ask to be removed or for 6 months after their last visit date. The Head Greeters and Membership Coordinator will be responsible of keeping track of Guests and updating their last visit date. The Membership Coordinator will be responsible for updating a Guest's last visit date on the Membership Database. Once a Guest's last visit date reaches 6 months, the Membership Coordinator or Secretary will send out a letter informing the Guest that they may continue their ALUUC Newsletter subscription at a cost of \$12 per year.

4. **Fantasy Auction:** Mailings went out congregation-wide. This year's theme is Saturday Night Fever. It will be held on Saturday, February 28th.
5. **Pledge Drive:** Victoria Vincent informed the Board that Scott Wade is the 2nd Vice Chair, and she's still looking for a 1st Vice Chair. She also stated that March 28th will be Pledge Sunday.
6. **Siding:** Debby Hagan informed the Board that Jack Kriel has been in contact with the company that made the siding. It looks as if the siding was not properly installed. 40 of the 100 have buckled. An estimate to fix the 40 costs between \$3,000 and \$5,000 and to fix all of them would roughly cost \$10,000. Further negotiations are still being worked.
7. Rev. Woulfe and Debby Hagan have discussed with Myra Epping about Adult RE for the second half of the church year.

NEW BUSINESS: Opening words for the February 3rd meeting will be from Caroline Ewart, and the snacks will be supplied by Scott Wade.

CLOSING WORDS: None

ADJOURNMENT: Jeff Johnston made the motion to adjourn, and Tom Vaught seconded. The Board Meeting adjourned at 9:15 pm.

Abraham Lincoln Unitarian Universalist Congregation

Board Meeting Minutes

February 3, 2004

Meeting called to order at 7:19 pm.

Present: Debby Hagan, Victoria Vincent, Scott Wade, Carol Floyd, Jeff Johnston, Caroline Ewart, Ceceilia Haasis, Clare Lynd-Porter and Rev. Martin Woulfe

Absent: John Erickson and Tom Vaught

Guests:

Opening Words: Caroline Ewart read from a book titled *A Joseph Campbell Companion*.

Snacks: Scott Wade and Debby Hagan provided the snacks.

Minutes: Scott Wade presented the final draft of the minutes from the January meeting. **Victoria Vincent moved for their acceptance and Jeff Johnston seconded. The Minutes were approved.**

Minister's Report: Conducting pastoral calls (shut-ins, hospital, former members). Will assist Craig Bailey in the "Understanding the Bible" adult RE series, beginning February 19. Will likely lead a "New to UU" class in March of newer & prospective members. ALUUC's first Movie Night was lightly attended – due to weather. Myra Epping will start Adult RE Forum here on Sunday mornings, starting February 8. The Blood Drive announced for this Sunday has been cancelled. Cindy, our new Office Administrator, will be out of the office from February 9 - 27. Nancy Ray has volunteered to assist with office duties. Board members of the CMwD will be meeting here this weekend, Fri. February 6 and Sat. February 7. We are expecting a large group of visitors (youth & adults) this Sunday from a neighboring church. Have been in conversation with several potential renters: the local Zen Meditation Group; a different Zen Group that wants to rent sanctuary on Apr. 16 & 17; and a local therapist who would like to offer couples therapy here.

DRE Report: UUSC Guest at Your Table raised a total of \$196.79. 4 new adult and 6 new youth memberships to the UUSC were purchased with these funds. The RE Committee is holding a full day Committee Retreat on Feb. 21 here at the ALUUC. The focus will be the fine-tuning of our "Philosophy of Religious Education". We hope to set long term goals and to establish an Action Plan for committee work over the next few years. Will not be doing a Spring Con here, but are negotiating on helping Elliot Chapel with a Spring Con. If the Spring Con falls through, then we will be doing a 2nd Chance Prom. The Jr. Youth Coffeehouse raised \$130 and had a wonderful time. Brian Otwell and Clare Lynd-Porter supervised a sleep over for the group after the event. Joe Barron, a very talented artist, will attend the District Assembly to enter a piece in the DA Art Opening. Lauren Kriel has agreed to sell her UU note cards at the Assembly.

Treasurer's Report: Due to the absence of the Treasurer, Victoria Vincent handed out the Financial Statements for December 2003. Victoria Vincent informed the Board that on page 3 of the statements under Current Assets where it says Cash in Bank with the figure \$54,220.95 is actually not there. That money from the sell of the other building was used to pay down the Bank One mortgage. There was other discussion with the financial statements concerning telephone expenses. Victoria Vincent also mentioned that in talks with Bank One on possibly taking over the UUA mortgage, the bank representative stated they would not be interested in doing that and we (ALUUC) are over extended and should close any open credits.

REPORTS / ANNOUNCEMENTS:

1. **Freecycling Project:** The Freecycling Project is up and running with 30+ members. Tracy Owens challenges the entire Board to get online and become a member.
2. **Fantasy Auction:** Victoria Vincent was informed that everything is running smoothly and right on schedule. Don't forget to buy your tickets and please feel free to purchase some raffle tickets too.
3. **Pledge Drive Update:** Victoria Vincent informed the Board that Caroline Ewart has accepted the 1st Vice Chair position. Victoria Vincent handed out the Timeline and Financial Goals for this years pledge drive. Canvasser training is scheduled for Sunday, Mar. 7 after service for about an hour. Budget Presentation Meetings will be held after Sunday services on March 14 & 21. Victoria Vincent also informed the Board that we have representatives in every group affiliated with the church (Christian Interest, Book Group, CUUPs, Retiree Lunch Group, Social Actions, and RE). Scott Wade passed around a sample of the brochure that we will be using for this years campaign. Victoria Vincent also informed the Board that there will be a Reception for New Members on Fri. March 26 by special invitation. Scott Wade passed around a sample of the invitation. Victoria Vincent also passed out a sample letter to go out to the congregation.
4. **Siding:** Debby Hagan informed the Board that both the Architect and Contractor will fix the siding. The only thing we will have to pay for is the paint.
5. **Installation Update:** Rev. Martin Woulfe informed the Board that the invitations are all printed and he's working on the order of service.
6. **Zen Buddhist Group:** Debby Hagan Informed the Board that the local Zen Buddhist Group will like to use our facilities once a week for their meditation sessions. They are willing to pay \$100 a month and also stated that their meditation sessions are open to ALUUC members and friends, free of charge. They would like to use the church every Saturdays from 8 to 11am, but they are willing to work around this if something comes up on our end. Debby Hagan stated that she would meet with the group this Saturday to work out the details.

DECISIONS:

- 1.) **Purchase of a VCR/DVD:** The Board was informed that the church's VCR is no longer working. Many Board members believed that there are other avenues to explore in getting a new VCR or DVD player, and do not feel that we should be using the budget for this expense at this time.
- 2.) **Purchase of a new copier:** Rev. Martin Woulfe informed the Board that the copier is 11 years old, and in dire need of an upgrade. He passed out a proposal to upgrade the copier through the same company that we currently have a contract with. The upgrade would increase our copier expenses from \$1000 to \$1500 per year for 3 or 5 years, depending on which option we went with. Many of the Board members expressed that this was not a good time to be upgrading the copier with the looks of our current budget. A Board member questioned if there were other companies that we could get estimates from. Rev. Martin Woulfe stated that he would explore this further and find more estimates.

NEW BUSINESS:

- 1.) **Proposal for Lay Chaplaincy Program:** Rev. Martin Woulfe passed out his proposal for a chaplaincy program here at ALUUC. The program would be open only to ALUUC members in good standing. The scope of each chaplaincy will be precisely defined for each participant. (wedding, hospital, etc.) The Board would approve each chaplain-candidate individually. Rev. Martin Woulfe would train and supervise the chaplains. The Committee on Ministry would monitor & review their activities for the 1st three years, which is similar to fellowship guidelines for ministers. Chaplains would be expected to observe clergy-client boundaries, and would not be permitted to represent themselves as an official spokesperson of ALUUC. Chaplaincy status would need to be re-affirmed by the Board annually. Chaplains would not charge members for pastoral care. Fees for weddings and funerals would be for non-members, or for members if they have my permission. Rates would be in accordance with UUMA practice. It would be expected for chaplains to donate a percentage of wedding fees to ALUUC (\$25-50). **Jeff Johnston made the motion to approve the Chaplaincy Program, and Ceceilia Haasis seconded. The motion passed.**
- 2.) Opening words for the March 2nd meeting will be from Debby Hagan, and the snacks will be supplied by Rev. Martin Woulfe.

CLOSING WORDS: None

ADJOURNMENT: Jeff Johnston made the motion to adjourn, and Victoria Vincent seconded. The Board meeting adjourned at 9:46 pm.

Abraham Lincoln Unitarian Universalist Congregation

Board Meeting Minutes

March 2, 2004

Meeting called to order at 7:15 pm.

Present: Debby Hagan, Victoria Vincent, Scott Wade, Carol Floyd, Jeff Johnston, Caroline Ewart, Ceceilia Haasis, Tom Vaught, Linda Wheeland, Clare Lynd-Porter and Rev. Martin Woulfe

Absent: John Erickson (for the remainder of the church year)

Guests: None

Opening Words: None

Snacks: Rev. Martin Woulfe provided the snacks.

Minutes: Scott Wade presented the final draft of the minutes from the February Board Meeting. **Victoria Vincent moved for their acceptance and Jeff Johnston seconded. The Minutes were approved.**

Minister's Report: Several members of the congregation are seriously ill, and have been doing many visits. Invitations for installation have all gone out. Will be out of town from April 1-4. Attended the usual meetings with committees and DRE.

DRE Report: The RE Committee held a half day Committee Retreat on Feb 21st. The Committee reassessed its focus and will now move toward selection of next year's curriculum. A new brochure will be created over the next few months. "Living World Religions" program for the 6th to 8th grade class. The class completed its current curriculum, Race to Justice, on Feb 22nd, and will conclude by presenting the RE Focus on Mar 7th. For the rest of the church year, the class will explore world religions through experiences with local faith organizations. The group will attend the Potawatami Pow Wow in May. Plans have been established with Sister Marguerite of the Jubilee Farm. She will be visiting our congregation this Sunday to learn more about our denomination. Planning continues with Rabbis Marks and Datz. The 8th and 9th graders of those Jewish communities are also studying comparative religion and will join us for some outings and perhaps the overnight. The culminating event of these studies will be the creation of a worship service with invitations to the representatives of the faith communities who volunteer their time with the class.

DECISIONS: Linda Wheeland (Assistant Treasurer) has been appointed to Acting Treasurer for the remainder of the church year. **Jeff Johnston moved to approve and Ceceilia Haasis seconded. The motion passed.**

Treasurer's Report: Linda Wheeland went over a few items on the January's financial statements concerning the office and phone expenses. It was also brought to the Board's attention that Martin's expenses (Retirement fund, Health care) have not been paid all year. Roughly \$6,000 dollars will have to be paid out to get these expenses current.

REPORTS / ANNOUNCEMENTS:

- 1.) **Fantasy Auction:** The Fantasy Auction went off superbly. Victoria Vincent informed the Board that the rough estimate brought in was \$9,000.
- 2.) **Pledge Drive Update:** Victoria Vincent informed the Board that the Special Group Leaders will be conducting inspirational talks to their assigned group, and some may also explain the financial situation of the church. Some groups will be meeting and Victoria and/or Debby will be explaining the financial situation. Victoria Vincent briefly went through what the financial meetings will be covering with the use of PowerPoint print-outs. The MasterCard themes were also passed out to the Board so they can see what will be posted around the church.
- 3.) **Facility Usage and Scheduling Conflicts:** Debby Hagan brought the issue up concerning the facility useage and scheduling conflicts that need to be addressed. It was suggested by Debby Hagan that Cindy (Office Admin) get more involved with the church calendar and assist with scheduling.

NEW BUSINESS:

1. **Church of the Holy Spirit:** This organization approached Rev. Martin Woulfe inquiring to rent our church for a one year period, and use it on Sundays from 2 to 4 pm. There was much discussion amongst the Board on this. Rev. Martin Woulfe will get more details.
2. Opening Words for the April 6th meeting will be from Debby Hagan (Ceceilia Haasis is the back-up), and the Snacks will be supplied by Jeff Johnston.

ADJOURNMENT: Tom Vaught made the motion to adjourn, and Jeff Johnston seconded. The meeting adjourned at 9:06 pm.

Abraham Lincoln Unitarian Universalist Congregation

Board Meeting Minutes

April 6, 2004

Meeting called to order at 7:06 pm.

Present: Debby Hagan, Victoria Vincent, Scott Wade, Carol Floyd, Jeff Johnston, Caroline Ewart, Ceceilia Haasis, Tom Vaught, Linda Wheeland, and Rev. Martin Woulfe

Absent: Caroline Ewart

Guests: Buffy Lael, Meg Schnake, and Nancy Standen

Opening Words: Debby Hagan read a section from *The Tibetan Book of Living and Dying* by Sogyal Rinpoche.

Snacks: Jeff Johnston provided the snacks.

Minutes: Scott Wade presented the final draft of the minutes from the March Board Meeting. **Tom Vaught moved for their acceptance and Jeff Johnston seconded. The Minutes were approved.**

Minister's Report: Rev. Martin Woulfe informed the Board that he's been quite busy with weddings, pastoral visits and a recent Memorial service for one of our members. He met with representatives of the Church of the Holy Spirit and they decided that they were not interested in renting our facilities due to their strong preference to meet on Sunday mornings. He stated that member Betty Stocking is not expected to live long. He informed the Board that he met with Rev. John Biedler from Decatur's UU Church and they agreed to provide emergency pastoral care coverage for one another when one of them is absent from the area. Rev. Martin Woulfe will be attending District Assembly in Lysle, IL from April 21st to April 24th.

DRE Report: No report at the time of the meeting, but the DRE emailed it to Scott Wade, Board Secretary, on Sunday, April 18th.

Treasurer's Report: Linda Wheeland reported to the Board that the Minister's retirement fund has been paid up and is now on track. She also stated that the phone bills have gone down. **Jeff Johnston moved to accept the Treasurer's report and Victoria Vincent seconded. The motion passed.**

REPORTS / ANNOUNCEMENTS:

1. **Midsummer Fair Report:** Buffy Lael and Meg Schnake informed the Board on the status of the Midsummer Faire. They handed out a budget projection for the faire. They currently raised \$650 and still have the Trivia Night coming up. They informed the Board that if they don't raise the amount needed that they would be back to ask the Board for some seed money that will be paid back at the end of the faire.

2. **Pledge Drive Update:** Victoria Vincent informed the Board that we are currently at \$118,000 in pledges. \$10,000 came from new members. We've also lost roughly \$10,000 by reduced pledges, people that have moved or no longer pledging. Victoria Vincent made a motion to put an article in May's newsletter asking for people that don't pledge to ask them for a certain amount (e.g. \$25) for the cost of the newsletter. **Linda Wheeland moved to approve that motion and Tom Vaught seconded. The motion passed.**

DECISION:

- 1.) **Fundraising Initiative:** Nancy Standen handed out a plan and briefed the Board concerning an idea for a fundraiser that would not cost the church any money, except possibly some postage expenses. The idea was a monopoly game for Springfield. We would sell spaces on the board game to local businesses. When it was completed, we would sell them to specified vendors to sell to the community. This project could bring in up to \$30,000 for the church depending on how many games we order (See handouts). **Victoria Vincent made the motion to allow Nancy Standen to positively move forward and Tom Vaught seconded. Yea = 4 and Nay = 3 by Jeff Johnston, Linda Wheeland and Ceceilia Haasis. The motion passed.**

DISCUSSION:

- 1.) The Board received a handout titled **ALUUC Proposed Social Action Making Policy** that the Board will review and discuss at a later date.
- 2.) **Phase I of the Budget Development:** The Board received handouts on the estimated expenses and revenues for the next church year (FY2005). The Board went down every expense deciding whether or not it can be cut or reduced. Listed below is a list of expenses that they felt can be cut or reduced in order to balance next year's budget:

Carpet Repairs – cut	\$1500
Janitorial service – cut	\$4420
Add. Babysitting – cut	\$200
Flowers fund – cut	\$100
Fellowship Comm. – reduce to	\$200 from \$350
Social Actions Comm. – cut	\$200 (SA volunteered this to be cut)
Advertising – cut	\$2000
Bank fees – reduce to	\$100 from \$200

The DRE and Office Admin. Assistant would have to be cut and given equal amount of hours. Both would receive \$10 an hour with 5 hours a week. The Board also discussed the idea of cutting the UUA dues in order to give 8 hours a week to both the DRE and Office Admin. Assistant. Victoria Vincent informed the Board that if we cut (or reduce) the UUA dues than our interest rate on the building mortgage with UUA would increase by 2% and we would not be in good standing with the UUA. The Board voiced their opinions concerning the cutting of the UUA dues. Debby Hagan passed out a sample letter that she would like to send out along with the confirmation letters to everyone who pledged. The purpose of the letter is two-fold – 1.) To inform the congregation concerning the status of the budget and

2.) To make a last plea for additional pledges or increase of pledges. The Board concurred concerning the letter. The Board will finalize the budget at the next Board meeting.

OTHER BUSINESS:

- 1.) The next Board meeting was changed from May 6th to April 27th at 7pm.
- 2.) Snacks will be supplied by Scott Wade and Debby Hagan.

ADJOURNMENT: Tom Vaught made the motion to adjourn, and Jeff Johnston seconded. The meeting adjourned at 10:07 pm.

Abraham Lincoln Unitarian Universalist Congregation
Board Meeting Minutes
April 27, 2004
(May's Meeting)

Meeting called to order at 7:06 pm.

Present: Debby Hagan, Victoria Vincent, Linda Wheeland, Scott Wade, Carol Floyd, Jeff Johnston, Tom Vaught, Clare Lynd-Porter, and Rev. Martin Woulfe

Absent: Caroline Ewart & Ceceilia Haasis

Guests: Buffy Lael

Opening Words: Scott Wade read the opening words from the May/June 2004 issue of the UU World dealing with marriage equality.

Snacks: The ALUUC kitchen provided cookies.

Minutes: Scott Wade presented the final draft of the minutes from the April 6th Board Meeting. **Linda Wheeland moved for their acceptance and Jeff Johnston seconded. The Minutes were approved.**

Minister's Report: Rev. Martin Woulfe will be conducting a two-part "New to UU Class" to provide a basic orientation for new & prospective members on May 6th & 13th at ALUUC starting at 7pm. On the May 16th, New Member Recognition will be a part of the Sunday service. Rev. Woulfe stated that he is compiling a Memorial Book with the help of Clara Lily White and others. The UUMA will be discussing in detail at the upcoming GA its stand on polyamory. He suggests that the Board discuss this topic at some point soon and determine ALUUC's official stand. Likewise, the Board might want to consider ALUUC's stand regarding whether we will publicly recognize gay/lesbian ceremonies of union as weddings. Rev. Woulfe also informed the Board that he will be in Virginia from May 19th to the 23rd on vacation.

DRE Report: The DRE's report received by email on April 18th was for both Board Meetings in April.

Treasurer's Report: Linda Wheeland handed out the status of the pledge accounts as of April 19th. There was no official report.

REPORTS:

- 1.) **Louise Giesecke's Sale:** Victoria Vincent informed the Board that the sale netted \$4,100 and the church receive \$1,300 as a gift from Louise.
- 2.) **Pledge Drive Update:** Victoria Vincent informed the Board that the total pledged amount for next year's budget is sitting at \$124,200.

DECISION:

- 1.) **Approval of Hosting Band “Pieces of East”:** Debby Hagan informed the Board that she was contacted by 6 UU members that have a band called “Pieces of East”. They would like to put on a show at our church on June 18th. She did state that the members would need home hospitality. **Victoria Vincent moved to approve upon verification and the references check out okay and Jeff Johnston seconded. The motion passed.**

- 2.) **Approval for seed money for Midsummer’s Faire:** Buffy Lael, who is the coordinator for this year’s Midsummer’s Faire, presented to the Board the faire budget projections. She also informed the Board that this year we would be having alcoholic beverages supplied by The Northender Liquor Store. She passed out a handout with all the information of what the Northender will provide and what we will make off the sale of beer and wine. **Linda Wheeland moved that we front the Faire \$600 and Victoria Vincent seconded. The motion passed.**

- 3.) **Approval of Budget for FY 2004-2005:** Debby Hagan passed out the recommendation from the Finance Committee from their April 20th meeting. Victoria Vincent made the motion to go into Executive Session and Jeff Johnston seconded. The Board entered into Executive Session at 8:39 pm. The Board came out of Executive Session at 9:20 pm. **Jeff Johnston made the motion to approve the budget with the Office Administrator and the DRE at \$10 per hour and 8 hours per week, no Janitorial service, and continue to pay all dues. Victoria Vincent seconded. Yea = 4 and Nay = 2 by Tom Vaught and Linda Wheeland. The motion passed.**

DISCUSSION:

- 1.) **Creation of Memorial Fund:** Rev. Martin Woulfe requested for the Board to approve a Memorial Fund. Monies received from members that pass away or monies donated in honor of a deceased loved one would be placed into this fund. **Jeff Johnston moved that a Memorial Fund be established and monies received into this fund be designated for only Board approval for its use. Victoria Vincent seconded. The motion passed.**

- 2.) **Annual Meeting Agenda and Slate of Nominations:** Debby Hagan passed out the agenda for the Annual Meeting along with the slate of nominations.

OTHER BUSINESS:

- 1.) The next Board meeting is set for June 10th at 7pm.

ADJOURNMENT: Victoria Vincent made the motion to adjourn and Jeff Johnston seconded. The meeting adjourned at 10:10 pm.

Abraham Lincoln Unitarian Universalist Congregation

Board Meeting Minutes

June 10, 2004

Meeting called to order at 7:10 pm.

Present: Debby Hagan, Victoria Vincent, Linda Wheeland, Scott Wade, Carol Floyd, Jeff Johnston, Buffy Lael, Fran Giavaras, Shelley Reither, and Rev. Martin Woulfe

Absent: Brian Otwell, Caroline Ewart, Ceceilia Haasis, and Tom Vaught

Guests: Stacy Tischkau and Liz Reither

Opening Words: None

Snacks: Debby Hagan brought in pizza from Monical's.

Minutes: Scott Wade presented the final draft of the minutes from the April 27th Board Meeting. **Jeff Johnston moved for their acceptance and Carol Floyd seconded. The Minutes were approved.**

Minister's Report: Rev. Martin Woulfe informed the Board that pastoral calls have been high this past month, and that members of ALUUC and the Pastoral Care Committee have been exceptional in their response to our families which are in distress. He also stated that he is likely to have surgery in July (to remove nasal/sinus polyps), and will require a day or two recover. Rev. Martin Woulfe will be officiating at a service of union for two ALUUC members in July, which will also be covered by the State-Journal Register. He informed that Cindy (Office Admin) will be working on Tuesdays & Fridays from 9am to 3pm.

DRE Report: No report. The DRE's last day is set for June 16th.

Treasurer's Report: Revenues overall are on budget for the year, however, this is mainly due to the money raised in connection with the 50th anniversary celebration. There is \$4,000 still owed in Professional Leadership Fund pledges. Received \$700 in new pledges for FY 2005. We are still short \$24,000 on last year's pledges. **Jeff Johnston moved to accept the Treasurer's report and Scott Wade seconded. The motion passed.**

REPORTS:

- 1.) **Evaluation Process of Minister:** Debby Hagan handed out the forms needed for every Board Member to fill out. She also informed the Board that these need to be completed before the end of July.
- 2.) **Social Action Policy:** This should be finalized soon and presented to the Board by next month.

- 3.) **NO JANITORIAL SERVICE!!!** Debby Hagan reminded the Board that with no janitorial service for the next church year that we all need to pitch in and help clean the church. Fran Giavaras suggested that we start a campaign called “Adopt a Room”. This might make it a little more interesting to members.
- 4.) **Pieces of East Concert:** Debby Hagan reminded the Board about the concert on Friday evening at 8pm. She encouraged everyone to attend.
- 5.) **Midsummer’s Faire:** Buffy Lael informed the Board that the net profits as of right now are roughly \$1000, but they are still waiting for the food bill and the bill from Northender concerning the beer & wine sales.
- 6.) **Rainbow Ride:** Rally starts at 11:45am on June 11th at the State Capital Building. There will also be a breakfast for them on Saturday morning from 7:30 to 9am at ALUUC.
- 7.) **Zen Retreat:** The Prairie Zen Center of Champaign will be holding a retreat at ALUUC on Saturday, June 12th from 10:30am to 2pm. There will be sitting meditations, Dharma talk, and individual consultations.

DECISION:

- 1.) **DRE Search Process:** Debby Hagan proposed a search process for a new DRE. She handed out a copy of a DRE Search Process that was used at ALUUC 3 years ago. She also handed out copies of the job announcement from 3 years ago, along with suggested materials from UUA and LREDA. **Jeff Johnston moved to approve the DRE Search Process with the amended changes: DRE Search Committee consists of 7 members total, 3 from the congregation at large, 3 from the RE Committee, and 1 from the Board; the minister will serve on the committee as ex-officio; and the search committee will host a “Meet the Candidate” Night. Victoria Vincent seconded. The motion passed.**

OTHER BUSINESS:

- 1.) Debby Hagan informed the Board that Caroline Ewart tendered her resignation due to her upcoming move to D.C.
- 2.) The Board Meeting in July will be held on Tuesday, June 29th at 7:00pm at ALUUC.

ADJOURNMENT: Jeff Johnston made the motion to adjourn and Carol Floyd seconded. The meeting adjourned at 8:52 pm.