Abraham Lincoln Unitarian Universalist Congregation
Board of Directors Regular Meeting
October 9, 2019
Springfield, Illinois

APPROVED Minutes

ATTENDANCE
Board Members:  Deb Hagan, President;  Gwen Childs, Vice President;  Tina Bennett, Treasurer;  Elaine Gambiani, Secretary;  Alison Stachera, Bob Croteau, Larry Muir, Dennis Rumme, Michelle Green, Pat Woods, Martin Woulfe, ex officio

Guests:  Carol Kneedler, Dianne Roberts

UPCOMING DATES

Oct. 11 – 13  UU Women’s Fall Retreat at DeKoven Center, Racine WI
Oct. 13  Sung Milestones Service / Compassion & Choices Movie
Oct. 14  Indigenous Persons Day / Columbus Day
Oct. 15  Faith Coalition Event
Oct. 16  Adult RE Power of Myth Class
Oct. 19  Chili Cook-off
Oct. 20  Traditional Milestones Service / RE Committee Mtg / Social Justice Mtg / Pathways to Membership
Oct. 21  Pathways to Membership / PFLAG Meeting
Oct. 23  Adult RE Power of Myth Class
Oct. 27  Pulpit Exchange Service Pastor Silas Johnson / SYG at Service / Costume Parade
Oct. 24  Racial Justice Project Meeting
Oct. 30  Adult RE Power of Myth Class
Oct. 31  Halloween
Nov. 1  UUA Questionnaire Arrives / Fall Fundraiser Planning Starts
Nov. 6  Adult RE Power of Myth Class
Nov. 8 & 9  Circle Suppers

CALL TO ORDER
Board President Deb Hagan called the meeting to order at 6:02 pm.

CONSENT AGENDA REPORTS

1. Minutes of September Board Meeting
   Approved with changes.
2. Minister’s Report, Martin Woulfe
   Martin has good a candidate in mind for Intern minister part-time for 2 years. See Minister’s report. ‘How to Die in Oregon’, a death in dignity movie will be shown at ALUUC for the Compassion and Choices group.
3. Ministerial Intern Report
4. DRE Report

Motion to approve the consent agenda was moved by Gwen Childs and Elaine Gambiani seconded. The consent agenda passed.

**ACTION ITEMS**

1. Approval of August Financials (August Final)
   The Financial Approvals will move back to consent agenda for future meetings. The Facilities budget was discussed for upcoming yearly repairs.

2. September Provisional Financial Sheets Review
   This action item will move to the Consent Agenda to be reviewed next month.

3. Move $50,000 to Expansion Fund
   Tina made a motion to move $50,000 from Posy’s estate contributions to the building expansion fund and Dennis seconded the motion. The board voted and the motion passed.

4. Vote for Membership Committee Chair
   Deb motioned for the board to create an ad hoc search committee to select the new Membership Coordinator. Dianne Roberts will be the chair and will choose the committee members. Bob seconded. The goal is to hire by January 1st and to advertise the position in-house. The posting from last hiring will be used for reference which used the UU guidelines entry level membership coordinator duties. There may be overlap in the budget for the position for training purposes. The board voted and the motion passed.

5. Information on vote for online storage
   Tina made a motion to create an ALUUC online sharing system and Michelle seconded, to approve a Document Archive to save currently available and future documents in an online location that is relatively secure, accessible to church members and leadership, and is easy to maintain without expensive software. The board voted and the motion passed.

6. Rental Rates and Policy Update
   Gwen made the motion to raise the rental fees and revise the rental agreement as recommended in the report provided by the facilities committee. Tina seconded the motion and the motion passed. New fees are effective immediately.

**DISCUSSION ITEMS**

1. Notice of Membership Chair Resignation
   Ad hoc committee for new Membership Chair. Tracy will stay through January 1st. Dianne Roberts, Anna Sabin, Tracy Zieber, Martin Woulfe, Gwen Childs and Carol Kneedler will be on the committee. A copy of the job description from the last time will be posted.

2. Part-time Minister Search Update
   The candidate hasn’t been contacted yet with the counter offer. Evanston, Peoria, Bloomington, Geneva and St. Louis are also looking to fill positions.

3. Online Document Storage & Sharing – Carol Kneedler
   Carol Kneedler shared the proposal from the Electronics and Communications Committee to accommodate ALUUC’s need to store docs online and share information.
The discussion included:
- Committee Chairs can share with different chairs.
- $100 a year for Google drive. Google policy on privacy and security is a concern.
- Marissa and Carol will train and maintain initially. Need Google email address.
- Organize different folders for each committee. Long term ability to store documents.
- Need a policy for its use and for storage.
- Fee will come out of ECC budget.
- Access would be for committee chairs. ECC admin would take down sensitive docs.
- Move to support with policy and procedures, training and doc restrictions for future items (not archiving past documents)

4. **Solar Expansion Report**
   Bob Croteau gave an update on the improved efficiency of the solar panels.

5. **Capital Campaign**
   A Capital Campaign Committee has been formed with Tina Bennett as Chair; Michelle Green, Frank Kopecky and Kent Childs are the committee members. The campaign will stretch out over 3 years. Deb Hagan gave an update on the building. The next step by the architect is to work on the design. Bids will be in by April, and the goal will be June for ‘shovel hits the dirt’. Whitepaper is available and will be shared with the Building Committee. Will have Building Committee meeting and then work with architect.

6. **Building Rental Rates, Short Term & Long Term**
   Gwen brought estimates from other congregations for proposed rate change. Updated Building and Premises Usage Agreement. Alcohol use policy.

7. **Mexican Consulate: October 16-19**
   New rental fees apply.

8. **Security Update**
   Facilities report will provide and will update. Move to next month item.

9. **Flea Market Update**
   Fun and made over $600. Need signs for next year.

10. **Building Committee Update**

11. **Faith Coalition Event here 10/15/19**
    Listen. Lead. Share Discussion on clean energy.

12. **Fellowship Events Update**
    Chili Cook-off Oct. 19th, Contra Dance possible, Halloween party? Circle Suppers: 24 have signed up with 5 hosts.

13. **Minutes of Social Justice Committee Retreat**
    The retreat set priorities for the committee. Michelle Green gave the update.

14. **Pathways**
    Dianne Roberts recommends Board members participate and meet new members in the Pathways Sessions.
NEW BUSINESS

REPORTS FROM BOARD COMMITTEE LIAISONS

Reports were given from Board liaisons present.

Committee on Ministry - Martin Woulfe
RE Committee - Pat Woods
Racial Justice Project - Deb Hagan
Covenant Groups - Elaine Gambiani
Green Sanctuary - Bob Croteau
Program - Alison Stachera
Social Justice - Michelle Green
Facilities - Larry Muir
Finance - Dennis Rumme

IMPORTANT DATES
Next Board Meeting: 6 pm, Wednesday, November 13th

ADJOURNMENT

Tina moved to adjourn; Gwen seconded.
Deb Hagan adjourned the meeting at 8:50 pm until 6 pm, November 13, 2019.

Respectfully submitted,

Elaine Gambiani
Board Secretary