

## ALUUC Memorial Policy, Adopted September 10, 2013

This Memorial Policy establishes the different ways to remember and celebrate of the lives of deceased ALUUC members, friends, and loved ones.

### **1. *Book of Memory.***

A *Book of Memory* shall include up to two, single-sided pages designated for information pertaining to the deceased, such as photos, obituaries, etc., as desired by the responsible party and approved by the Minister. Pages shall be prepared by the responsible party and provided to ALUUC. The Book of Memory shall be kept on ALUUC property. A copy of each page shall be archived. No fee shall be charged for inclusion in the Book of Memory.

### **2. *Memorial Display.***

The *Memorial Display* shall provide a place where nameplates may be engraved including the year of birth and year of death. A fee, which shall be periodically reviewed by the Board, shall be charged to add a nameplate to the Memorial Display. A fee waiver may be approved by the Board upon request.

### **3. *Memorial Garden.***

- A. The *Memorial Garden* (the “Garden”) is an area designed for private reflection and formal services for the committal of cremated remains (“ashes”). In the event it becomes necessary to relocate the Memorial Garden, a symbolic quantity of soil from the current Garden shall be moved to the new location.
- B. The Minister shall approve and conduct services in the Garden area. This ritual may be held in conjunction with a public Celebration of Life (e.g., conducted in the sanctuary) or a more private ritual by itself. The responsibility for scheduling such services shall be the responsibility of the Minister and the Office Manager.
- C. Scattering may involve a small, token amount of ashes or the entire cremated remains. No exclusive or particular location shall be set apart for anyone’s ashes. Ashes shall not be recovered or preserved intact after scattering.
- D. The Garden is not a cemetery or columbarium. No urns or containers shall be buried or permanently stored in the Garden. No permanent structures (e.g., tombstones) shall be placed in the Garden. No flowers, plants, statuary, or decorations shall be placed in the Garden without ALUUC’s normal approval process (Aesthetics Committee acceptance, Board approval).