

Board Meeting of the Abraham Lincoln Unitarian Universalist Congregation

August 2, 2011

Approved.

Present: Kurt DeWeese, Martin Woulfe, Kathy Barnes Schultz, George Metcalf, Nancy Kraus, Chelsea Stead, Carol Bailey, Brian Reynolds, Michael Plog, Carol Floyd, Phillip Anderson, Susan Solon. Absent: David Brunson.

FINANCIAL REPORT: The Expense Statement was reviewed by the Board with Nancy Kraus, our Accountant. Nancy produced three ledger sheets that she explained to us. The IRS process for allocation of a salary package needs to be followed for this year. This process has been done only 3 times in 8 years. The Flower expenses are promised by people, but have not always been collected. The Treasurer may need to send bills to those who have not made these contributions. The Sr. Youth Group has not sent a projected budget. Victoria Vincent said the Sr. Youth Budget should be drawn against the RE account. She said we do not have a history of a Sr. Youth Budget to compare to. Some would like the Sr. Youth Budget to be separate from the RE Budget. The Change for Change may need to become a "Due to" item just like the Sr. Youth is now. Deborah Cavanaugh-Grant takes care of the Change for Change at this time. There was continued discussion and explanations by Nancy Kraus.

MINUTES: July Minutes were approved with corrections.

MINISTER'S REPORT: Rev. Woulfe said he will be promoting for Project Lemonade. Marina V. earned the Church \$361.00.

TREASURERS REPORT: There has been a downward trend in pledge gifts and other offerings, which is the pattern that typically happens in the summer. We are not current on the annual giving expectations. Our heating and cooling expenditures have been high this year due to extreme weather. We have also used savings money for appropriate expenditures. George is checking into whether state sales tax requirements apply to any of our revenues, and specifically Fair Trade sales. We do not advertise outside of the Church for the Fair Trade products.

COMMITTEES: Kathy Barnes Schultz will be the liaison to the Facilities Committee. Brian Reynolds will be the liaison to the Audit Committee.

PRESIDENT'S REPORT: Kurt presented a proposal for the copier needs of the Church. At the present we pay \$83.93 a month for servicing. One choice would be to lease a machine for 40 or 60 months. Cheryl Wycoff, the Office Manager, has done research among local churches. The other churches said they believed it was best for them to buy a new machine. One being considered costs \$7,587.00. If we were to make a decision on this purchase, there would need to be a Congregational Meeting. Martin Woulfe asked if there is a trade-in value on the present copier. Kurt said the sales person he has been working with said there are no more parts available for the Panasonic machine that we have. Phillip said

the lease would be more expensive than the purchase price would be. Kurt said after 4 or 6 months after purchase there may need to be upgrades made. Brian asked if there were a purchase would there be a trade-in value. Kurt said there may be a discount available on a lease or new purchase. If buying, how a payment is set up could make a difference in total cost depending on the rate of interest. Kathy asked how many pages do we copy a month? Kurt said we pay an outside company to print 50 newsletters a month. Martin said we use about 4000 copy pages a month. A lease charge would be based on the number of copies made per month. Michael Plog likes the idea of a lease because it may give us flexibility. Kurt said the copier being considered could act as a central printer, a scanner, and it has other capabilities. The printer could be connected with other computers and scanners. Susan said she has had hopes to copy card stock paper in color for advertising, and would like a printer like the one being considered. Martin would like the color brochures. There was discussion of pros and cons of a new copier. There were questions of the number of brochures to be made. Kurt said costs could vary: if done professionally, it could be done cheaper in-house. Carol Floyd asked which arrangement protects us well? Michael Plog said either one. Kurt said at present we are paying a lot of overage fees. Martin said a purchased copier would save us on the overage fees. Phillip and Chelsea moved that we consider the copier CDS is recommending and enter into a service agreement. The motion was approved by the Board.

MINISTER'S NEW BUSINESS: A group wants to adopt the Charter of Compassion and would have Mayor Huston declare Springfield a Compassionate City. This is consistent with the principles held by ALUUC. This would give us a means to network with other faith communities and lay individuals. It doesn't cost money. We would be following e-mails of information and meetings. Phillip and Michael Plog made a motion to join the PLCN (Prairieland Compassion Network) and accept the accompanying publicity. The motion was approved by the Board. Martin brought us up to date on the plans for the Advocacy Network. It was asked if the Advocacy Network could use ALUUC as a registered office of this network? A vote was taken which approved ALUUC's involvement in the Advocacy Network. Martin asked if ALUUC would be willing to be an on-site agent for the Advocacy Network. It is a non-profit and non-partisan group which does advocacy for legislation. Chelsea and Phillip made a motion to have Martin make ALUUC an agent for the network and our mailbox be used for that purpose. The Board agreed with the motion.

NEW BUSINESS: A hymnal supplement "Singing the Journey" is desired, Kathy Schultz says "a call" should be put out for the purchase of these books. The money for them could be collected for them after a special solicitation. People should be told how much each supplement would cost.

Phillip and Brian moved that the meeting be adjourned. The Board approved the motion.

Respectfully submitted, Carol Bailey, Board Secretary